

Minutes of the SERVICES COMMITTEE Meeting

Held on Tuesday 20 March 2017 in the Council Office at 8.00pm

Cllrs Mrs M Heath (MH) - Chairman Mrs S Williams (SW) - Vice-Chairman Mr W Davey (WD) ## Dr G Hollis (GH)	Dr J Newby (JN) Mrs M Skelton (MS) Mr S Sproul (SS) # Dr J Walsh (JW)
---	--

Co Clerk Mr Roy Hill (RH)

Item Number	Minutes of the Meeting	Actions to be taken
1703/00	<u>Aims and Objectives of the Committee</u> Were endorsed and approved.	
1703/01	<u>Apologies for Absence</u> As denoted by # above No apologies received ##	
1703/02	<u>Notification of any urgent matters to be taken under item No 1703/15</u> MS requested that we discuss Old Mill Road under this item.	
1703/03	<u>Matters dealt with under urgent action since the last meeting on Monday 6 February 2017.</u> None	
1703/04	<u>Matters arising from the distributed minutes of the Services Committee held on Monday 6 February 2017 not dealt with in the agenda</u> None	
1703/05	<u>Correspondence List.</u> None	
1703/06	<u>Financial Report.</u> The latest Services Income and Expenditure report was distributed at the meeting. MH questioned whether all payments had been entered under correct budget headings and also requested that tree works performed on the Tree of Heaven be removed from Denham Village Green budget and moved to General Services. RH would get clarification and report back.	RH
1703/07	<u>Devolution of Services Update</u> The committee noted that the Service Contracts were almost ready to be issued to the new contractors.	
1703/08	<u>New Denham Allotments</u> 1. The report from the Co Clerk on the number of rents paid in the last month and the number of new lets was noted along with the plans to introduce a tighter payment plan for future years.	

	2. The progress made by Community Payback was noted and welcomed. SW suggested that all plots that were prepared be covered in PVC to prevent them being covered in weeds again. There was concern this might be costly and RH was requested to obtain information on likely costs. 3. The report on no progress on establishing the Allotment Users Group was accepted with a request that it is progressed as soon as possible.	RH
1703/09	<u>Play Areas and Open Spaces</u> 1. <u>Play Areas</u> Annual RoSPA Inspection – The Co Clerk was asked what the outstanding issues were following the inspection in 2016. RH reported that the issues were small and that they were all in hand. 2. <u>Outside Gym Equipment</u> The Co Clerk reported that <i>Streetscape</i> had informed us that they had appointed a fundraise consultant to work with us to complete the fundraising application for £10,000, from Awards for All, to fund the installation of equipment. He had identified 2 possible sites (Denham Green Open Space and Tatling End) ruling out the Way & Tillard due to space limitations. It was AGREED that Denham Green Open Space was the preferred option and the Co Clerk was requested to proceed with the funding application. 3. <u>Aldbourn and Tilehouse Fields</u> The Co Clerk distributed a report outlining costs for preliminary maintenance of the fields and identifying possible uses. The report was accepted and it was AGREED that if we proceed with accepting ownership that, at this stage, we only maintain the fields as a public open space and keep costs to a minimum. The Co Clerk confirmed that the owner of the Old Mill Road Field (OMRF) had been approached to establish its availability and we were expecting a response shortly. SS expressed a strong opinion that we should develop areas that we could make available for rent and it was AGREED that subject to the availability of the OMRF we arrange for an initial Feasibility Report to be prepared.	RH
1703/10	<u>Denham Cricket Club</u> Nothing further to report.	
1703/11	<u>Lighting Consideration</u> The Co Clerk reported that following the few complaints that we have received about the brightness of the new lights he had notification from SSE that the fitting of the ‘light shield’ was about £90 per unit. Following a discussion it was AGREED that any resident who had	

	complained be informed that we could supply and fit the shield at their expense.	
1703/12	<u>Highway Considerations</u> 1. A412 Central Reservations The Co Clerk reported that the reservations had, at last, been cleaned and where necessary been repaired. 2, A412 Footpath The Co Clerk had distributed the Feasibility Report along with the Drainage Report. The committee discussed the merits of installing ‘Bollard Footway Lights’ against normal column lights and expressed a strong preference for normal column lights, because of the better spread of lighting, and also because bollard lights were more likely to be vandalised creating a higher maintenance cost. The Co Clerk was also asked to request from SSE clarification about the 5m or 6m columns and why the quotes suggested that 21 columns were required with 5m columns as against 42 columns with 6m columns. There were concerns that without widening the path there would be a difficulty to include a cycleway in some sections but because of the costs to accept this situation. There were real concerns about the state of the Drainage Gullies which was clear evidence of the lack of maintenance over many years. The committee AGREED that this should be seen as a BCC responsibility and the Co Clerk was requested to investigate what were the legal responsibilities of the Highway Authority in maintaining Highways to ensure that they were ‘fit for purpose’.	RH
1703/13	<u>LAF Funding</u> The Co Clerk reported that we had now received information of LAF funding availability for the 2017/18 year along with a funding application form. Paul Hodson, Local Communities Officer, had also offered to assist the Council in making an application. The council needs to consider what schemes to pursue.	
1703/14	<u>Civic Day 17 June 2017</u> Following a short discussion it was AGREED to pass this matter to Communities for them to discuss at their next meeting.	
1703/15	<u>HS2 Business and Community Funds £40m</u> The Co Clerk had distributed the information received about the HS2 Business and Community Grants now available. It was recommended that if we were considering making an application we should engage with a consultant in this field to advise and prepare the Applications, It was AGREED that the Co Clerk investigate suitable people to advise on this and to come back to the next meeting with a proposal. In the meantime all councillors be invited to recommend projects that we should consider applying for funding.	

1703/16	<u>Any other business notified at 1703/02 above</u> <u>Old Mill Road</u> MS reported that a disabled 96 year old resident had phoned expressing concern with the parking in Old Mill Road. When her transport arrived to collect her they often had to park too far away for her to be able to walk to the vehicle. SW said that she should be informed that she should apply for a disabled parking bay to be placed outside of her house. MS said she would inform her.	RH
1703/15	<u>Date of Next Meeting</u> It was confirmed that the next scheduled meeting will be held on Monday 24 April 2017 at 8pm in the Council Office.	
1703/17	<u>Part 2 Confidential</u> At this point with no press or public present, the meeting proceeded to Part 2.	
	The meeting closed at 9.50 pm	

Roy Hill
Co Clerk