

DENHAM PARISH COUNCIL

Agenda for the PARISH COUNCIL Meeting

Monday 13th June 2016

at 7.45pm in the Parish Council Office, Village Hall, Denham.

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

1. Apologies for Absence
2. Notification of any urgent other business
3. Agreement to approve **Part 2** minutes in **Part 2**
To agree the Part 2 minutes of the Full Council Meeting on 9th May 2016
4. Matters dealt with under Urgent Action since Last Meeting
Following Councillor Harding's resignation from Denham Parish Council, a Casual Vacancy notice has been posted on all notice boards and the returning officer at SBDC informed. There are now three vacancies on the Parish Council.
5. Chairmans Report
6. Reports from County Councillors
7. Reports from District Councillors
8. Reports from Outside Bodies
9. Correspondence List
To note correspondence since the last meeting. Please advise the Clerk in advance of the meeting of any item you require a copy of.
10. Neighbourhood Plan
To discuss Denham Parish Council considering to apply to SBDC for approval to formulate a Neighbourhood Plan for Denham.
Two case studies are included with papers for this meeting.
11. HS2
The following correspondence has been received since the last meeting.
The Denham Parish Council's HS2 Petition to the House of Lords Select Committee has been accepted for discussion. The Parish Council will be called before the Select Committee at a date to be agreed.

- 0270/16 HS2 Systems and Procurement Team. Body responsible for promoting responses.
0310/16 HS2Select committee hearings.
0403/16 J Williams, resident. Copied on note confirming support for the Stop HS2 case to be heard in the House of Lords.
0432/16 J Williams, resident. Call for support to oppose HS2.
0451/16 HS2 Action Alliance. Request for support to oppose HS2.
0476/16 BCC HS2 Blueprint. HS2 update on Select Committee visiting North Bucks.
12. Neighbourhood Police Team Newsletter
A copy of the newsletter was distributed to members on 08.06.16 a copy is included with papers for this meeting.
13. Home to School Transport Consultation
A copy of the newsletter was distributed to members on 08.06.16 a copy is included with papers for this meeting.
14. Internet Banking
The new Barclays Bank Online Community account is now fully operational and payments are now being made from the account. Cllr. Hans was elected as Chairman of Finance at the last Full Council meeting resulting in a new bank mandate being sent to Barclays Business Banking at the Uxbridge Branch. Cllr. Skelton will be removed from the mandate as soon as Cllr. Hans is active on the account. A formal resolution is required by Full Council to agree to the new mandate.
15. 2015/16 Accounts for Audit
The accounts were subject to the Internal Audit on the 24th May. It was pleasing that the Internal Auditor was satisfied with the return and signed off the audit, ticking all 11 boxes with no major issues. A copy of his report is attached with papers for this meeting.
16. Annual Governance Statement
The Annual Governance Statement forms part of the audit process and needs to be adopted by Full Council and signed by the Chairman and Clerk. A copy of the Annual Governance Statement is included with papers for this meeting.
17. Electors Rights
To note: By Law, any interested party has the right to inspect a council's meetings and accounts. If you are entitled and registered to vote in local council elections, then any person or their representative also have the right to ask the appointed auditor questions about the council's accounts or object to an item contained within them. The inspection of Electors Rights notice will be displayed on all noticeboards (and website if available) between the 20th June 2016 and 29th July 2016 inclusive. This period is set aside for the inspection of documents at the Parish Council office. The period to challenge the Auditor will commence on the 2nd August 2016 and run until the Audit is complete.
18. Accounting Statements for 2015/2016
The Accounting Statements forms part of the audit process and needs to be adopted by Full Council and signed by the Chairman and Clerk. A copy of the Accounting Statements is included with papers for this meeting.
19. Debit Card Application
Agreement by formal resolution to apply to Barclays Bank for a debit card to be used for sundry purchases by the Parish Council. The Parish Councils Financial Regulations state

that “Personal credit or debit cards of members or staff shall not be used under any circumstance”.

20. Approval of Parish Council Minutes

To approve the minutes of the Full Council Meeting on 9th May 2016 and matters arising

21. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising from them.

Communities and Events Meeting on 3rd May 2016

Planning Committee Meeting on 10th May 2016

Finance Committee Meeting on 16th May 2016

Planning Committee Meeting on 19th April 2016

Planning Committee Meeting on 31st May 2016

Communities and Events Committee Meeting on 31st May 2016

22. Any other Business

Any items agreed under item 4 above.

23. Date of Next Meeting

To confirm the date of the next meeting as Monday 11th July 2016 starting at 7.45pm with a Public Session, in the Parish Council Office.

24. **Part 2 Confidential Members Only**

Notices

Upcoming Committee meetings scheduled are as follows (all in the Parish Council Office).

8.00pm	Monday	20 th June 2016	Finance Meeting
7.00pm	Tuesday	21 st June 2016	Planning Meeting
8.00pm	Tuesday	28 th June 2016	Communities & Events Meeting
8.00pm	Monday	4 th July 2016	Services Meeting

Other Events

Queens 90th Birthday Tea Dance 12th June 2016

Jazz on the Green Event 26th June 2016

John Coleman, Clerk

8th June 2016