

DENHAM PARISH COUNCIL

Agenda for a COMMUNITIES Committee Meeting

Tuesday 22nd November 2016 at 7.00pm in the Council Office, Village Road, Denham.

Aims and Objectives of the Communities Committee

To ensure that the work of the Council is communicated to all stakeholders as efficiently and quickly as possible
To organise and arrange events across the Parish for the whole community
To identify the wishes and concerns of the residents by regular and relevant survey and drop in events
To enrol groups of 'volunteers' we are able to call upon as needs arise
Training of Committee Members as required
Recruitment of volunteers
Fundraising
Use and scope of Website and Social Media
To engage with the community and improve the health and wellbeing of Denham residents.

1611/01 Apologies for absence

1611/02 Review of Aims and Objectives

1611/03 Notification of any urgent matters

1611/04 Matters dealt with under Urgent Action since the last meeting

1611/05 Matters arising from the meeting held on 25th October 2016

1603/06 Dementia Friendly Communities:

To be revisited in the New Year.

1603/07 Denham Green Fayre: On 30th November 2016

SW update on the Air Cadets regarding helping at the Fayre.

TM update on sponsorship.

Weston Homes have not replied to request for sponsorship.

SJ update on Carter Duthie advertising boards.

TR, AH and SW to update on chocolate/sweets for tombola.

Labelling of raffle prizes and golden tickets.

SJ update on stall holders attending and payments received.

TTRO (road closure) certificate has been posted on Denham Green notice board. **Done**

TENS Licence is posted on the Denham Green notice board. **Done**

Permission has been granted for streetlights to be used for electricity source for tree lights. Last years' lights appear to still be wired up to the streetlight. Need confirmation of how to turn them on.

SJ has completed letters to residents and shopkeepers. **Done**

SJ to update on posters, banners, leaflets and parking signs.

SW to update on trolleys for transportation of stallholders wares.

SJ to update on microphones and speakers (Paul Freeman).

SW to update on School and Rock Choirs and timings. **Done**

WD to update on availability of Mr Lindsay or Father Christmas.

Clerk has purchased Mulled Wine and Hot chocolate **Done**

A second Urn needs to be borrowed. Associate Dr Walsh has organised an urn from Higher Denham Community Centre. Clerk to collect. **Done**

It was agreed at the last meeting that the voucher for a four ball from the Buckinghamshire Golf Club worth circa £350.00 and a £250.00 voucher from Venture Eton for a photography session will be auctioned at the Denham Green Fayre. Bosch have donated an electric screwdriver for the raffle. **Done**

Other Events

Armed Forces Day 2017 Saturday 24th June 2017

The Rector at St. Marys Church has agreed to hold this event. It will take place on the Saturday and will include Pimms, Beer and a BBQ. A bugler to play the last post.

1603/13 Website Update:

The Website is now up and running. The picture on the front page needs to be changed.

1606/6 WW1 War Memorial Update

The Clerk had the forms and criteria for completing. The final application form to be completed by the 31st December.

1606/09 Village Green Christmas Event on 9th December 2016 from 6pm -7pm

The Christmas Tree is due to be delivered on the 2nd December. Help is needed to site the tree and to decorate it.

SJ to update on the availability of a brass band.

SW/WD to update on the availability of Mr Lindsay to turn on the lights.

1607/06 Parish Map

No further progress on this item.

1608/05 Tea Dance

The next Tea Dance (with bingo) date is provisionally set for 23rd April 2017. The availability of the New Denham Community Centre needs confirming.

1609/06 Event Check List

SW to update on finalising the Event Check List

1609/07 Village Green Bandstand

SJ to update on progress.

1609/08 Funding Opportunities

Carried over from last meeting. Needs progressing when time allows.

1610/07 Volunteer Vacancies Job Descriptions

Review of the number of volunteers job descriptions to date.

1611/06 Correspondence List

To note correspondence. Please advise the Clerk in advance of the meeting of any item you require a copy of.

1611/07 Any other matters agreed under item 1611/03 above

1611/08 Date of Next Meeting

Confirmation of the date of the next meeting on Tuesday 20th December 2016 at 7pm
in the Parish Council Office.

John Coleman - Clerk
16th November 2016