

DENHAM PARISH COUNCIL

Agenda for the PARISH COUNCIL Meeting

Monday 9th May 2016

at 7.45pm in the Parish Council Office, Village Hall, Denham.

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

1. Election of Chairman for 2016/17 and signing of Declaration of Office by the Chairman
2. Election of Vice-Chairman for 2016/17

The meeting will then adjourn for a Public Session.

3. Apologies for Absence
4. Notification of any urgent other business
5. Agreement to approve **Part 2** minutes in **Part 2**
To agree the Part 2 minutes of the Full Council Meeting on 11th April 2016
To agree the Part 2 minutes of the Finance Committee meeting on 18th April 2016
6. Matters dealt with under Urgent Action since Last Meeting
To note: Petition to the House of Lords Select Committee for HS2 mitigation funds to resurface and light the A412 footpath. Signs have been erected along the footpath to assess public support and response.
7. Reports from County Councillors
8. Reports from District Councillors
9. Reports from Outside Bodies
The minutes from the SBALC Meeting held on the 7th April 2016 are included with papers for this meeting.
The minutes of the BMKALC Meeting held on the 27th January 2016 are included with papers for this meeting.
Cllr. Williams report from the HS2 Stakeholder Seminar held on the 24th March 2016 is included with papers for this meeting.
10. Correspondence List
To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.

11. Election of Committees for 2016/2017

Parish Council standing committees are currently as follows.

- | | | |
|----|------------------------|-----------------------------------|
| 1. | Planning | 6 members plus ex officio members |
| 2. | Services | 8 members |
| 3. | Finance | 6 members |
| 4. | Communities and Events | 8 members plus ex officio members |

A grid is enclosed with papers for this meeting for members to select their committee preferences.

The order of business as follows:

- A. Agree and confirm the above standing committee structure.
- B. Agree and confirm the above number of members in each committee.
- C. Hold elections for those committees that are oversubscribed.
- D. Call for volunteers to fill any vacancies.

12. Attendance at Meetings

The attendance of meetings report for 2015/2016 will be available at the meeting.

13. Elections to Outside Bodies

A grid is enclosed with papers for this meeting for members to select their outside committee preferences.

1. **South Bucks Association of Local Councils – Up to 5 Members**

This Association meets quarterly on Thursdays at 7.30pm at the SBDC offices in Capswood. It has representatives from all twelve parish/town councils in South Bucks District.

2. **Denham Village Infant School Governors - 1 Member**

There is currently no Parish Council representative on the governors of Denham Village Infant school.

3. **Denham Aerodrome Consultative Committee - 1 Member**

This advisory committee meets quarterly on Wednesday mornings.

4. **Denham Village Hall Management Committee - 1 Member**

Meetings are monthly on the second Tuesday of the month at 7.30pm in the village hall.

5. **Charities of Denham Trustees - 1 Member**

This body normally meets yearly in December to decide on the distribution of charitable funds.

6. **Colne Valley Park Community Interest Company - 1 Member**

7. (a) **New Denham Minerals Liaison Committee - 1 Member**

Members have attended meetings which are infrequent. With the development of the HOAC site, it would be preferable to have a member representing the Parish Council.

(b) **Denham Park Farm Minerals Liaison Committee - 1 Member**

Again, these meetings are infrequent. With the Pynesfield site and HS2 looming, it would be preferable to have a member representing the Parish Council.

8. **Denham Against HS2 Committee -1 Member**
Currently, all HS2 material is copied to Cllr. Williams.
9. **Denham Youth Club Management Committee - 2 Members**
There is currently no Parish Council representative on the Denham Youth Club Management Committee.
14. HS2
The following correspondence has been received since the last meeting.

0072/16 HS2 Alliance: Notification of House of Lords petitioning deadline 18/4/16

0147/16 House of Lords: Acknowledgment of receipt of petition by DPC Ref. HL591
15. Internet Banking
The new Barclays Bank Online Community account is now fully open with start-up funds transferred. The final switch over from HSBC to be completed as soon as possible.
16. Contracts
The new contract with SSE is now in force and the first reports have been received. A full audit of DPC's street lighting will be carried out this month.
17. 2015/16 Accounts for Audit
Enclosed for members only at this stage, are the 2015/16 accounts that have been prepared for audit. The internal Audit date is set for May 24th 2016.
18. Beating the Bounds
Report on this year's walk held on the 1st May 2016 from the Clerk.
19. Approval of Parish Council Minutes
To approve the minutes of the full Council Meeting on 11th April 2016 and matters arising.
20. Approval of Committee Minutes
To approve the minutes of the Committees below and matters arising from them.
Communities and Events Meeting on 12th April 2016
Finance Committee Meeting on 18th April 2016 Part 1 only.
Planning Committee Meeting on 19th April 2016
21. Annual Parish Meeting (APM)
Enclosed, for information only, is a copy of the draft minutes of the APM held at The Colne Council Valley Park Visitor Centre, Denham on 25th April 2016. These minutes will be presented for approval to the next Parish Meeting in April 2017.
22. Any other Business
Any items agreed under item 4 above.
23. Date of Next Meeting
To confirm the date of the next meeting as Monday 13th June 2016 starting at 7.45pm with a Public Session, in the Parish Council Office.

24. **Part 2 Confidential Members Only**

Notices

Upcoming Committee meetings scheduled are as follows (all in the Parish Council Office).

7.00pm	Tuesday	10 th May 2016	Planning Meeting
8.00pm	Monday	16 th May 2016	Finance Meeting
7.00pm	Tuesday	31 st May 2016	Planning Meeting
8.00pm	Tuesday	31 st May 2016	Communities & Events Meeting
8.00pm	Monday	6 th June 2016	Services Meeting

Other Events

Monday 30th May – Denham Village Spring Fayre.

John Coleman, Clerk
4th May 2016