

## Minutes of the SERVICES COMMITTEE Meeting

**Held on Monday 4 April 2016 in the Council Office at 8.00pm**

Cllrs Mr B Harding (BH) – Chairman # Mrs S Williams (SW) #  
Mrs M Heath (MH) - Vice-Chairman Mrs T Riley (TR)  
Mrs M Skelton (MS) Mr G Hollis (GH) ##  
Dr J Newby (JN) Mr W Davey (WD)

Co Clerk Mr Roy Hill (RH)

| Item Number | Minutes of the Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Actions to be taken                               |
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| 1604/01     | <p><b>Apologies for Absence</b><br/>As denoted by # above</p> <p>Absence from meeting shown by ## above.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                   |
| 1604/02     | <p><b>Notification of any urgent matters to be taken under any other business</b><br/>MS requested that we raise central reservation on A412</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                   |
| 1604/03     | <p><b>Matters dealt with under urgent action since the last meeting on 7 March 2016</b><br/>None</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                   |
| 1604/04     | <p><b>Matters arising from the distributed minutes of the Services Committee held on 7 March 2016 not dealt with in the agenda</b></p> <p><b>1603/07 Grass Cutting at Higher Denham and Willowbank</b> Co Clerk reported that HDCA and Willowbank CA have accepted, in principle, the offer to cut the Grass Verges subject to final agreement on contracts to be submitted to management committees.</p> <p>It was also reported that HDCA requested that the committee be thanked for the donation of £1000 towards the cost of the purchase of a new mower. The machine is to arrive shortly and grass cutting will commence immediately.</p> <p><b>1603/10 Request for funding from New Denham Community Association</b> NDCA have been contacted and a request for funding a new safe play surface for the Knighton Way Lane Sprung Rockers has been submitted and will be considered at the next management meeting.</p> <p><b>1603/12 Request for Memorial Bench Denham Village Green</b> Carmen Brown has been informed of the agreement to allow a memorial bench to be sited at the Village Green. The family are making plans and we await their proposals and the setting up of a joint discussion.</p> | <p>RH to prepare contracts for WBCA and HDCA.</p> |

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|         | <p><b>1603/14 Land at Rear of Maya Restaurant, New Denham</b> SBDC officers are preparing a report, to be considered by the Cabinet Member, for DPC to take over responsibility for the future maintenance of the land at the rear of Maya.</p> <p><b>1603/16 Street Lights at Tatling End</b> The committee was informed that the lights at Tatling End had been repaired on 31 March. The fault had been due to a cable fault. All lights now working except for one that has been reported.</p> <p><b>1603/19 Litter across Parish</b> The committee was informed that Mr Bateman is grateful for the consideration the Parish Council has given to this matter and for our attempts to improve matters. All shopkeepers in Station Parade have now been written to and the Co Clerk has met and talked to one of the shop owners. There is no evidence currently of any improvements and the situation will be monitored. A communication has been received from a worker at Bosch who is organizing some colleagues to litter pick the grass verges along the North Orbital.</p> <p>Whilst the committee welcomes support and efforts to improve matters by individual members of the public the committee is greatly concerned of the appearance of total neglect along the road up to the Hertfordshire border. SBDC to be asked why the Buckinghamshire roads are not given the same attention as to those across the border.</p> <p>The committee discussed whether it would be possible for the Parish to access use of the Community Payback scheme. The Co Clerk to investigate and report back.</p> <p><b>1603/20 Bus Stop Shelter for Denham Garden Village on North Orbital</b> The Chairman reported that a meeting with the Denham Garden Village Management is being held on Wednesday 6 April and one topic for discussion is the provision of a bus shelter on the North Orbital Road to service residents. MS also raised the need to consider the future possible requirements for residents of the proposed new development on the Deluxe site. It was AGREED that the developers be contacted to try and get agreement for a funding contribution towards siting two new shelters for both North and South routes.</p> | <p>RH to investigate the use of Community Pay Back scheme to try and eradicate littered areas across Parish</p> <p>RH to contact Bloor Homes to investigate possible funding for provision of bus shelters.</p> |
| 1604/05 | <p><b>Correspondence List.</b><br/>No requests had been made to the Clerk for copies of items on the correspondence list.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                 |
| 1604/06 | <p><b>Financial Report.</b><br/>The latest Services Income and Expenditure report was distributed at the meeting and noted by the members.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                 |
| 1604/07 | <p><b>Devolution of Services Update.</b><br/>The Co Clerk reported that Groundwork Trust South had started work on the ROW clearance and had completed work at Gladwins Wood.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                 |

