

Minutes of the COMMUNITIES & EVENTS COMMITTEE Meeting held on Monday 12th April 2016 in the Council Office at 8.00pm

Cllrs # Mrs S Jefferys (SJ) – (Chairman) # Ms K Bowen (KB)
 Mrs S Williams (SW) – (Vice-Chairman) # Mr A Pamment (AP)
 Mrs M Heath (MH) (ex-officio) # Mr S Sproul (SS)
 # Mrs T Riley (TR) (ex-officio) Mr A Hans (AH)
 Mr W Davey (WD)

Clerk Mr John Coleman (JC)

Item Number	Minutes of the Meeting	Actions to be taken
1604/01	<u>Apologies for Absence</u> As denoted by # above	
1604/02	<u>Notification of any urgent matters</u> (from 1603/02) It was noted that the subject of unsafe lights in Tatling End had been passed to the Services Committee. We will not hang any decorations from these lights this year due to the instability of some of the posts but may use rope lights instead.	
1604/03	<u>Matters dealt with under urgent action since the last meeting</u> None.	
1604/04	<u>Matters arising from the distributed minutes of the Communities and Events held on 15th March 2016</u> See below.	
1603/06	<u>Dementia Friendly Communities</u> The Dementia toolkit had been sourced by the Clerk. The subject of dementia was deferred to the next meeting. A member is needed to coordinate information on dementia	Any members willing to act as coordinator on dementia to inform the Clerk
1603/07	<u>Denham Green Christmas Fayre</u> The question was raised regarding which charity will benefit this year. It was noted that if the event is for charity, the road can be closed free of charge, otherwise the road closure would be costly. It was suggested that the funfair be approached for a donation this year as it had been popular last year. Also stalls at the fayre will be charged for this year. It was noted that last year's event raised £1k (£800 from DPC and £200 from Bloor Homes). The beneficiary being the Rennie Hospice Care at Home charity. It was suggested doing the mulled wine and hot chocolate stall again this year along with a tombola stall. The letter for sponsorship had been amended by the Clerk, however further amends were made by the members. The Clerk to action. WD suggested adding Martin Bakers to the list for sponsorship this year. The Clerk to ask SJ on her return if she is going to contact stall holders again	Clerk amended letter and sent to Cllr. Pamment JC to contact

	this year. It was agreed to defer the cost of stalls to the next meeting.	SJ re. Stalls.
1603/08	<u>Capability Brown 300th Anniversary Event</u> AP had contacted the Morris Men regarding the event. They want £350.00 to perform. It was agreed that this was too expensive. The Co-Clerk had not been successful in contacting Denham Place. SW agreed to try to make contact with Denham Place through her contacts.	SW to contact Denham Place
1603/09	<u>Shakespeare 400th Anniversary Event</u> SW had contacted Jamie who is going back to his group to see if they would be willing to perform. If the group do perform they would act out snippets of various Shakespeare works.	SW to follow up with Jamie
1603/10	<u>Advertising for Active Bucks</u> The Clerk to call Diane Farmer as residents have had difficulty in contacting GLL regarding the yoga and Pilates sessions. The Clerk to print off the advertising posters for SW to distribute. The Clerk to email poster to residents SW to post on Denham Community Group Facebook page	Done Done JC to Action SW to action
1603/11	<u>Other Events</u> Jazz on the Green WD had spoken to Anne and the Doughboys and a date has been set for Sunday the 26 th June from 12.00 noon onwards. Cost is £150.00 Men in Sheds There was no available update on the Men in Sheds project. SW explained how Men in Sheds works. Denham Village Fayre The Rota for manning the Parish council stall had been done. There are just a few spaces to fill in. the Clerk to update the Rota and circulate to members. SW stated that we need to push to enlist all Cllrs to help on the day. WD to ask Cllr. Newby (JN) to help and AH to ask Cllr. Hollis (GH) to help The Clerk to fill out the form to reserve the stall and return to Wendy Hobday. MH confirmed that power for the stall will be kindly be supplied by Mr Brench at the Falcon. WD enquired if the cakes and biscuits are being made or bought; it was confirmed that they are being bought. AH to send updated actions list to the Clerk. Other things to consider: parish council banner, plastic stirrers, table cloths, recruitment leaflets for volunteers. Ascertain cost of teas and cakes being sold at the Church. The Clerk to arrange float once selling prices are determined. WD to measure the width of the front of the garage. SW to loan two small tables for the event. The Clerk to arrange to supply chairs from the parish office.	JC to update list WD to contact JN, AH to contact GH Done Done JC to action WD to action JC to action

	Queens 90th Birthday SW to contact Mrs Lines at Age Concern Denham regarding inviting residents to the event. The Co-Clerk had contacted the Willowbank Association to ascertain their interest in the event; unfortunately the Willowbank party will take place at the same time as the DPC event. Denham Garden Village are holding their event the day before the DPC event; Anchor Trust will put forward names of residents that would not normally attend events. MH suggested putting an invitation together with the details of the event and to ask for an RSVP. If help with transport is needed to be included on the invite. It was agreed to invite 110 guests in order to attract 90. Refreshments to be purchased from Costco. SW to report back on raffle prizes. SW to talk to the Village School regards singing at the event. The lighting of the beacon at Alderbourne Field. The Co-Clerk had written a report regarding the lighting of the beacon and because of the amount of rules and regulations surrounding the lighting of the beacon and the timescale involved, it was decided not to proceed with this event. The Dolly Mixtures had confirmed their attendance at the event and it was suggested that they sing the National anthem to open the event.	SW to action. MH to speak to RR with regards to Denham Green WD to talk to residents of Tatling End SW to action. SW to action.
1603/12	<u>Christmas Lights 2016</u> This item was deferred to the next meeting pending SJ's report back on the 2015 Christmas wreaths.	SJ to report back
1603/13	<u>Website Update</u> The Co-Clerk had reported that progress was at last being made with the new website and that it should be live by the end of April 2016.	
1603/16	<u>Deletion of old Facebook Page</u> It had been agreed to take down the old Facebook page at the last meeting.	Done
1604/05	<u>Correspondence List.</u> No requests had been made to the Clerk for copies of items on the correspondence list.	
1604/06	<u>Fields Day at Tatling End</u> WD reported that there may be the possibility of holding a music and BBQ event some time in 2017.	
1604/07	<u>Any other matters agreed under item 1604/02 above</u> None.	
1604/08	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Tuesday 3rd May 2016 at 8pm in the Council Office.	
	The meeting closed at 9.15pm	

John Coleman-Clerk