

You are hereby summoned to attend the **MEETING OF THE SERVICES COMMITTEE** on Monday 8 April 2024 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of meeting to be agreed
20240408/01	Welcome & Acceptance of Apologies for Absence Cllr SW sends apologies.
20240408/02	Declaration of Interests
20240408/03	Public Session
20240408/04	Minutes of last meeting – 4 March 2023
20240408/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 UPDATE : Meeting completed on 28.03.24 - minutes attached from BC.
20240408/06	Denham Green • Display on verge. To Note. UPDATE: Waiting for a date for a site visit with local garden nurse for ideas and plants that are suitable.
20240408/07	Finger pole signage – Cllr to discuss. TO NOTE UPDATE : Completed second visit to confirm signage. BC confirmed the use of their posts, to add new pointers with signage. Sent request to Men in Sheds Black Park Waiting for update. Email sent to another contractor for quote for pointers -Tilehouse lane, Higher Denham, Denham Village, To shops & Martinsfield. Waiting for update.
20240408/08	Wildflowers To Note. ❖ Waiting for update from Cllr WD ❖ Waiting for pictures from Cllr EA
20240408/09	New Denham • Oakside community land UPDATE : Chased agency working on behalf of BC, no reply as yet. Sent information to Cllr GH.
20240408/10	Martinsfield • Bookings/cancellation – On going. UPDATE : Meeting completed with F&C, DC & Cllr MH discussed breakdown of the income, yearly and season costs . Local resident assisting with new plans for expanding pitch layout, liaising with local football club and Football federation for support. • Potential use of space – On going. UPDATE: Site visit required for Brunel Uni and Golds sport centre to view pitch options with Cllrs when available.

20240408/ 11	Illegal parking notice . UPDATE : Parking notices available for collection.
20240408/ 12	Wildfires. ❖Waiting for update from Cllr WD for local contact for Fire brigade .
20240408/ 13	Higher Denham • Footpath – Broken gate lane & Higher Denham – Cllrs to discuss. Action : Cllr SJ or GH & DC do a site visit & look at signage and take pictures of area. Get quotes once site visit completed.
20240408/ 14	Old Mill Road – Clearance. • Hedge cutting. Contacted Whitbread, advised them of growth of vegetation and to remove it. Site manager will arrange visit . Waiting for update,
20240408/ 15	Way & Tillard – Cricket field • CCTV UPDATE : Research ongoing for suitable cameras.
20240408/ 16	Denham Village – Working progress. • Notice board for walks x 1. ❖Community Board agreed to part funding. ❖Artwork provided to Colne Valley ❖Colne Valley will add QR codes for walks and logo for Community Board & Colne Valley.
20240408/ 17	Devolved Services. Noted • Grass cuts, Flailing & siding out for 2024/25. UPDATE : Received BC report in March 2024. Reviewed grass plan cuts from BC . Tendering – All Cllrs to discussed. • DC & EC attended online training course for tendering process. • Grass cutting company review.
20240408/ 18	Alderbourne play equipment & path. • Path – Quote agreed by all cllrs – Can start work on 29 April 2024. • New Play equipment –Revised quote – Cllrs to discuss. DC to discuss with Community board for support once all quotes agreed by Cllrs.
20240408/ 19	Bus shelter deep clean/graffiti . UPDATE : Contractor and quote agreed for deep clean – Contractor can not clean bus shelters due to Human faeces – added to FMS, waiting for update on BC waste team once the shelters have been cleaned. Solar lights : On going research.
20240408/ 20	Local biodiversity working plan. Noted. ❖PowerPoint to be shown to Committee before presentation. ❖ Cllr WD to contact local schools if they would be interested. ❖DBS checks required if working with children.
20240408/ 21	Allotments • KFC land – Ongoing • UPDATE : Received land registry checks for land behind KFC. Letter sent to owners of property – waiting update. • Allotment judging - 2 visits June/July & August/Sept ❖Same people to do both judging.

	• Allotment report – Nothing to report.
20240408/ 22	• BMX field – Land belongs to Railway. TO NOTE • Monkey Challenge – Wood has been treated.
20240408/ 23	New Denham • Faults with streetlights – £488.56 each lamp Waiting on delivery of x 2 lamps - lead time 3 weeks.
20240408/ 24	Bench – Local resident wish to donate a bench. ❖ Anywhere in Denham area.
20240408/ 25	Future budgets • Open spaces • Play area – Refresh Alderbourne & new path.
20240408/ 26	Services Finance • Budget Headings • Budget Comparison Report
20240408/ 27	<u>Items in Progress</u> - 20230403/07 – (Apr) - By-laws & PSPO - 20231002/15 – (Oct) - Metal design memorial war bench – Cllrs will consider for another time.
20240408/ 28	<u>Future Agenda Items</u> • War Memorial cleaning • Air Pollution – Discuss report in May/June 2024 DEFRA
20240408/ 29	<u>Date of Next Meeting</u> 7 May 2024, Parish Council Offices 7.30pm

Signed: Jay Mitchener – Deputy Clerk

Date: 03.04.2024

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Goonesekera	
Cllr E Austin	Cllr S Sproul	Cllr G Hollis	
Cllr B Keen	Cllr W Davey		