

Minutes of the COMMUNITIES & EVENTS COMMITTEE Meeting

Held on **Monday 31st May 2016** in the Council Office at 8.00pm

Cllrs Mrs S Jefferys (SJ) (Acting Chairman) Ms K Bowen (KB)
 Mrs S Williams (SW) (Vice-Chairman) # Mr A Pamment (AP)
 Mrs M Heath (MH) (ex-officio) Mr S Sproul (SS)
 Mrs T Riley (TR) Mr A Hans (AH)
 Mr W Davey (WD)

Clerk Mr John Coleman (JC)

Item Number	Minutes of the Meeting	Actions to be taken
1605/01	<u>Election of Chairman</u> Cllr. Heath proposed that Cllr. Williams be elected to serve as Chairman of the Communities and Events Committee for 2016/2017, seconded by Cllr. Jefferys and agreed unanimously.	
1605/02	<u>Election of Vice-Chairman</u> Cllr. Williams proposed that Cllr. Jefferys be elected to serve as Vice-Chairman of the Communities and Events Committee for 2016/2017, seconded by Cllr. Heath and agreed unanimously.	
1605/03	<u>Apologies for absence</u> Cllr. Pamment.	
1605/04	<u>Notification of urgent matters</u> Cllr. Riley wished to discuss a matter under item 1605/06.	
1605/05	<u>Matters dealt with under urgent action since the last meeting</u> None.	
1605/06	<u>Matters arising from the last meeting held on 3rd May 2016</u> See below.	
1603/06	<u>Dementia Friendly Communities</u> Cllr. Jefferys had yet to read the contents of the toolkit provided by the Clerk and will report back at the next meeting. MH reported that her and SW are meeting with Carers Bucks on Thursday 16 th June at 10.00am	SJ to feed back to next meeting
1603/07	<u>Denham Green Christmas Fayre</u> SW is still to contact the Denham Village Infant School regarding the choir to sing at the event. The sponsorship letter had been completed. The Clerk to check with AP to see if it has been sent. SJ to contact previous stallholders and to find new ones. SW to contact Wendy Hobday regarding cost of stalls. Wendy had	SW to contact Village school re. choir. JC to liaise with AP re. letter. SJ to action. SW to action.

	offered her help last year. SJ to ascertain costs for marquees and covered walkway. AP to contact the Air Cadets to help out AH to investigate the possibility if the Community Fund could be registered as a charity. This item to be discussed at the next Finance meeting.	SJ to action AP to action AH to investigate.
1603/08	<u>Capability Brown 300th Anniversary Event</u> The Denham Place gardens are planned to be open to the public on Tuesday the 19th July and Thursday the 21st July with Wednesday the 20th July as a contingency day. The Co-Clerk to report back on progress. The event will be by ticket entry only, there will be limited parking and a small fee may be payable to deter non-attendance. It is not clear at present how much input the Parish Council will be able to have in the event. The owners of Denham Place are providing refreshments that will be served in the sunken garden. DPC could display the Parish Council banner with their permission, the Co-Clerk to investigate how the Parish Council could be involved. WD suggested a flyer could be produced outlining the history of Denham Place as a hand out. Cllr. Heath was unsure that Denham Place would involve the Parish Council in producing the tickets.	Co-Clerk to report back to the next meeting.
1603/09	<u>Shakespeare 400th Anniversary Event</u> SW had heard back from Jamie from the Chiltern Theatre Group. If they perform, they will act out small clips from various plays. Jamie will come back to SW to give available Sunday dates around the beginning of September.	SW to follow up with Jamie
1603/11	<u>Other Events</u> Armed Forces Day Saturday 25th June 2016 It has been suggested that the Parish Council could recognize this day by arranging a small service or prayer to be held at St Mary's church in the village. Cllr. Williams to ask the church if there are any weddings planned for that day. SW to ask Reverend Lindner if he would be willing to lead the prayer. If Saturday is not available, there could be the possibility of combining the Armed Forces Day with the Jazz on the Green event (see below) on Sunday the 26th June. Jazz on the Green Sunday 26th June The organisation of this event is complete. Flyers have been produced and partly distributed. SW to distribute flyers in Village Road, WD to distribute to Tatling End and some laminated to be displayed on lamp posts by MH. Residents to be emailed with details on the 19th June. Information to be posted on the Community Facebook page at the same time. Feedback on Denham Village Fayre AH gave a breakdown of costs on the Fayre. The amount spent on food and drink was £440.00 Items refundable £257.00 leaving a deficit of £182.00 the stall took £185.00 making the day break even.	SW to enquire re. weddings & Rev. Lindners Availability. SW – flyers in Village Road WD – flyers in Tatling End MH – Laminated copies.

1603/12	<u>Christmas Lights 2016</u> SJ had contacted the suppliers of last Christmas's wreaths and offered £1,000 An invoice for £1000.00 has been received.	Complete
1603/13	<u>Website Update</u> The Clerk reported that the website was being populated and near completion.	Co-Clerk to report to next meeting
1605/05	<u>Correspondence List.</u> No requests had been made to the Clerk for copies of items on the correspondence list.	
1605/06	<u>Any other matters agreed under item 1605/04 above</u> TR had attended the Rickmansworth Canal Festival and picked up a leaflet promoting Murder Mystery dinners run by the Rickmansworth Players. It was suggested that this may be a good event for the Parish Council to consider.	TR to investigate further
1605/07	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Tuesday 28th June 2016 at 8pm in the Council Office.	
	The meeting closed at 9.20pm	

John Coleman-Clerk