

Minutes of the PARISH COUNCIL meeting

Held on Monday 14th March 2016 at 7.45pm in the Parish Council Office, Denham

Cllrs.	Mrs M Heath (Chairman)	#Miss S Jefferys
	Mrs T Riley (Vice-Chairman)	Dr J Newby
	#Mr B Harding	##Mr G Hollis
	Mrs K Bowen	Mrs S Williams
	#Mr W Davey	#Mr A Hans
	#Mrs M Skelton	#Mr S Sproul
	Mr A Pamment	
Clerk.	Mr J Coleman	
Co-Clerk.	Mr R Hill	
Guests:	One Resident of Denham	
	Mr Stuart Pomeroy – Colne Valley CIC	
	Mrs Debbie Valman – Colne Valley CIC	

The Press and Public are entitled to attend the meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings, on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

1. Public Session

Nothing to record.

2. Apologies for Absence.

Apologies denoted by # above

Absences denoted by ## above

3. Guest Speakers

Mr Pomeroy opened by introducing his colleague Debbie Valman and explaining that the three areas of their presentation would cover the refit of the Colne Valley Denham Park Visitor Centre in Denham, the Denham woods: Capswood and Northmoor Hill Woods and HS2.

Debbie Valman reported on the refit of the Visitor Centre explaining that the centre has secured a new 10-year lease enabling them to redevelop the centre to be a friendlier place to visit. The refit includes a new café area, new toilets, a veranda, and a garden room, a new playground with ice cream kiosk, picnic benches, nature trail and landscaping. The new play area will be fenced and off limits to dogs. There will be an increased need for volunteers to help run the centre, which will be open 7 days a week for 4 hours a day. The shop will continue to sell second-hand books, jams, cards etc. and promote activities such

as kids parties. The refitted centre is due to open on May Bank Holiday weekend, (weather permitting). There is a Fair planned for July with live music. DPC to help advertise the event by emailing residents, posting information on the parish noticeboards and website.

Stuart Pomeroy informed the meeting that the Colne Valley CIC had secured a 99-year lease on both Capswood and Northmoor Hill Wood. Various sponsors including DPC had contributed funds to allow the Colne Valley CIC to obtain the lease. Mr Pomeroy added that they are now in discussions with South Bucks DC for a 99 year leased on Wyatts Covert and are currently resolving boundary issues on the site. Mr Pomeroy offered to send the Clerk an electronic copy of the latest Newsletter for distribution to residents.

Mr Pomeroy proceeded to explain that HS2 will have a huge impact on Denham and that the Colne Valley CIC are working closely with local authorities. Hillingdon Borough have been pursuing HS2 to build a tunnel whilst South Bucks DC have pushed for a Viaduct. The future of the current Hillingdon Activity Centre (HOAC) Lake is in question and the after use must be addressed by HS2. Mr Pomeroy added that HS2 had offered a mitigation plan worth £3m for the Colne Valley and that a Panel with an independent Chairman has been set up. The Panel is producing an additional mitigation plan to be ready for December 2016.

Cllr. Heath advised that the traffic movements will be the biggest problem for Denham. Cllr. Heath added there could be the possibility that the new development at the Denham Studios could be under threat as the HS2 line is only 100m away; Mr Pomeroy suggested that the build would go ahead and not be affected by HS2 and that people moving there would know the close proximity of HS2 before relocating. Cllr. Heath asked if Mr Pomeroy knew how the £3m would be spent; he replied that the distribution of funds would depend on the viability of the land usage. Cllr. Williams asked Mr Pomeroy if Sustrans still consider grants; he replied that he thought that they no longer did.

Cllr. Heath thanked Mr Pomeroy and Mrs Valman for their presentation and they left the meeting.

4. Notification of any Other Business (to be taken under item 23)

5. Matters under Urgent Action since Last Meeting (8th February 2016)
None.

6. Chairman's Report

The Chairman reported that she had met with HS2 to try to get acceptance of a community building on the proposed relocated HOAC site in New Denham. Upon examination of the plans, it appeared that the site would be unsuitable due to the fact that the site security would mean that the facility would be unavailable in the evenings. The Parish Council will continue to push forward to try to secure the Alderbourne field for a sports and outdoor activity centre.

The Parish Council is contacting the Denham Youth Group to see if they would consider relocating from the Higher Denham Community Centre to the vacated Scout Hut located at the Pyghtle. It was noted that if the Youth Group do relocate it would mean a dip in income for the Higher Denham Community Centre.

7. Report from County Councillor

There was no report from the County Councillor.

8. Reports from District Councillors

There were no reports available from the District Councillors.

9. Reports From Outside Bodies

Cllr. Heath had attended meetings of the Village Hall Committee; minutes from the meetings had not come through at the time of this meeting.

Cllr. Heath enquired if Cllr. Newby had attended any recent meetings of the Denham Aerodrome Committee; Cllr. Newby confirmed that he had attended a meeting last week and the main issue as always is noise from aircraft and helicopters from residents. Minutes from the meeting will be distributed as they are received.

10. Correspondence List

The Clerk had not received any requests for items on the Correspondence List prior to the meeting. Noted by the members.

11. Accounts

A set of income and expenditure accounts had been distributed prior to the meeting and were noted by the members.

12. NALC Financial Regulations

A set of revised Financial Regulations had been distributed to members prior to the meeting. It was decided that this item should be discussed and parameters set at the forthcoming Finance Committee meeting before coming back to Full Council for adoption.

13. Risk Assessment

The Risk Assessment document had been updated and distributed to members prior to the meeting. It was decided that this item should be discussed at the forthcoming Finance Committee meeting before coming back to Full Council for adoption.

