

DENHAM PARISH COUNCIL

Agenda for the PARISH COUNCIL Meeting

Monday 14th March 2016

At 7.45pm in the Parish Council Office, Village Hall, Denham.

The Press and Public are entitled to attend this meeting. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

The meeting will be preceded by a Public Session starting at 7.45pm

1. Public Session
2. Apologies for Absence
3. Guest Speaker
Mr Stewart Pomeroy from the Colne Valley Community Interest Company will address the Parish Council.
4. Notification of any other Business
To be taken under item 23
5. Matters under Urgent/Non-Urgent Action since Last Meeting 8th February 2016)
6. Chairman's Report
7. Report from County Councillor
8. Report from District Councillors
9. Reports from Outside Bodies
No reports received.
10. Correspondence List
To note correspondence. Please advise the Clerk in advance of the meeting of any item you require a copy of.
11. Accounts
An income and expenditure account against budget is included with the papers for this meeting.
12. NALC Financial Regulations
The NALC Financial Regulations have been updated and are included with papers for this meeting. The Financial Regulations need to be adopted by Council.

13. Risk Assessment
The Risk Assessment document has been updated and is included with papers for this meeting. The Risk Assessment needs to be approved by Council.
14. Asset Register
The Asset Register has been updated and is included with papers for this meeting. The Asset Register needs approval by Council.
15. Health and Safety Policy
The Health and Safety Policy document has been updated and is included with papers for this meeting. The Health and Safety document needs approval by Council.
16. IT Infrastructure
The new computer equipment and desk has been installed and is now working on the Nexus cloud based system.
17. Office Redecoration
Two quotes have been received to date for the office re-decoration.
18. Contracts
The Streetlight Maintenance contract expires in March. Three quotations are being sought for the work. Two requests have been returned so far with one yet to come in. The deadline for return of quotations is Tuesday the 15th March 2016.

The Photocopier contract expires in September 2016. quotations are being sought from Ricoh (incumbent), Canon and Minolta.
19. HS2
The following correspondence on HS2 received and recorded on the correspondence list and forwarded to Cllr. Williams since the last meeting.

5096/16 HS2AA update on petition and what else is happening in Parliament.
5126/16 HS2 Ltd. Deposit of amended bill, plans, sections & book of reference at DPC office.
5159/16 HS2AA HS1AA Update Contact your MP. Ancient tree under threat.
5172/16 HS2AA Action this week, European Tree of the Year, new HS2 office open. Flier for MP.
5208/16 HS2AA European Tree of the Year voting deadline today.
5244/16 HS2 Ltd. Details of meetings re move of HOAC to New Denham Quarry

Update on the proposed relocation of the Hillingdon Outdoor Activity Centre (HOAC) to the New Denham Quarry site.
20. Annual Parish Meeting
The Annual Parish Meeting is due to take place on April 18th at 6pm. A decision needs to be made if the Council wishes to hold this meeting off-site.
21. Approval of Parish Council Minutes
To approve the minutes of the Full Council Meeting on 8th February 2016 and matters arising.
22. Approval of Committee Minutes
To approve the minutes of the Committees below and matters arising from them.

Communities & Events Committee Meeting on 9th February 2016
 Finance Committee Meeting on 15th February 2016
 Planning Committee Meeting on 16th February 2016
 Local Plan Working Party Meeting on 22nd February 2016
 Services Meeting on 7th March 2016
 Local Plan Working Party Meeting on 9th March 2016

23. Any other Business
 Agreed at item 2 above

24. Date of Next Meeting

To confirm the date of the next meeting as **Monday 11th April 2016** starting at 7.45pm with a Public Session, in the Parish Council Office

Notices

Upcoming Committee meetings scheduled are as follows (all in the Parish Council Office).

7.00pm	Tuesday	8 th	March 2016	Local Plan Working Party Meeting
8.00pm	Tuesday	8 th	March 2016	Planning Committee Meeting
8.00pm	Tuesday	15 th	March 2016	Communities and Events Meeting
8.00pm	Monday	21 st	March 2016	Finance Committee Meeting
7.00pm	Tuesday	29 th	March 2016	Planning Committee Meeting
8.00pm	Monday	4 th	April 2016	Services Committee Meeting
8.00pm	Tuesday	5 th	April 2016	Communities and Events Meeting

John Coleman-Clerk
 9th March 2016