

Minutes of the PARISH COUNCIL meeting

Held on Monday 10 April 2017 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Mrs M Heath (Chairman)	# Miss S Jefferys
	Mrs M Skelton (Vice-Chairman)	Dr J Newby
#	Mr A Hans	Dr G Hollis
	Dr J Walsh	# Mrs S Williams
	Mr W Davey	Mr S Sproul
	Mr A Pamment	Ms K Bowen
Co-Clerk	Mr R Hill	

1. Apologies for Absence

Apologies denoted by # above, ## no apologies received.
Apologies also received from Cllr. R Reed.

2. Aylesbury Vale & Chiltern CCG Presentation

The Chairman welcomed Mr Simon Kearey, Head of Locality Delivery Aylesbury Vale & Chiltern CCG, to the meeting. Mr Kearey had been invited by the Council to discuss resident's concerns about NHS Services across the Parish.

Mr Kearey started off by saying that he had visited the Denham Surgery as recently as October 2016 and whilst recognising that they were a very busy practice there were no concerns expressed. He recognised that there was considerable population growth in Denham over the next few years but compared to many other areas in Buckinghamshire it was not significant.

He assured the council that the number of patients registered at Denham was very close to the average registered at other GP practices across the CCG area. He also said that there was a recognition of the pressure on the established 10 minute appointments. He informed the Council on the financial pressure on the CCG which currently operating with £120m overspend.

In total there were 52 GP practices across the county and all were expecting a sizeable increase in patient number over the next couple of years. The CCG were proposing that GP Practices should develop a closer working relationship, with neighbouring practices, set as a Hub of Surgeries in an attempt to provide additional support for patients across multi disciplines and integrated services. The current thinking was that Denham should be linked with Iver.

The Chairman expressed concerns of the proposed grouping between Denham and Iver because of the lack of convenient public transport links saying that it is easier for people to get between Denham, Gerrards Cross and the Chalfonts. Mr Kearey accepted this and promised that this would be looked at again and taken into account.

Cllr Skelton said that she was aware of the dissatisfaction of many residents of the waiting time to be able to secure an appointment at Denham and wanted an assurance that residents would be able to transfer to another Doctor outside. Mr Kearey said that a patient should

be able to transfer to a practice of their choice but it should be recognised that home visits to a patient 'out of area' would not necessarily be possible. Cllr Walsh asked if there was any data available on waiting times for an appointment. Mr Keary replied that such data was not currently available.

Cllr Skelton also raised the use of locums at Denham and the fact that patients were likely to see a different doctor on each visit. The way in which surgeries are organised and whether a patient should be allocated a dedicated GP, or not, was a decision made by the practice and could not be interfered with, by the CCG, as each practice operated as an independent business.

Cllr Hollis stressed the point that the CCG had failed to request any Section 106 (S16) payment on the Weston Homes Development in Denham to enable them to be able to provide funding as a result of the increase in resident numbers. He stressed that the CCG should actively pursue access to S106 at every opportunity and stated that failure to do so was a dereliction of duty.

Mr Kearey asked if anyone from the Council had attended the meeting organised in Chalfont in November which was held as part of the of the response to the emerging local plan. As we had been represented he promised to get the relevant documents forwarded to us for information. He stressed the need for Befriending schemes to be established across the County as a means of providing local support to vulnerable residents to maintain accessible access to services provided possibly outside of their immediate locality. There was a brief discussion on the availability of S106 and CIL funding and the need for a Local Neighbourhood Plan.

The Chairman expressed her thanks to Mr Kearey for his attendance and for the information he had provided.

3. Notification of any Urgent Other Business to be taken under item 21.
None.

4. Matters dealt with under Urgent Action since the last meeting
None.

5. Agreement to discuss matters in Part 2.
AGREED

6. Chairman's Report
The Chairman reported that, along with the Co Clerk, she had attended a meeting with Iver Parish Council about Clustering. There was general agreement and it was proposed to arrange a meeting between Denham, Iver, Wexham, Fulmer and Hedgerley to see if there was wider support for a Clustering group to be established.

A meeting had been arranged to meet with Richard Warren, owner of Old Mill Road Field, to discuss the possibility of the field being made available to allow car park and access to the Tilehouse/Alderbourne site. A positive discussion had taken place and it was hoped that something could be agreed.

7. Reports from County Councillor
None received due to the closeness of the County Council elections..

8. Reports from District Councillors

None received.

9. Reports from Outside Bodies

None received.

10. Correspondence List

Noted.

11. Neighbourhood Plan

It was reported that the first meeting of the working party had taken place on the 27 March 2017 and that consultants from Planet had been in attendance. A copy of their follow up plan and a quotation had been circulated. It was regretted that Planet had chosen to represent their proposal with a photo of the back end of St Mary's Church and a photo of Denham Village full of cars.

It was reported by Cllr Walsh that the working party had decided to agree to Low Level Support but commented that it was rather 'open ended'

Cllr Walsh informed the council that Community Impact Bucks were currently advertising their expertise in Neighbourhood Planning and felt that we should investigate this further. She further reported that we need to contact adjoining Parishes, who had started this process, to collect as much information as possible and also to get details of the Consultants that they had used. The co clerk reported that we had this information from Iver and he was requested to contact the other Parishes. It was felt that we should invite other consultants to meet with us before any decision on the way forward was agreed.