14. Asset Register

The Asset Register document had been updated and distributed to members prior to the meeting. It was decided that this item should be discussed at the forthcoming Finance Committee meeting before coming back to Full Council for adoption.

15. Health and Safety Policy

The Health and Safety Policy document had been updated and distributed to members prior to the meeting. It was decided that this item should be discussed at the forthcoming Finance Committee meeting before coming back to Full Council for adoption.

16. IT Infrastructure

The new computer has been installed and the whole system is now working on cloud based servers. The Clerk reported that after some initial minor problems, the system is now functioning well. Noted by the members.

17. Parish Office Redecoration

Two quotations have been received for the redecoration of the Parish Council Office; a third quotation is due to arrive on Tuesday the 15th March. It was noted that one of the quotes did not include materials and that the Clerk be instructed to get a quotation for the materials so that the quotes are like-for-like. It was AGREED that the store room would be too problematic to decorate due to the amount of shelving and filing cabinets. This item to

be moved to the Finance Committee for consideration before coming back to Full council for approval.

18. Contracts

The Street lighting contract tenders are due back. Three tenders from Bernard Lee, SparkX and SSE should arrive by tomorrow latest. It was AGREED for this item to go to Finance Committee for consideration.

The Ricoh Photocopier contract expires in September 2016. Quotations for a faster replacement machine are being sought from Ricoh, Canon and Minolta. It was AGREED for this item to go to Finance Committee for consideration.

19. HS2

The following correspondence had been received since the last meeting and was noted by the members.

5096/16 HS2AA update on petition and what else is happening in Parliament.

5126/16 HS2 Ltd. Deposit of amended bill, plans, sections & book of reference at DPC office.

5159/16 HS2AA HS1AA Update Contact your MP. Ancient tree under threat.

5172/16 HS2AA Action this week, European Tree of the Year, new HS2 office open. Flier for MP.

5208/16 HS2AA European Tree of the Year voting deadline today.

5244/16 HS2 Ltd. Details of meetings re move of HOAC to New Denham Quarry

Cllr. Heath commented that through lack of support and expertise, the Parish Council found itself disadvantaged in the matter of HS2. The Parish Council needs to push on with trying to claim a portion of the mitigation fund of £3m allocated to the Colne Valley. It was suggested to set up a working party to progress this initiative. A letter needs to be sent to the HS2 personnel that attended a meeting in the Parish Council Office on the 9th March. A suggestion was also made to put up a notice at the start of the A412 footpath to try to ascertain the foot and bicycle traffic on the footpath. It was reported that there had been some response to the Parish Council article in the March issue of 'In and Around Denham' magazine with regards to the state of the A412 footpath. It was suggested that other avenues for residents views on the footpath would be the Denham Community Group website and an email sent out to the residents email list.

20. Annual Parish Meeting

The date for the Annual Parish Meeting is the 18th April at 6.00pm. As there is more interest in Parish Matters at present, it was suggested hiring a hall this year for the meeting. The meeting to cover topics such as the Local Plan, HS2, The Colne Valley CIC (Stuart and Debbie to give a presentation), the Denham 1st Responders and reports from the Chairman and all Committees. The residents to be contacted on the Council Facebook page, The Denham Community page, 'In and Around Denham' magazine, email and noticeboards.

It was AGREED that the Clerk contacts the Village Hall and books the May Coles room for the meeting.

21. Approval of Parish Council Minutes

To approve the minutes of the Full Council Meeting on 8th February 2016 and matters arising.

The minutes of the Full Council Meeting held on the 8th February 2016 were proposed by Cllr. Heath and seconded by Cllr. Williams and agreed with no matters arising.

22. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising.

Communities and Events Committee Meeting held on 9th February 2016

The minutes of the Communities and Events Committee Meeting held on the 9th February 2016 were proposed by Cllr. Williams and seconded by Cllr. Bowen. It had been pointed out by Cllr. Davey, (apologies given) that he had not suggested 'buskers' on page 3 item 10. and had not agreed to take ownership of the stall at the Denham Village Fair on page 5 item 10. Corrections were noted and the minutes AGREED.

Finance Committee Meeting held on 15th February 2016

The minutes of the Finance Committee Meeting held on the 15th February 2016 were proposed by Cllr. Riley and seconded by Cllr. Heath and AGREED with no matters arising.

Planning Committee Meeting held on 16th February 2016

The minutes of the Planning Committee Meeting held on the 16th February 2016 were proposed by Cllr. Williams and seconded by Cllr. Pamment and AGREED with no matters arising.

Local Plan Working Party Meeting held on 22nd February 2016

The minutes of the Local Plan Working Party Meeting held on the 22nd February 2016 were proposed by Cllr. Heath and seconded by Cllr. Riley and AGREED with no matters arising.

Services Committee Meeting held on the 7th March 2016

The minutes of the Services Committee Meeting held on the 7th March 2016 were proposed by Cllr. Heath and seconded by Cllr. Newby. On page 2, TA should read TR in two places. On Page 4, it was noted that an item was missing concerning the Police issuing FPN's for litter dropping in Denham Green. Corrections were noted and the minutes AGREED.

Local Plan Working Party Meeting held on 8th March 2016

The minutes of the Local Plan Working Party Meeting held on the 8th March 2016 were proposed by Cllr. Heath and seconded by Cllr. Williams and AGREED with no matters arising.

23. Any other Business

No other business to discuss.

24. Date of Next Meeting

To confirm the date of the next meeting as Monday 11th April 2016 in the Parish Council Office starting at 7.45pm with a Public Session.

The meeting closed at 9.40pm.

John Coleman

Clerk-Denham Parish Council