

Minutes of the COMMUNITIES & EVENTS COMMITTEE Meeting

Held on **Monday 28th June 2016** in the Council Office at 7.00pm

Cllrs Mrs S Jefferys (SJ) (Acting Chairman) Ms K Bowen (KB)
 Mrs S Williams (SW) (Vice-Chairman) Mr A Pamment (AP)
 Mrs M Heath (MH) (ex-officio) Mr S Sproul (SS)
 Mrs T Riley (TR) Mr A Hans (AH)
 Mr W Davey (WD)

Clerk Mr John Coleman (JC)

Item Number	Minutes of the Meeting	Actions to be taken
1606/01	<u>Apologies for absence</u> None as all members present.	
1606/02	<u>Notification of urgent matters</u> Report on Aylesbury Fund Raising meeting. Village Green Christmas Event.	SS to progress MH to progress.
1606/03	<u>Matters dealt with under urgent action since the last meeting</u> None.	
1606/04	<u>Matters arising from the last meeting held on 31st May 2016</u> See below.	
1603/06	<u>Dementia Friendly Communities</u> Cllr. Jefferys advised that there were two routes to follow; 1. Dementia friendly buildings. For example no black rugs at entrances as these can be interpreted as black holes and shiny floors can be misconstrued as puddles. 2. Set up a Dementia group in the area, this would need someone to instigate it and arrange meetings and workshops etc. DPC could support the group. TR suggested that we email residents to see if anyone wishes to take the initiative forward; WD asked if there were any local groups set up already and MH asked if we knew anyone who may be interested. A lady called Beverley could be interested, TR to speak to her. SS suggested that the local doctors may have a contact.	TR to contact Beverley.
1603/07	<u>Denham Green Christmas Fayre 30th November 2016</u> SW had contacted the Village School and they are happy to participate AP to contact the Air Cadets to help out. SW advised that the Air cadets are currently without a c/o and that AP should speak to Ray. The sponsorship letter needs to go out to businesses. The first letter to be sent now and chased in two months-time. SJ had registered the event on a stall holders website, inviting interested participants to email the Clerk. There maybe a nominal charge for stalls this year. SW was finding out the cost of stalls and had contacted Ray Linge. The alternative to stalls would be to have marquees and trestle tables. SJ to find out the cost of marquees and a covered walkway to cover	Complete. AP to progress AP to progress SJ to progress. SW to progress. SJ to progress.

	approximately 205 feet. AH to investigate the possibility if the Community Fund could be registered as a charity. This item to be discussed at the next Finance meeting.	AH to progress
1603/08	<u>Capability Brown 300th Anniversary Event</u> This event will now take place in September due to the head gardener sustaining an injury. The Co-Clerk is progressing this item with Denham Place and will advise when the new dates are released. AP reported that there was a very good group of female Morris Dancers that can be booked for £200.00 SW advised not to book the Morris Dancers yet as we do not yet know the date and what involvement we will have in the event.	Co-Clerk to report back to the next meeting.
1603/09	<u>Shakespeare 400th Anniversary Event</u> SW reported that the Chiltern Theatre Group are coming back to her regarding dates in early September. They will perform excerpts from several Shakespeare plays. MH observed that the date may clash with the Capability Brown event, however, this would not matter as it would provide extra entertainment for visitors to the event. SS had spoken to a lady in Gerrards Cross regarding a Shakespeare event in which was sponsored by a local company.	SW to follow up with Chiltern Theatre Group.
1603/11	<u>Other Events</u> Armed Forces Day Saturday 25th June 2016 MH reported that the Rector had not been available this year and that the date should be noted for next year. MH added that she had met with the Rector today and invited him to a meeting to take place at the Parish Council office. AP to make enquiries at RAF Halton as to the date for next year. Jazz on the Green Sunday 26th June 2016 WD reported that the event had gone well and that the weather had been kind. Anne and the Doughboys had performed along with a trumpet player and a saxophone player. MH agreed that the event had been a success with around 50 to 60 people attending. A couple of families had a picnic on the village green. MH added that the acts need to be told to turn up earlier than the start time as there was a lot of waiting around at the start. There had been a number of emails received at the office supporting the event. WD said that if the event gets any bigger, we would need to do a risk assessment. SJ suggested setting a date to do the event every year. WD said that he would prefer the event to be in early September when families have returned from the school holidays. SS said that the 'In and around Denham' magazine carrying the details of the Jazz event had not been delivered to New Denham. WD asked the meeting if they were happy with Jazz; Classical music was suggested; MH said that we should be able to get student musicians at no cost. A suggestion was made to hold another Jazz on the Green event in September this year. WD to investigate if this is possible. MH suggested classical, rock and any other music genres.	MH to progress. AP to progress WD to progress.

	Queens 90th Birthday Tea Dance on 12th June 2016 There had been positive feedback from the tea dance with a lot of emails received in support of the event. MH said that if we repeated the event we would need a sponsor as the Dolly Mixtures are expensive but key to the event. As the next event would not need specialist invitations, we could do our own. It was suggested having a Bingo session next time instead of a raffle. SW reported that 70 residents had attended the tea dance and the cost per head was just under £10.00 if we charged £5.00 it would cover half the cost. It was noted that we now have tablecloths, napkins and other items that can be used again which will save money. SS suggested getting a sponsor and SJ put forward McCarthy and Stone. AH advised caution with McCarthy and Stone as we may approach them to sponsor the Denham Green Christmas Fayre. MH reminded the meeting that they had already agreed to refurbish the bus stops in Denham Green. Weston Homes had also been approached to look at the bus shelters on the A412. KB apologized that she had been unwell on the day of the tea dance and was still not 100%, MH replied that the committee were aware of this and understood. SW announced that three days after the event, the Buckinghamshire Golf Club had sent a voucher for a Monday to Thursday four ball that expires on the 9th June 2017. The voucher, worth around £300.00 could be auctioned off to raise funds for the Communities and Events Committee. MH to speak to Mr Brench at the Falcon regarding auctioning the voucher and to report back to the next meeting.	MH to progress.
1603/13	<u>Website Update from the Co-Clerk</u> The basic pages for the new website have been completed and ready to be published. Nexus, who are responsible for hosting our site, are exporting the web pages across onto their webserver and as soon as they have completed this task, and after a short time of final testing to ensure that all links are correct, the site will be ready to go live. SW to ask the Co-Clerk for a realistic date for the new website to go live. It is hoped that Nexus will be able to provide us with a ‘development site’ so that members of the council can log in and see the site before we go ‘live’. In the months following the initial launch we will continue to develop the information pages and also introduce the financial information that we are required to publish by early 2017. The initial site will include Home Page with Blog Posts, About Page, List of Parish Councillors, List of Committees and Membership, Meetings Schedule with Agendas and Minutes	The Co-Clerk Progressing SW to action.

	Village Green, the Bucks Golf Club have provided this in the past. SJ suggested trying to retrieve the decorations and lights used by the Thames Hospice. On the subject of lights, SJ was concerned that some of the festive lights may be failing and need testing. MH enquired as to the guarantee on the lights; SJ thought that they were guaranteed for a year. SJ to arrange testing of the lights. WD to contact the brass band. SW to contact the Village School, the Church choir and the Rock choir AH to contact the Denham Green Academy.	SW to progress SJ to progress WD to progress SW to progress AH to progress
1606/09	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Tuesday 26th July 2016 at 7pm in the Council Office subject to full Council agreement to change the time of the meeting to 7pm	
	The meeting closed at 8.40pm	

John Coleman-Clerk