It was AGREED that we needed more work on the presentation of the flyer to make it more attractive and easier to read using relevant illustrations.

12. HS2

The following correspondence had been received since the last meeting. Noted by the members.

2618/17 SBDC Community and Business funds now open.

2638/17 HS2 Community and Business funds. Help with applying for grants.

13. Review of Leases and Rents

The Denham Cricket Club lease discussions are ongoing.

14. Tablets for Councillors

The Co-Clerk gave an update on progress and distributed an indication of what Tablets were currently available. Members were AGREED that we should supply Tablets with a 10 inch screen as a minimum with Office installed along with all necessary software.

Cllr Walsh questioned the Co Clerk on what progress was being made on the program to categorise and prioritise the Correspondence List and was informed that it was currently in preliminary testing and would be available soon. It was AGREED that a date be arranged for Cllr. Walsh and the Chairman to view the program operating and arrange to Beta Test it.

The Co Clerk was requested to ensure that this matter be placed on the Agenda for the next meeting of the Finance Committee for a decision and action.

15. Payments & Receipts

- i A list of payments made between the 9 March 2017 and the 31 March 2017 totalling **£4,132.30** excluding VAT (£3,728.29 plus £404.01 VAT) had been circulated to members prior to the meeting.
- ii A list of receipts received between the 9 March 2017 and the 31 March 2017 totalling **£10,278.99** had been circulated to members prior to the meeting.
- iii Payments to Approve
A list of Payments to approve totaling £30,038.70 including VAT had been circulated to members prior to the meeting.

A list of Payments to approve as follows:

Community Impact Bucks Fundraising course for Cllr. Sproul	£ 64.00
Handyman Services March 2017	£ 734.00
SSE monthly streetlight maintenance March 2017	£ 357.12 inc VAT
WH Smith for Ink Cartridges for back up printer	£ 45.18 inc VAT
Timpsons for sets of office keys for Police	£ 38.40 inc VAT
Grosvenor Groundworks Refurbishment at DULFC (to be funded By the FA and DULFC awaiting payment before release).	£28,800.00 inc VAT

Total: £30,038.70

The Chairman proposed that the invoices be approved for payment, seconded by Cllr. Skelton and agreed.

iv. Bank Balances

The bank balances at 31/3/2017 were as follows:

Barclays Current Account	Balance is £106,579.82
Barclays Premium Business Account	Balance at 8/3/17 is Zero

16. Year End Accooounts 2016/2017

The Council noted that The Parish Councils Financial Year ended on the 31st March 2017 and that

Final accounts will be available once the final bank statement has been reconciled and adjustments made.

17. Audits 2016/2017

The Council noted that the internal audit and external audit will take place once the year end accounts are finalised. The forms for the external audit have been received from Mazars LLP.

18. DULFC

The final payment of £10K from DULFC has been received. This payment addresses the shortfall on the account.

There remains some residual funding from the FA Foundation and the FA Stadia Improvement Fund that the FA has allowed to be spent on refurbishing the clubhouse. This funding and the builders invoice will be processed in year 2017/2018.

Cllr. Skelton proposed that the Chairman be congratulated on the final outcome of this very successful project which was not fully supported by all members of the Council when it was proposed. It was further recognised the fortitude and hard work provided by Ray Strickley, Chairman of DULFC and Jo Currivan, Secretary of DULFC, who had worked tirelessly throughout the project development. This was unanimously AGREED.

19. Approval of Parish Council Minutes

To approve the minutes of the Full Council Meeting on the 13 March 2017 and matters arising.

The minutes of the Full Council Meeting held on the 13 March 2017 were proposed by Cllr. Heath, seconded by Cllr. Skelton. AGREED

20. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising.

Services Committee Meeting held on Monday 20 March 2017.

The minutes of the Services Committee meeting held on 20 March 2017 were proposed by Cllr. Heath and seconded by Cllr. Newby with no matter arising – AGREED

Neighbourhood Plan Working Party meeting on 27 March 2017

The minutes of the Neighbourhood Plan Working Party held on 27 March 2017 were proposed by Cllr. Skelton and seconded by Cllr. Sproul with no matters arising – AGREED

Planning Committee Meeting held on 28 March 2017.

The minutes of the Planning Committee Meeting held on the 7th March 2017 were proposed by Cllr. Sproul but as there was no one present who could second them they held over to the next meeting.

Communities Committee Meeting held on 28 March 2017

The minutes of the Communities Committee Meeting held on the 28 March 2017 were proposed by Cllr. Skelton and seconded by Cllr. Sproul with no matters arising - AGREED

21. Any Other Business

No other business.

22. Date of Next Meeting

To confirm the date of the next meeting as **Monday 8 May 2017 starting at 7.30pm.**

23. Part 2.

With no members of the press or public present, it was agreed to proceed to **part 2.**

The meeting closed at 9.15pm.

Roy Hill Co Clerk - Denham Parish Council.