

DENHAM PARISH COUNCIL

Agenda for a COMMUNITIES AND EVENTS Committee Meeting

Tuesday 31st May 2016 at 8.00pm in the Council Office, Village Road, Denham.

Aims and Objectives of the Communities and Events Committee

To ensure that the work of the Council is communicated to all stakeholders as efficiently and quickly as possible

To organise and arrange events across the Parish for the whole community

To identify the wishes and concerns of the residents by regular and relevant survey and drop in events

To enrol groups of 'volunteers' we are able to call upon as needs arise

Regular and adequate Training of Committee Members

Recruitment of volunteers

Fundraising

Use and scope of Website and Social Media

1605/01. Election of Chairman

To accept nominations and elect a Chairman to serve on the Communities and Events Committee for the year 2016/2017

1605/02. Election of Vice-Chairman

To accept nominations and elect a Vice-Chairman to serve on the Communities and Events Committee for the year 2016/2017

1605/03 Apologies for absence

1605/04. Notification of any urgent matters

1605/05. Matters dealt with under Urgent Action since the last meeting

1605/06. Matters arising from the meeting held on 3rd May 2016

1603/06 Dementia Friendly Communities: Cllr. Jefferies to feedback on Dementia Toolkit.

1603/07 Denham Green Fayre:

SW to speak to the Village School regarding getting the choir to sing at the fayre.

AP to speak to the Air Cadets regarding helping at the fayre.

A list of prospective sponsors was compiled at the last meeting. Letters need to be sent out.

SW to contact previous stallholders and to find new ones.

SW to contact Wendy Hobday re cost of stalls for this year's Fayre.

SJ to investigate the cost of a covered walkway in the event of bad weather. SJ to also investigate the cost of marquees.

AH to investigate if the Community fund could be registered as a Charity

1603/08 Capability Brown 300th Anniversary:

The owners of Denham Place have agreed to open the gardens to the public. Entry will be by ticket only and visitors will be required to sign in and out. Dates are Tuesday

19th July and Thursday 21st July with a contingency of Wednesday the 20th July being added if there is sufficient interest in the event.

Co-clerk to speak to Terry Skelton regarding the event.

1603/09 Shakespeare 400th Anniversary:

Update from Cllr. Williams.

1603/11. Other Events

Armed Forces Day:

Possible event to be held on Saturday 25th June or Sunday 26th June at St. Mary's Church in Denham Village.

Jazz on the Green:

Cllr. Davey has spoken to Anne and the Doughboys and a date has been set for Sunday the 26th June from 12.00 noon onwards. Cost is £150.00

Denham Village Fayre:

Feedback on the Fayre that took place yesterday.

Queens 90th Birthday.

Cllr. Pamment to contact SBDC regarding a list of elderly persons that might wish to attend.

A list of 11 residents from Tatling End has been received from Age Concern.

SW to report back on response from Denham Garden Village.

SW to report back on local businesses willing to donate raffle prizes and Anchor trust for sponsorship.

Letters to prospective sponsors.

SS to contact residents in Kings Mill Island.

KB to talk to Denham Manor care home.

Terry Skelton to be contacted for help with the dancing.

Invitations to be produced urgently.

Food/Drinks update and actions

1603/12 Christmas Lights:

Invoice has been received for Christmas wreaths £1000.00 as per offer made by DPC. Finance Committee to approve.

1603/13 Website Update:

The Co-Clerk to report on progress with the new website.

1605/05. Correspondence List

To note correspondence. Please advise the Clerk in advance of the meeting of any item you require a copy of.

1605/06 Any other matters agreed under item 1605/04 above

1605/07. Date of next meeting

Confirmation of the date of the next meeting on Tuesday 28th June 2016 at 8pm in the Parish Council Office.

John Coleman - Clerk
24th May 2016