

You are hereby summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 7 October 2024 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of the meeting to be agreed
20241007/01	Welcome & Acceptance of Apologies for Absence
20241007/02	Declaration of Interests
20241007/03	Public Session
20241007/04	Minutes of the last meeting – 2 September 2024
20241007/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 • A412 Footpath update from AlignRealis
20241007/06	Re-instate railing for under Denham railway bridge.
20241007/07	Denham Green • Verge display – Edging of verge. • Monolith • Public toilets.
20241007/08	New Denham • Oakside community land – To note. • Newtown Road verge – Damaged caused by SSE. £1,194.00 • Willow Banks – Hawthorn Drive Streetlamp in the garden - £5,100.00
20241007/09	Martinsfield • Sockets- Completed. • Emergency procedures for MB. • Updated booking form. • Refreshments – Teas/coffee on Saturday & Sunday mornings. • Resize 5-a-side pitches. • Booking system website. • MB youth team banner advert. • Grass seeding of pitch. • Floodlights funding. • Safeguard – Use of toilet facilities for children.
20241007/10	Job Vacancy • Cleaner - job description for Parish office and MB.
20241007/11	Old Mill Road – Clearance. To Note • Hedge cutting – Whitbread company.

20241007/ 12	Way & Tillard – Cricket field • Pollarding of Way & Tillard - lime trees - To be done by February 25.
20241007/ 13	Cricket bungalow • Washer dryer & dishwasher replacements. • Immersion tank not working up and toilet leaking.
20241007/ 14	Denham Village • Interpretation board for walks x 1. Working progress. See the draft of the map. To review. Ongoing. • Signage for Bench smokers. • Trees cut back on village green. • Round bench
20241007/ 15	Devolved Services - • Grass cuts: Cut 7 for 2 Sept completed. Reason - No Mow May • Tendering: For grass cuts/ROW/weed spraying advertised on government website & open areas/playing fields sent to all DPC original contractors. Tender documents went out on 24.07.24. due back 20.09.24
20241007/ 16	Play areas - Alderbourne play equipment refresh. • New Play equipment – Work to start 12 September 2024. • Free display notice board design. • New signage with a list of all play/gym areas to be added to all play areas.
20241007/ 17	Bus shelter • Graffiti removal on 5 bus shelters. Completed • Solar lights/dummy camera & warning signs – Completed
20241007/ 18	Local biodiversity working plan. To note • Bat boxes – Tatling end play area.
20241007/ 19	Denham Warden.
20241007/ 20	Allotments Allotment judging – 1st visits June/July completed – 2 nd visit August/Sept Completed. • Allotment report.
20241007/ 21	BMX field – Land belongs to Network Railway. TO NOTE • Monkey Challenge – £ 3,950.00 – Completed
20241007/ 22	Air Pollution – Report - May/June 2024 DEFRA
20241007/ 23	Bakers Wood • Broken gate lane streetlight damaged – Completed

20241007/ 24	Tree survey
20241007/ 25	Tennis Board
20241007/ 26	Streetlights scout survey.
20241007/ 27	Future budgets • Open spaces.
20241007/ 28	Services Finance • Budget Headings • Budget Comparison Report • MB Financial Comparison Report • Allotment Financial Comparison Report
20241007/ 29	<u>Future Agenda Items</u> • War Memorial cleaning • 20230403/07 – (Apr) - By-laws & PSPO • 20231002/15 – (Oct) - Metal design memorial war bench – Cllrs will consider for another time. • 20240507/08 (May) – Plant wildflowers on a small patch - village garage in 2025. • Weed spraying twice a year – May and then July/August.
20241007/ 30	<u>Date of Next Meeting</u> 4 November 2024, Parish Council Offices 7.30 pm

Signed: Jay Mitchener – Deputy Clerk

Date: 02.10.2024

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Goonesekera	
Cllr E Austin	Cllr S Sproul	Cllr G Hollis	
Cllr S Williams	Cllr W Davey		