

Minutes of the PARISH COUNCIL meeting

Held on Monday 11th January 2016 at 7.45pm in the Parish Council Office, Denham

Cllrs.	Mrs M Heath (Chairman) Mrs T Riley (Vice-Chairman) Mr B Harding Mrs K Bowen # Mr W Davey Mrs M Skelton Mr A Pamment	# Miss S Jefferys Dr J Newby Mr G Hollis Mrs S Williams Mr A Hans Mr S Sproul
Clerk.	Mr J Coleman	
Co-Clerk.	Mr R Hill	
Guests:	County Councillor Mr R Reed Mr D Ward, Resident of Higher Denham Mr S Kimber Resident of New Denham	

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Public Session

Mr Ward, a resident of Higher Denham spoke on the state of the roads, pavements and verges in Higher Denham. Upper Road in particular is bad with overhanging bushes, trees and parked cars blocking pavements, forcing pedestrians to walk in the road. Cllr. Heath advised Mr Ward that the Parish Council will investigate and write to the offending residents regarding these issues but advised Mr Ward to contact BCC TfB regarding the poor state of the road and pavement surfaces as would our Clerk

Mr Ward left the meeting.

1. Apologies for Absence.
Apologies denoted by # above
2. Notification of any Other Business (to be taken under item 17)
3. Matters under Urgent Action since Last Meeting (7th December 2015)
None.
4. Chairman's Report
The Chairman had nothing to report.

5. Report from County Councillor

County Councillor Mr Reed covered various points as follows:

Buckinghamshire County Council's (BCC) survey revealed that 52% of residents would support an increase in Council Tax and that their priorities were 1. Protection of the Vulnerable, 2. Roads and 3. High Speed Broadband. BCC would be raising the Council Tax by 1.99% which is the maximum permitted by Government and by another 2% to be spent on adult social care and protecting the vulnerable. The extra 2% is permitted by Government providing it is spent as above.

The resurfacing of the A412 from the railway bridge down to the A40 will be done by the end of March this year, weather permitting.

The HS2 Select Committee visited Iver this week. There have been requests for an Iver relief road to be built. Cllr. Reed said that he would not support any plans to send ever more lorries through Denham and has made this clear to BCC. Cllr. Hollis suggested that DPC write to BCC regarding the proposed scheme and to request that Iver Parish Council keep DPC updated on their preferences for a relief road. Cllr. Reed furnished the Clerk with a list of schemes either proposed or taking place in Iver.

HS2 are planning to relocate the Hillingdon Outdoor Activities Centre from the lakes in Denham to the new northern extension of the New Denham mineral site. Cllr Reed is opposing this move unless HS2 give funding for a youth scheme. The funding may take the form of a building to be used for youth activities, however Denham Parish Council would need to bear the cost of running the club. The Parish Council to revert back to Cllr. Reed with the type of building required and plans on how the club would function. Cllr. Skelton asked if the angling club currently using the lakes affected by HS2 in Denham had been consulted over the move to New Denham; Cllr. Reed replied that this had not been raised as an issue and that there had been an opportunity three years ago to raise such issues through the HS2 Local Liaison Groups.

Cllr. Reed observed that the Services Minutes dated the 4th January made reference to the Development Control Committee. Cllr. Reed explained that the reference to this committee was incorrect as the matter of Springbridge Direct was outside the scope of this committee. Cllr. Riley suggested that there may have been a breach of planning consent with regards to Springbridge Direct; Cllr. Reed replied that no complaints of this nature have been received and that comments would be better directed to the Chief Enforcement Officer at BCC.

6. Reports from District Councillors

Neither of the District Councillors present had anything to report.

7. Correspondence List

The Clerk had not received any requests for items on the Correspondence List prior to the meeting. Noted by the members.

8. Accounts

A set of income and expenditure accounts were distributed and noted by the members. Cllr. Hans enquired as to how long the current financial year had to run; the Clerk replied that it was three months (to the 31st March 2016). Cllr. Hollis observed a number of anomalies that the Clerk explained.

9. IT Infrastructure

With the increasing workload in the office and the demands for ever increasing transparency from Central Government, it is time to put a more robust cloud based IT solution in place. Two options have been supplied by Nexus in Gerrards Cross which had been discussed at the Finance Committee meeting on the 14th December 2015. It had been decided to go for option one as it is expandable to five simultaneous users. The quotes from Nexus had been distributed prior to the meeting.

Cllr. Harding asked if the market had been tested with regards to alternative suppliers; the Co-Clerk replied that alternative suppliers Microsoft and Cisco had given similar costs but it was felt that a local supplier is more able to respond quickly to problems. The Parish Council's current provider for email is Microsoft Outlook 365 which has been problematic and attempts to sort out problems when the supplier is so remote is difficult. Cllr. Riley said that as we take on more devolved services and the growth of the Communities and Events continues, we will need a far more robust system. It was proposed by Cllr. Heath that the Parish Council accept quotation option one from Nexus, seconded by Cllr. Hans and agreed unanimously.

