

Minutes of the COMMUNITIES Committee Meeting

Held on **Monday 28th March 2017** in the Council Office at 7.00pm

Cllrs	Mrs S Williams (SW) (Chairman) Miss S Jefferys (SJ) (Vice-Chairman) # Mrs M Heath (MH) (ex-officio) # Mr W Davey (WD) Mrs M Skelton (MS) (ex officio)	# Ms K Bowen (KB) # Mr A Pamment (AP) Mr S Sproul (SS) # Mr A Hans (AH)
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Clerk: Mr John Coleman

Item Number	Minutes of the Meeting	Actions to be taken
1703/01	<u>Apologies for absence</u> Cllr. Mr W Davey Cllr. Ms K Bowen Cllr. Mr A Pamment Cllr. Mr A Hans Cllr. Mrs M Heath (ex officio)	
1703/02	<u>Review of Aims and Objectives</u> Agreed as current.	
1703/03	<u>Notification of urgent matters to be taken under 1703/07</u> None	
1703/04	<u>Matters dealt with under urgent action since the last meeting</u> None	
1703/05	<u>Matters arising from the last meeting held on 28th February 2017</u> See below.	
1603/06	<u>Dementia Friendly Communities</u> The Clerk to speak to Cllr. Davey to see if he would consider heading up this initiative.	Clerk action.
1701/01	<u>Forthcoming Events</u> Feedback on the Social Evening at HDSC on 14th March 2017 Cllr. Skelton thought that the event was good. The venue was excellent as was the food. Cllr. Sproul thought the event had been very good. Cllr. Jefferys thought the event had been very worthwhile as she felt it was good to support those volunteers that support the Parish Council. She added that it would be good to hold it every year. Cllr. William advised that DULFC had offered their premises if we wanted to do another one, however we would need to check if they had a bar. The Clerk reported that the hall hire and refreshments had cost £170.00 and the food £56.00	
1608/05	Tea Dance Sunday 7th May 2017 3pm to 5pm SW is leading this event. SJ agreed to be the bingo caller and to source all the necessary bingo equipment. Six prizes will be needed for the bingo session. 1 prize for a line and 1	SW action SJ action

1703/01	for a full house x 3 games SW agreed to source three bottles of Prosecco and three boxes of chocolates. SW to approach the Coop in Denham Green for sponsorship for food and prizes.	SW action
	It was agreed that the music will be provided by DJ Stewart Rossi. SW to contact.	SW action
	Invitees; It was agreed to invite the Higher Denham and Madeleine Paton Luncheon Clubs, Denham Garden Village, Age Concern Denham and the elderly residents in Tatling End. The Clerk to source the previous invitation and adapt for this event.	
	Sandwiches will be bought from Costco if not provided by the Coop. Crockery to be hired from same source as previous.	Clerk action SW action KB action
	Flowers to be arranged by KB Clerk to send event check list to SW. Volunteer drivers will be needed for the event	Clerk action
1701/02	Beating the Bounds Sunday 21st May 2017 at 2.00pm This years' Beating the Bounds walk will commence from Denham Park Farm. Mr Sherriff has kindly offered parking for the event and also refreshments after the walk to be taken in either one of his barns or in the garden, depending on the weather. The route will take in the North East boundary of Denham. Starting at Denham Park Farm, the walk will head North East up Halings Lane, North up Tilehouse Lane, West down Shire Lane and return South East of Juniper Wood. The distance is roughly 2 miles.	
	The Clerk to speak to Mr Sherriff regarding the refreshments.	Clerk action
	The Clerk had produced a poster that will be displayed on the website, Facebook page, notice boards etc.	
	The Clerk had written to Mr Lane at Wm. Boyer and Sons for permission to walk the track in Juniper Wood. Mr Sherriff is chasing up Boyers for a response.	Clerk action
	Denham Village Fayre Sunday 29th May 2017 10am to 4pm AH is leading this event. The Denham Parish Council stall will again sell teas, coffees and biscuits. SW to organize a stall order form.	AH action SW action
1612/01	Jazz on the Green The Clerk had spoken to Cllr. Davey who thought that three Jazz on the Green events could be held in June, August and September.	WD action
1703/02	Civic Day Saturday 17th June 2017 A toolkit outlining this event had been distributed to members prior to the meeting. It was agreed that the toolkit be emailed to all residents and that the event could be held at the Colne Valley CIC. The Clerk to speak to Stuart Pomeroy at CIC as the date may clash with their festival. It was suggested that a grant of up to £250.00 could be made for this event.	Clerk action