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|         | <p>He also reported some concerns that it appeared that the current ROW team at Groundwork had all tendered their resignations and that recruitment of a new team was underway. The Co Clerk assured the committee that, if needed, a contingency plan had been discussed. The committee was informed that the Beating the Bounds route would be cut just prior to the walk.</p> <p>The Co Clerk reported that all Grass Verges had been cut, Final cut of 2015/16, and that the area looked very good. Discussions had been held with Blue Sky and a cutting schedule agreed. Blue Sky would monitor grass growth and adjust, as necessary, the schedule bearing in mind that there is a limit of five cuts in 2016 and one at the start of 2017.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | RH to monitor ROW situation                                                                                                                                                                    |
| 1604/08 | <p><b>New Denham Allotments</b><br/>The committee AGREED that the draft letter, submitted by the Co Clerk, be issued to all allotment plot holders.</p> <p>The committee AGREED that allotment expenditure be carefully monitored throughout the year. The Co Clerk reported that one tree had been identified as being necessary to remove at a cost of £300 and that it may be necessary to delay repairs to roadway.</p> <p>The committee further AGREED that the establishment of an Allotments Committee, formed from interested plot holders, be seriously investigated. The Co Clerk to prepare a report for a future meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <p>RH to write to all Plot holders.</p> <p>RH to prepare work schedule.</p> <p>RH to investigate establishment of Allotments Committee and report back</p>                                     |
| 1604/09 | <p><b>Play Areas and Open Spaces.</b><br/><b>Aldbourn Play Area</b><br/>The Co Clerk reported that the Multi Play Unit had been repaired and that the Toy Train had been inspected and passed as safe for use.</p> <p>The committee considered the Co Clerks report on Youth Shelters and likely sites to be considered. It is not wholly accepted that any are required in Denham and there are concerns that wherever they are placed they may cause more problems than they solve. The committee considered the possibility of removing the play equipment from the Way &amp; Tillard and utilising that space, siting near the Aldbourn Play Area and also at the Denham Green Amenity Space, it was accepted that all had their own problems.</p> <p>It was generally AGREED that we needed more intelligence both from the youth themselves and also from local residents and parents. It was further AGREED that the preferred method of canvassing opinion was by delivering leaflets to local properties and also by talking to identified likely users, preferably by other young people. It was AGREED to discuss this with SW on her return from holiday following her offer to discuss this matter with her children and to also identify others to join in.</p> <p><b>Knighon Way Lane</b><br/>To await a detailed response from NDCA following their management meeting with reference to a safe play surface for the Sprung Rockers.</p> | <p>RH to prepare a more detailed report on Shelter options.</p> <p>RH to draft some leaflets for distribution to sample opinion.</p> <p>RH to discuss with SW options for a Youth Canvass.</p> |

