

Minutes of the PARISH COUNCIL meeting

Held on Monday 9th January 2017 at 7.30pm in the Parish Council Office, Denham

Cllrs.	Mrs M Heath (Chairman)	Miss S Jefferys
	Mrs M Skelton	Dr J Newby
	Mr A Hans	# Mr G Hollis
	Mrs K Bowen	Mrs S Williams
	# Mr W Davey	# Mr S Sproul
	Mr A Pamment	
Clerk.	Mr J Coleman	
Co-Clerk	Mr R Hill	

1. Apologies for Absence
Apologies denoted by # above.
2. Election of Vice-Chairman
Following the resignation of Mrs Riley from the Parish Council, the Chairman requested nominations for Vice-Chairman to run to the end of the current term. Cllr. Skelton offered to serve as Vice-Chairman as a temporary interim measure. The Chairman proposed that Cllr. Skelton's offer be accepted, seconded by Cllr. Newby and agreed unanimously.
3. Notification of any Urgent Other Business to be taken under item 21
Cllr. Skelton: New Denham and Willowbank Community Association.
Cllr. Bowen: Further accidents on the A4020 outside the KFC premises
4. Matters dealt with under Urgent Action since the last meeting
None.
5. Agreement to Discuss Matters in **Part 2**
It was agreed to discuss matters in part 2
6. Chairman's Report
Due to the Christmas break, there had not been many meetings to attend, however the Chairman reported that she had spent considerable time in the Parish Council office with the Clerks helping to simplify the folder structures. It has been agreed with the Clerks to try to devote a half day per week to complete the restructuring task.
7. Reports from County Councillor
No reports received from the County Councillor.
8. Reports from District Councillors
There were no reports received from the District Councillors.
9. Reports from Outside Bodies
The minutes from a meeting of the Denham Aerodrome Consultative Committee (DACC) held on the 8th September 2016 and notes from a further meeting held on the 7th December

had been circulated to members prior to the meeting. Referring to the notes, Cllr. Walsh asked how many aircraft would be coming to Denham once the Fair Oaks Aerodrome was closed; Cllr. Newby replied that the numbers were not known at this stage, however he will keep the Parish Council informed as things progress.

Cllr. Pamment asked if RAF Halton had been mentioned at the DACC meeting; Cllr. Newby replied that RAF Halton had not been discussed. Cllr. Pamment advised the meeting that RAF Halton is due to close to make way for a large housing development.

10. Correspondence List

Cllr. Walsh requested correspondence list number 2084 regarding the District Councils Unitary Statement. The Clerk to action. No further requests had been made.

11. Budget and Precept 2017/2018

Two options for the budget and precept had been agreed at the last Finance Committee meeting on the 19th December 2016. Both sets of calculations had been circulated to members prior to the meeting.

Cllr. Hans, Chairman of Finance explained both options to the members and the rationale behind each one. Each member in turn made their comments and recommendations. After further discussion Cllr. Hans proposed that option 2 of the budget and precept for 2017/2018 be adopted by full Council, seconded by Cllr. Newby and agreed unanimously. The Clerk to prepare the paperwork to support the claim and to submit to SBDC before the 31st January 2017.

12. Neighbourhood Plan

Despite uncertainties surrounding the BCC and District Councils Unitary plans, it has been decided to push forward with Denham Parish Councils Neighbourhood Plan. The Clerk to send the list of the Neighbourhood Plan Working Party members to Cllr. Jefferys with a view to setting up an initial meeting. Cllr. Walsh declared that she would be willing to sit on the committee.

The Clerk to contact councils that have done, or are in the process of doing their neighbourhood plans regarding consultants they may be able to recommend.

13. HS2

The following correspondence had been received since the last meeting. Noted by the members.

2021/16 HS2 Blueprint-HS2 Newsletter December 2016.

Cllr. Williams reported that another Director had resigned and defected to Gatwick. Cllr. Williams added that no contracts had been allocated yet and the Select Committee had written to Chris Grayling MP regarding the escalating cost of the project.

14. Review of Leases and Rents

The Denham Cricket Club lease discussions are ongoing.

The Denham Bowls Club rent review has been completed.

There has been no communication from the Denham Memorial Hall Management Committee regarding the Parish Council office rent review.

15. Grants and Subscriptions 2017/2018

A list of grants and subscriptions for 2017/2018 had been approved by the Finance Committee on the 19th December 2016. These are included in the Budget and Precept calculations adopted by Full Council under item 11. Noted by the members.

16. Denham Village Green Annual Return

It was noted by the members that the Annual Return for the Denham Village Green Charity had been submitted to the Charities Commission and an acknowledgement received. It was agreed that the Clerk write to the residents bordering the Village Green requesting donations to help with the upkeep of the green.

17. Co-operative Bank Fixed Term Deposit Account

The Co-operative Bank Fixed Term Deposit Account matures on the 27th January 2017. There is no option available to roll over all or part of the investment (£75K) for six months as the Parish Council has done in the past. The Clerk recommended that the funds be extracted and to evaluate the Councils financial position at the time of withdrawal and to seek an alternative investment if it is agreed that it is the proper thing to do. The Clerk to evaluate viable options available for investment.

