

	SW to email previous stallholders and to find new ones. It was generally agreed that the Fayre needed to look smart with proper stalls, however it was further agreed that stalls were expensive to hire. SW to contact Wendy Hobday regarding cost of stalls. Wendy had offered her help last year. MH enquired as to how many stalls could be accommodated; SJ replied that the area could accommodate 21 stalls. Further discussion ensued regarding contingencies if the weather was bad. It was suggested that a canopy be erected between the shops and the trees to form a covered walkway. SJ to investigate cost of marquees and covered walkway. WD enquired as to which charity will benefit from the Fayre this year; this is undecided at present. MH asked if the Community Fund could be registered as a charity; AH to investigate.	SW to action SW to action SJ to action AH to action
1603/08	<u>Capability Brown 300th Anniversary Event</u> The Co-Clerk had been successful in negotiating with the owners of Denham Place to open the gardens in July. The gardens will be open on Tuesday 19th July and Thursday the 21st July with the possibility of Wednesday the 20th July being added if there is sufficient interest. The event will be by ticket only. There will be limited parking and there may be an entrance fee payable to deter non-attendance. The entrance fee hopefully to be donated to the village green fund. Refreshments will be provided by Denham Place on the verandah in the sunken garden area. The Co-Clerk to liaise with Terry Skelton regarding the event. The committee proposed a special vote of thanks to the Co-Clerk for arranging the gardens to be opened.	Co-Clerk to action
1603/09	<u>Shakespeare 400th Anniversary Event</u> SW had heard back from Jamie	SW to follow up with Jamie
1603/10	<u>Advertising for Active Bucks</u> This item was noted as being completed.	
1603/11	<u>Other Events</u> Jazz on the Green WD had spoken to Anne and the Doughboys and a date has been set for Sunday the 26th June from 12.00 noon onwards. Cost is £150.00 WD needed help with publicising the event. It was agreed to advertise the event in MH's page 'In and Around Denham' magazine, email residents with details, upload details to Denham Community Facebook page and place some laminated A4 copies on lamp posts. Men in Sheds It was agreed to take this item off the agenda. Denham Village Fayre The Rota for manning the Parish council stall had been updated. AH to send out completed rota.	Clerk to Action Clerk to delete AH to action

The committee discussed the following items listed on AH's checklist. It was agreed to buy a selection of different fruit teas (40 bags in each pack) and to buy an assortment of allergy free cakes and biscuits. Standard tea and coffee to be in pre-packed cups which can be purchased from Booker or Costco. SJ to text to Paul Jefferys to ask if we can borrow an extra tea urn. It was agreed to charge £1.50 for both teas and coffees. A banner to be produced for the front of the stall (2m x 400mm) The sail banner to be employed on the day. Bunting and tablecloth for the stall. Clipboards and lined paper to collect visitors details. Stirrers and other accessories to be purchased. Waste bin to be made available for empty cups, wrappers etc. The Clerk to arrange float once selling prices are determined. SW to loan two small tables for the event. The Clerk to arrange to supply chairs from the parish office. Queens 90th Birthday SW reported that she was waiting for Denham Garden Village residents Association to respond. Details of the tea dance have been posted on their noticeboards requesting a response. Headed notepaper is required for sponsors, copy to be supplied by SW. County Cllr. Reed has suggested contacting the White Plains Care Home to see if their residents are interested in attending. Philomena is the contact. KB to talk to Denham Manor Care Home. WD to talk to Age Concern Denham regarding Tatling End residents. Email to be sent to Pam Reed. The invitation needs to be produced urgently. SS will circulate to residents in Kings Mill Island requesting that interested parties email the Clerk. Terry Skelton to be contacted to see if he will help with the dancing. Paul, the manager of the Dolly Mixtures to comper the event.	KB to action MH to action SJ to action Clerk to action Clerk to action KB to action Clerk to action SW to action Clerk to action SW to chase Clerk to action KB to action WD to action SS to action
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	The event to run from 3pm to 5pm on June 12th set up from noon onwards. Email to all councillors requesting help on the day. KB to arrange flowers. Cake stands required. Some residents may be wheelchair bound and have carers that need providing for. TR to coordinate prizes for the raffle; there will be just 5 prizes. Fudge from Buckingham Palace was thought to be a good prize. Contact Angela Valentine to see how best to seat 90 people and retain a dance area. Mary Rints needs to be contacted at the church. Residents to be contacted in Newtown Road, KB to contact. Invites also to be sent to Pam Reed. Invitees to live in Denham and be 70 years or older.	Clerk to action KB to arrange TR to arrange KB to action
1603/12	<u>Christmas Lights 2016</u> SJ had contacted the suppliers of last Christmas's wreaths and offered £1k. There had been no reply to date.	Complete
1603/13	<u>Website Update</u> The Co-Clerk had reported that significant progress was at last being made with the new website and that it should be live by the end of May 2016.	Co-Clerk to monitor progress
1605/05	<u>Correspondence List.</u> No requests had been made to the Clerk for copies of items on the correspondence list.	
1605/06	<u>Any other matters agreed under item 1604/02 above</u> War Memorial: MH suggested that as there may be funding available for war memorials, we could possibly use Alex Brodie to research the missing names of Denham servicemen killed in WW1. Criteria would need to be set, i.e. must have been born and lived in Denham. It was suggested that the project. Alex comes from a media background and lives in the village. It was agreed that she would report back to the committee after 15 hours of working on the project. The hourly rate to be £10.00 per hour. MH to approach Alex and report back to the next meeting with a plan. Social Media Training for Administration Assistant: There is an online course titled 'How to make the most of social media' available in June to cover aspects of social media. Cost is £19.00 SJ was also interested in the course, the Clerk to email details to SJ.	MH to progress Clerk to action

	Denham Today: After discussion, it was decided that this publication is no longer required now that there is a regular Denham Parish Council page in 'in and Around Denham' magazine	No further action
1605/07	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Tuesday 31st May 2016 at 8pm in the Council Office.	
	The meeting closed at 10.00pm	

John Coleman-Clerk