

You are hereby summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 2 September 2024 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of meeting to be agreed
20200902/01	Welcome & Acceptance of Apologies for Absence
20200902/02	Declaration of Interests
20200902/03	Public Session
20240902/04	Minutes of last meeting – 1 July 2024
20200902/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 See attached update. Key clamp barrier removed.
20200902/06	Re-instate railing for under Denham railway bridge.
20200902/07	Denham Green • Verge display - planting 12.08.24 – Stone 28.08.24 Completed • Watering schedule – 6 weeks programme in place. • Monolith • Public toilets. • Signage of streetlight- Woodhurst drive – Completed.
20200902/08	Finger pole signage - £824.77 – Completed installed 03.07.24
20200902/09	New Denham • Oakside community land – To note. • 2 x faulty lights – Willow Bank. Completed • Newtown Road verge – Damaged caused by SSE. £1,194.00 • Watering schedule for Newtown Road . • Willow Banks – Hawthorn Drive Streetlamp in garden - £5,100.00
20200902/10	Martinsfield • Potential use of space – On going. UPDATE: Meeting completed with DUFC. • Higher fencing – Not required TO NOTE. • Dugout/Shelter. TO NOTE • 2 smaller pitches – completed 23.08.24 • Sockets- quotes approved. TO NOTE. • Vegetation cut back – Work completed 23.08.24 • Provide all costs for MB for last year. • Price increase letter. TO NOTE. • Emergency procedures for MB .

	• Key press – Out of hours. • Quote 1 & 2 for 10ft fencing – TO NOTE.
20200902/ 11	Old Mill Road – Clearance. To Note • Hedge cutting – Whitbread company . • Hedge cut back completed – BC - Completed
20200902/ 12	Way & Tillard – Cricket field • CCTV – Ongoing. • Netting issue – Ongoing • Maintenance of vegetation – Completed • Pollarding of Way & Tillard - lime trees - To be done by February 25.
20200902/ 13	Denham Village • Interpretation board for walks x 1. Working progress. See draft of map. To review. Ongoing . • Dog foul on green. • Signage for Bench smokers. • Village green - lawn cut for 80 D-day – Completed • Trees cut back on village green.
20200902/ 14	Devolved Services - • Grass cuts : Cuts for 4 July & 5 August 2024- Completed. • RoW : 6 August 2024 – Cut 5 Completed. • Weed spraying : Completed • Tendering : For grass cuts/ROW/weed spraying advertised on government website & open areas / playing fields sent to all DPC original contractors. Tender documents went out 24.07.24. due back 20.09.24
20200902/ 15	Play areas - Alderbourne play equipment refresh . • New Play equipment – Work to start 12 September 2024. Free display notice board design. • New signage with list of all play/gym areas to be added to all play areas.
20200902/ 16	Bus shelter • Deep clean/graffiti removal/ gel added – Completed 2 bus shelters. • Solar lights – ongoing • Dummy cameras. • .Warning signs.
20200902/ 17	Local biodiversity working plan. To note
20200902/ 18	Denham Warden. Cleaner for MB.
20200902/ 19	Allotments Allotment judging – 1st visits June/July completed – 2 nd visit August/Sept • Allotment report .

20200902/ 20	BMX field – Land belongs to Railway. TO NOTE • To level BMX field ground . Completed Mon 22.07.24. • Monkey Challenge – £ 3,950.00 – to be installed 12 Sept 2024.
20200902/ 21	Higher Denham • Donated bench – Glebe play area - completed £733.16.
20200902/ 22	The Pyghtle – Cut back vegetation from streetlamp - Completed
20200902/ 23	Air Pollution – Report - May/June 2024 DEFRA Sent report to Cllrs MH/SW
20200902/ 24	Bakers Wood • Broken gate lane – Damaged streetlight – 27.08.24 Completed.
20200902/ 25	Tree survey
20200902/ 26	Streetlights scout survey.
20240902/ 27	Future budgets • Open spaces.
20240902/ 28	Services Finance • Budget Headings • Budget Comparison Report • MB Financial Comparison Report • Allotment Financial Comparison Report
20240902/ 29	<u>Future Agenda Items</u> • War Memorial cleaning • 20230403/07 – (Apr) - By-laws & PSPO • 20231002/15 – (Oct) - Metal design memorial war bench – Cllrs will consider for another time. • 20240507/08 (May) – Plant wildflowers on small patch - village garage in 2025. • Weed spraying twice a year – May and then July/August.
20240902/ 30	<u>Date of Next Meeting</u> 7 October 2024, Parish Council Offices 7.30pm

Signed: Jay Mitchener – Deputy Clerk

Date: 28.08.2024

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Goonesekera	
Cllr E Austin	Cllr S Sproul	Cllr G Hollis	
Cllr S Williams	Cllr W Davey		