18. Amalgamation of Meetings

Cllr. Heath suggested that as Finance Committee meetings are mainly concerned with receipts and payments, they could be incorporated into the Full Council agenda along with any other financial reports. The Parish Council would then only need to hold a Finance meeting if it was deemed necessary to do so and they would then follow on from the full Council meeting.

With the growth of devolved services from higher authorities, it was also thought that this would assist us in accommodating extra meetings if necessary

Cllr. Heath proposed that the above procedure be adopted by Full council, seconded by Cllr. Walsh and agreed unanimously.

19. Approval of Parish Council Minutes

To approve the minutes of the Full Council Meeting on 5th December 2016 and matters arising.

The minutes of the Full Council Meeting held on the 5th December 2016 were proposed by Cllr. Heath, seconded by Cllr. Williams with the following matters arising:

Page 2 Item 13. Last two lines. The amendments to the November minutes briefed by the Chairman had actually been done and a Version 2 produced.

Page 3 Item 15. Cllr. Heath had sent an email to Sgt Lucy Price at Thames Valley Police but had not received a response.

Page 3 Item 15. Section 106 payments. Contact County Councillor Reed for a response to the Weston Homes Section 106 money going to Chesham Grammar School. Cllr. Williams advised that she had emailed the school.

20. Approval of Committee Minutes

To approve the minutes of the Committees below and matters arising.

Planning Committee Meeting held on 6th December 2016.

The minutes of the Planning Committee Meeting held on the 6th December 2016 were proposed by Cllr. Jefferys and seconded by Cllr. Williams with the following matter arising:

Page 2. Cllr. Skelton Advised that the red BT phone box in the village had been removed with the agreement of the Parish Council many years ago.

Finance Committee Meeting held on 19th December 2016

The minutes of the Finance Committee Meeting held on the 19th December 2016 were proposed by Cllr. Hans and seconded by Cllr. Heath with the following matters arising:

Page 1. Aims and Objectives. Remove Agendas being created from within the RBS system. This should read Payments and Receipts.

Page 3. Item 13. Cllr. Walsh queried the £53.98 increase in the precept; Cllr. Hans explained that the precept was not rising by £53.98 but to £53.98 per year per household. Cllr. Williams advised that the fairground company will be making a donation to the Denham Green Fayre.

Communities Committee Meeting held on 20th December 2016

The minutes of the Communities Committee Meeting held on the 20th December 2016 were proposed by Cllr. Williams and seconded by Cllr. Heath with the following matters arising:

Page 2. 1603/07 8th Line. Undermanned in twice, remove to read correctly.

Page 2. 1603/07 Need to minute that letters of thanks also went to Denham Green Fayre organisers and sponsors.

Page 2. 1603/07 Line 18. Add in that Suzanne's boys could help as part of their D of E award.

Page 2. 1603/08 Put Armed Forces Day and Jazz on the Green headings in bold.

Page 2. 1606/09 Amend to read amplification and stage.

Page 2. 1603/08 Cllr. Bowen had only agreed to arrange for a bugler, not to handle the Pimms and BBQ.

Page 3. 1609/07 Village Green Bandstand query from Cllr. Skelton. It was explained that it was only an idea at present and that supply companies and prices were being sought.

Page 3. 1610/07 Volunteer Job descriptions to be changed to Volunteer role descriptions

Services Committee Meeting held on 3rd January 2017.

The minutes of the Services Committee Meeting held on the 3rd January 2017 were proposed by Cllr. Heath and seconded by Cllr. Newby with the following matter arising:

1701/05 Add in item discussed. Standing Orders to be available on the cloud server.

21. Any Other Business

Cllr. Skelton: Potential closure of New Denham Community Hall

Cllr. Skelton had regularly attended art classes at the hall and reported that there is a danger that the hall could close. This was as a result of a lack of committee members as two long standing members had retired. A meeting has been arranged at the hall for the 17th January at 7.30pm to discuss the situation. Cllr. Walsh asked if it was because of a limited liability issue that the hall was in danger of closing. Cllr. Skelton advised that it was purely a lack of committee members to be quorate. Cllr. Heath requested an email be sent to all Councillors this week.

Cllr. Bowen: Further accidents on the A4020 outside the KFC premises

Cllr. Bowen reported that another two accidents had occurred outside of the KFC premises as a result of drivers exiting and entering the site from the right. There needs to be a no right turn when exiting towards the Denham roundabout and a no right turn when entering the KFC from the Uxbridge direction. Both manoeuvres depend on crossing a fast lane of Uxbridge bound traffic. Cllr. Bowen advised that something needs to be done before there is another fatality. Because of the location, the Metropolitan Police usually attend these incidents rather than the Thames Valley Police that are responsible for the Denham area. It was agreed to write to the Metropolitan Police at Uxbridge Police station and to also contact PC Liz Johnson at Thames Valley Police in Milton Keynes to see if a solution can be found.

22. Date of Next Meeting

To confirm the date of the next meeting as **Monday 13th February 2017** starting at **7.30pm**. Meeting to include Payments and Receipts.

23. **Part 2 Confidential Members Only**

With no members of the press or public present, it was agreed to proceed to part 2.

The meeting closed at 8.37pm.

John Coleman-Clerk Denham Parish Council.