1603/08	Armed Forces Day Saturday 24th June 2017 at 4.00pm KB to temporarily take the lead on this event. The Clerk had contacted Flying Officer Knott twice regarding the bugler. No reply had been received. The Clerk to contact Cllr. Pamment to chase F.O Knott. It was suggested sending out a 'Save the Dates' events email to all residents for the Jazz on the Green, Armed forces Day and Beating the Bounds	Clerk action Clerk action
1603/13	<u>Website Update</u> The Clerk reported that the Co-Clerk had carried out a test for a new image to go on the front page of the website, however the image had an imbedded tint over it that needs removing. The test has now been handed back to the Chalfonts Community College to rectify.	Co-Clerk action
1606/06	<u>WW1 War Memorial Update</u> The Clerk has met with Anne Collins and Tony Drane, representatives of St Mary's Church. The main issue is one of ownership of the war memorial which cannot be established as the memorial was subject of collective donations made by parishioners of Denham in 1919. This is supported by a newspaper clipping in 1919 supplied by John Way to the church. Ownership would have to be established in order to secure a grant for any restoration work from the War Memorials Trust. In 2019, the memorial will become the Church's property by default as any monument or object situated within the curtilage of a church that has been there for 100 years, automatically becomes the property of the church and in turn, the diocese. At present the memorial is not insured on the Parish Council policy, it is not clear if it is insured under the Diocese of Oxford's policy. If the Parish Council still wish to push forward with adding the names to a plaque, this would need permission from the Diocese of Oxford. Furthermore, the names to be added may need further scrutiny. Cllr. Jefferys suggested that there was an alternative funding source for war memorials. (The Heritage Lottery Fund). Cllr. Jefferys to investigate.	Clerk progressing SJ action
1607/06	<u>Parish Map & Streetguide</u> The Clerk had produced a line drawing of the new Weston Homes street layout, however it would be illegible as the area on the master map is too small to accommodate it. It was suggested that the line drawing be placed elsewhere on the map with an arrow showing the true location of the road layout. The Clerk to get a quote for the retouching of the map to include the Weston Homes development.	Clerk progressing
1609/06	<u>Event Check List</u> No further action at this time.	
1609/07	<u>Village Green Bandstand</u> There had been no progress on this item.	
1609/08	<u>Funding Opportunities</u> This item was deferred to the next meeting.	
1610/07	<u>Volunteer Vacancies Role Descriptions</u> The Volunteers' folder had not changed since the last meeting.	
1701/08	<u>Londis Shop Tree Lights</u> Cllr. Jefferys advised that the tree lights outside the shop should have	

	been fitted with a grey electrical box and all that needs to be done is to disconnect the tree light wire to the shop. The Clerk to investigate. SJ reported that she is meeting with a contact on the village green regarding the lighting in the trees and is going to take him up to the Londis shop to look at the lighting in the trees there.	Clerk action SJ action
1701/09	<u>Outlook Calendar</u> This item was deferred to the next meeting pending the return of Cllr. Hans.	
1703/06	<u>Correspondence List</u> There had been no requests made to the Clerk for any item on the Correspondence list	
1703/07	<u>Any other Business</u> None	
1703/08	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Tuesday 18th April 2017 at 8pm in the Council Office. (Follows Planning Meeting).	
	The meeting closed at 9.00pm	

John Coleman-Clerk
29/03/2017