10. BT Upgrade to Infinity Broadband

It had been agreed at the Finance meeting on the 14th December 2015 that to support the proposed IT improvements, it will be necessary to upgrade to BT Infinity unlimited fibre broadband. This has been offered to the Parish Council by BT at a cost of £24.00 per month which is £3.00 less than we pay at present. The Clerk has put this in hand and the new connection is expected on 19th January.

11. Office Redecoration

It was noted that the Parish Council Office is due to be redecorated under the terms of the lease. It is not clear at this time whether or not the external redecoration is the responsibility of the Parish Council or the Village Hall. The Clerk to examine the lease. It was suggested that ventilation fan is required in the toilet and additional light outside. The lighting issue could be overcome by switching the existing external light to a sensor. Cllr. Heath stated that the Village Hall are tackling the issue of the trees at the entrance that obscure vision on exiting the car park.

12. Denham United Ladies Football Club (DULFC)

Minutes from the JVP working Party held on the 6th January had been distributed to members prior to the meeting as follows:

1. Apologies for Absence:

There were no apologies for absence

2. Minutes of the Meeting held on 11th November 2015

The Minutes from the JVP Working Party held on the 11th November were distributed and read with no amendments.

3. Matters Arising

There were no matters arising from the previous minutes.

4. Update on Development Progress

Mr Kimber (GK) reported that the building inspector had ordered the foundations to be deeper than the 1m on the plans. The new depth being 1.7m with two slabs in the middle. The building is now up to the damp course and the delivery of the floor beams is awaited which have been held up due to the Christmas holiday. A crane may be required to lift the

beams into place and damage to the ground must be avoided. Apart from this, GK stated that there were no other problems to overcome at present. GK advised that the roof has been redesigned with new drawings. The quantity surveyor has been tasked with getting new costs. Cllr. Heath asked if there were any finishing dates yet; GK replied that finishing dates were not available yet and they would be dependent on the weather. GK ended by stating that there could be a drainage issue on a couple of soil runs and he is in contact with the builder with this and that the costs should not be more than £250.00 RH stated that if there are savings elsewhere on the project, then the costs could be re-aligned and claimed back from the FA.

There had been no issues with deliveries or parking at the site and the actual site is protected with a high fence.

5. Update on Payments Schedule

Cllr. Heath stated that one of the DULFC personnel should approve invoices after GK, the reason is because in effect, it is their money; this is just the Parish Council carrying out due diligence on the project. Mr Hill (RH) stated that we receive invoices from GK, if we pay them, we are unaware of variations or increases in costs. GK stated that this should not be a problem going forward. If the costs are higher than anticipated, then all parties should be aware. GK asked when the outstanding invoices will be paid; The Clerk replied that the payments would be raised with the bank today.

6. Any other Matters

There were no other matters to discuss and it was agreed to hold the next meeting on site once the floors are in. GK to advise.

13. HS2

The following correspondence had been received since the last meeting and was noted by the members.

4626/15 HS2 Ltd. Hybrid Bill deposit of additional provision. USB stick received.
4699/15 HS2 Ltd. Consultation on updated equality impact assessment.

14. Reports from Outside Bodies

None received.

15. Approval of Parish Council Minutes

To approve the minutes of the full Council Meeting on 7th December 2015 and matters arising.

The minutes of the full Council Meeting held on the 7th December 2015 were proposed by Cllr. Heath and seconded by Cllr. Newby and agreed with no matters arising.

16. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising.

Finance Committee Meeting held on 14th December 2015

The minutes of the Finance Committee Meeting held on the 14th November 2015 were proposed by Cllr. Skelton and seconded by Cllr. Newby and agreed. Cllr. Skelton noted that the ex-tenant had paid all the rent arrears due.

Planning Committee Meeting held on 15th December 2015

The minutes of the Planning Committee Meeting held on the 15th December 2015 were proposed by Cllr. Hollis and seconded by Cllr. Williams and agreed with no matters arising.

Communities and Events Committee Meeting held on 15th December 2015

The minutes of the Communications Committee Meeting held on 15th December 2015 were proposed by Cllr. Williams and seconded by Cllr. Pamment and agreed with no matters arising.

Services Committee Meeting held on the 4th January 2016

The minutes of the Services Committee Meeting held on the 4th January 2016 were proposed by Cllr. Harding and seconded by Cllr. Williams. Cllr. Skelton advised that it was Cllr. Davey that stated that County Cllr. Reed was Chairman of the BCC Development Control Committee and not herself as stated on page 7, line 11. The Clerk to amend.

Planning Committee Meeting held on 5th January 2016

The minutes of the Planning Committee Meeting held on the 5th January 2016 were proposed by Cllr. Williams and seconded by Cllr. Bowen and agreed with no matters arising.

17. Any other Business

There being no further business, it was agreed to proceed to Part 2

18. Date of Next Meeting

To confirm the date of the next meeting as Monday 8th February 2016 in the Parish Council Office starting at 7.45pm with a Public Session.

The meeting closed at 8.30pm.

John Coleman

Clerk-Denham Parish Council