

You are hereby summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 4 November 2024 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of the meeting to be agreed
20241104/01	Welcome & Acceptance of Apologies for Absence
20241104/02	Declaration of Interests
20241104/03	Public Session
20241104/04	Minutes of the last meeting – 7 October 2024
20241104/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 updates. • All HS2 email printouts.
20241104/06	Re-instate railing for under Denham railway bridge.
20241104/07	Denham Green • Verge display – Edging of verge. • Monolith
20241104/08	New Denham • Oakside community land – To note.
20241104/09	Martinsfield • Refreshments – Teas/coffee on Saturday & Sunday mornings. • Resize 5-a-side pitches. • Booking system website. • MB youth team banner advert. • Grass seeding of pitch. • Floodlights funding. • Safeguard – Use of toilet facilities for children. • Grass cuts & marking of all pitches – Price increase.
20241104/10	Job Vacancy – To Note. • Cleaner - job description for Parish office and MB.
20241104/11	Old Mill Road – Clearance. To Note • Hedge cutting – Whitbread company.
20241104/12	Way & Tillard – Cricket field • Pollarding of Way & Tillard - lime trees - To be done by Feb 2025.

20241104/ 13	Cricket bungalow • Replacements for washer dryer & dishwasher. COMPLETED • Immersion tank not working up and toilet leaking- COMPLETED
20241104/ 14	Denham Village • Interpretation board for walks x 1. • Trees cut back on village green. • Round bench. • Letter to residents – Cut back vegetation.
20241104/ 15	Play areas - Alderbourne play equipment refresh. • New Play equipment – COMPLETED • Free display notice board design. • New signage with a list of all play/gym areas to be added to all play areas.
20241104/ 16	Bus shelter • 10 Bus shelters to add – Anti-graffiti gel, Solar lights, dummy cameras & signage.
20241104/ 17	Local biodiversity working plan. • Clarification on costs, budgets and Stakeholders. • Dates for budget meetings.
20241104/ 18	Denham Warden. • Timesheets – 1 Oct 2024. • Ashmead lane - to clear leaves around the drains. • Quote for a leaf/blower/sucker machine for Denham Warden. • Cricket bungalow garage clearance.
20241104/ 19	Allotments • CCTV – Solar lights. • Allotment Report.
20241104/ 20	Bakers Wood • Broken gate lane - Streetlight damaged – COMPLETED. • Payment from Contractor for damages.
20241104/ 21	Tree survey
20241104/ 22	Tennis Board – TO NOTE
20241104/ 23	Streetlights scout survey. • Replaced the column on Morten Gardens. COMPLETED • 7 New lanterns.

20241104/ 24	Future budgets • Open spaces.																
20241104/ 25	Services Finance • Budget Headings • Budget Comparison Report • MB Financial Comparison Report • Allotment Financial Comparison Report <table border="1"> <thead> <tr> <th colspan="2">Expenses over £500 + VAT for October 2024 (To Note)</th></tr> </thead> <tbody> <tr> <td>Turfcare</td><td>£701.15</td></tr> <tr> <td>Tom Kavanagh</td><td>£1,900.00</td></tr> <tr> <td>P Newell</td><td>£784.00</td></tr> <tr> <td> </td><td> </td></tr> <tr> <td> </td><td> </td></tr> <tr> <td> </td><td> </td></tr> <tr> <td>Total</td><td>£3,385.15</td></tr> </tbody> </table>	Expenses over £500 + VAT for October 2024 (To Note)		Turfcare	£701.15	Tom Kavanagh	£1,900.00	P Newell	£784.00							Total	£3,385.15
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20241104/ 26	<u>Future Agenda Items</u> • War Memorial cleaning – 8 Nov 2024. • By-laws & PSPO • Metal design memorial war bench – Cllrs will consider for another time. • Plant wildflowers on a small patch - village garage in 2025. • Weed spraying twice a year – May and then July/August. • 10Ft fencing – MB.																
20241104/ 27	<u>Date of Next Meeting</u> 2 December 2024, Parish Council Offices 7.30 pm																

Signed: Jay Mitchener – Deputy Clerk

Date: 30.10.2024

Committee Members			
Cllr M Heath	Cllr S Jefferys		
Cllr E Austin	Cllr M Goonesekera	Cllr G Hollis	
Cllr S Williams	Cllr W Davey		