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|         | <p><b>Tatling End Play Area</b></p> <p>WD reported that he had canvassed opinion amongst Tatling End residents to see if there was any enthusiasm for a Community Event in Tatling End. His view, supported by JN, was that there was little or no support from residents, spoken to, for any type of community event in the area. He also resented the suggestion that Tatling End needed to raise their own funding to replace equipment.</p> <p>It was explained that over many years DPC had never maintained an EMR fund to renew equipment and we were now approaching the time when a lot of equipment was nearing the end of its useful life and needed replacing. It was estimated that to replace equipment within a single play area would be in the region of £20,000 and with 6 play areas in excess of £100,000 would be required. It was not suggested that Tatling End would be required to completely fund replacement but that any proceeds, from a Tatling End event, would be reserved for them</p> <p>It was AGREED to minute that it was explained that the continued use of Play Equipment was totally dependent on the RoSPA report and if the report condemned any equipment it would have to be removed and that DPC did not have sufficient funds for wholesale replacement.</p> <p>WD and JN promised to raise the matter of a Community Event in Tatling End at the next Annual Meeting of TERA. JN stressed that most of the residents were totally pre-occupied about their concerns of the amount of heavy lorries dumping waste on the Hollybush Lane site.</p> | WD and JN to report to TERA annual meeting the request from DPC for a community event in Tatling End |
| 1604/10 | <p><b>Denham Cricket Club</b></p> <p>The Co Clerk reported that Denham Cricket Club had AGREED to meet with the working party discussing a new lease etc on 26/27 April.</p> <p>The club seemed more interested and concerned about purchasing a new mower than anything else at this stage.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                      |
|         | <b>Lighting Considerations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |
| 1604/11 | <p><b>Newtown Road</b></p> <p>Cllr Pamment (AP) had reported to council that he had some additional information about the need for additional street lights in Newtown Road and had indicated that he would be present at the meeting to introduce them. Unfortunately he had not been able to attend and the meeting AGREED to defer a final decision until a later meeting.</p> <p>The Co Clerk is to pursue with the new lighting contractor the replacement of the current LEDs to the brighter type.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | RH to contact SSE.                                                                                   |
| 1604/12 | <p><b>Light at 22 Wolstan Close, Denham</b></p> <p>This light only serves 3/4 properties lighting their rear entrances and it was AGREED that we should not fund a replacement light unit.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                      |

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| 1604/13 | <p><b>Condition of BCC Streetlights at Tatling End (A40) and New Denham (A4020)</b></p> <p>The Co Clerk reported that the majority of the BCC streetlights in Tatling End and more than 50% of those in New Denham were regarded as being structurally unsound which raised some concerns. This information was identified last Christmas when we tried to site some of the Christmas Lights.</p> <p>The Co Clerk was requested to seek more information about the condition of the lights.</p> | RH to contact BCC re streetlights in TE and ND |
|         | <b>Highway Considerations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                |
| 1604/14 | <p><b>Bus Stop at Denham Avenue/Village Road Junction</b></p> <p>The committee was informed that the Planters were due to be delivered shortly and sited by the bus stop to removed the risk <u>to passengers</u> from vehicles using the footpath.</p>                                                                                                                                                                                                                                         |                                                |
| 1604/15 | <p><b>Destruction of Grass Verges between Residential Properties and Esso Garage on A40.</b></p> <p>The committee welcomed the news that vehicular access at this point was to be prevented and that TfB had scheduled the required works, including the siting of 3 bollards, grass re-instatement and a new footway, to be completed in April/May 2016.</p>                                                                                                                                   |                                                |
| 1604/16 | <p><b>Any other business notified at 1604/02 above.</b></p> <p>MS asked if the damaged areas on the central reservation on Denham Avenue would be repaired at the same time as the road re-surfacing. The Co Clerk reported that the damage to central reservation would be subject to a different work schedule that would be done at another time.</p>                                                                                                                                        |                                                |
| 1604/17 | <p><b>Date of Next Meeting</b></p> <p>It was confirmed that the next scheduled meeting will be held on <b>Monday 6 June 2016</b> at 8pm in the Council Office.</p>                                                                                                                                                                                                                                                                                                                              |                                                |
|         | <u>The meeting closed at 9.25 pm.</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                |

Roy Hill  
Co Clerk