

You are hereby summoned to attend the **MEETING OF THE SERVICES COMMITTEE** on Monday 8 January 2024 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of meeting to be agreed
20240108/01	Welcome & Acceptance of Apologies for Absence
20240108/02	Declaration of Interests
20240108/03	Public Session
20240108/04	Minutes of last meeting – 4 December 2023
20240108/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Update: DC emailed Toni/Rod with all reports again – waiting for response. • Small project funding UPDATE : Katie /Algin met with Cllr MH & Cllr SW – discussed providing support with services – but not monetary funding.
20240108/06	Denham Green • Display on verge. UPDATE: Waiting for contractor on design ideas. • Finger pole signage – Cllr to discuss. Quotes provided.
20240108/07	Wildflowers UPDATE: Contractor advised play areas, Cllrs EA & WD will look around all areas to see where suitable to plant. Cllr MH mentioned adding wildflowers to side of village green garage all agreed. Verge by Landmark – Cllrs to agreed on designs for this area.
20240108/08	Dog & litter bins – Village Road & Higher Denham • Bin enquiry with waste management. – Combined waste bins & Recycle bins. UPDATE: BC waste dept agreed to install bins in 2 areas requested. BC contractors to action in the 1 st week Jan 2024. • Dual waste & recycle bins – Village Green, Station Parade & Tatling end. • Replace bins with new dual recycle bins. UPDATE: DC emailed BC if they can replace old bins to updated bins & contact BC waste management team for collection costs – chased them for update.
20240108/09	New Denham • Boundary gate & signage - COMPLETED. • Newtown Road hedge – COMPLETED. • Oakside community land – Cllr to discuss.

20240108/ 10	Martinsfield • Bookings/cancellation UPDATE : DC to arrange a joint meeting with F&C clerk, DC & Cllr MH to discuss breakdown of the income, yearly and season costs. Hoarding Board – Signage – No action required from DPC. UPDATE : MB agreed to get the sign made and installed. • Potential use of space – Flood lights UPDATE: DC emailed Football federation for advice for funding for 3G multi pitches & flood lights was given information to contact rep for Berks & Bucks area / discuss with Community board for funding – Site visit required for Brunel Uni and Golds sport centre to view pitches in the new year.
20240108/ 11	Denham Bowls club • New roof UPDATE: Grant was refused by finance committee, further discussion. • Amend lease. UPDATE: DPC agreed, solicitors sent side letter which enables them to hold external events for fund raising purpose for 12 months.
20240108/ 12	The Cricket Bungalow • Letting agencies UPDATE: EC dealing with new letting agency.
20240108/ 13	Higher Denham • Finger pole signage – Cllrs to discuss. • Footpath – Broken gate lane & Higher Denham – Cllrs to discuss.
20240108/ 14	Way & Tillard • Cricket field - To grass over area where rose bushes were. UPDATE : Ground very wet, once ground is better task will be completed. • CCTV – For ASB UPDATE: Discussed funding with Community board for fully operation CCTV.
20240108/ 15	Denham Village • Park Benches – By Misbourne river & Village green UPDATE: DC ordered teak garden bench 4ft - 3 x £240 per bench & £40 for anker – Total £900.00 – Benches delivered 18.12.23 1 bench donated by a local resident on behalf of his passed wife & paid by Chq. Benches to be installed 4/5 Jan 2024 by handyman. • .Siding out village green – COMPLETED. £550.32 plus £200 to tip the waste - £750.32. • Notice board for walks x 3 UPDATE: DC discussed match funding with Community board & completed form with EC & sent to Liz Chater 22.12.23 • Village Rd Verge – Outside White House – Cllr SW to discuss.
20240108/ 16	Devolved Services • Grass cuts, Flailing & siding out for 2024/25
20240108/ 17	Play area. • Refresh Alderbourne play equipment & new path. UPDATE: DPC does have right of way for the path. See attached lease information. Path is very muddy and not easy for residents /children to use. DC looking for options to improve pathway with rubber matting or cinder path/gravel. Waiting for quote. DC with Cllr MH to look at equipment that needs to be replaced, then discuss with Community board for support.
20240108/ 18	Living roofs on bus stops – Cllr's to discuss

20240108/ 19	Local biodiversity working plan. ACTION : Cllr EA to arrange meeting with PowerPoint presentation – working party needs to be arranged. ACTION : Cllr WD to contact local schools if they would be interested.										
20240108/ 20	Allotments • KFC land. UPDATE : Received land registry checks for land behind KFC. DC tried to find info on area but no signage. Arranging meeting with F&C clerk & allotment Chairman. • Path UPDATE: DC & FC clerk checked the path which is very worn & has large potholes in several places. Discuss with Cllrs for options of repair. • Allotment report										
20240108/ 21	• BMX field – Land belongs to Railway. Discussed outdoor table tennis for all ages to play – 3 quotes provided. Cllrs to bring ideas to next meeting. UPDATE: DC sent emails to both schools in area “Games children like to play” no response as yet.										
20240108/ 22	Redhill • Flailing Bakers Wood – Cllrs Discuss UPDATE: DC waiting for quotes.										
20240108/ 23	Future budgets • Open spaces • Play area – Refresh Alderbourne & new path. • Allotment path.										
20240108/ 24	Services Finance • Budget Headings • Budget Comparison Report <table border="1" data-bbox="331 1424 1326 1603"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) – To Note</th></tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Payments over £500 (inc VAT) – To Note									
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20240108/ 25	Items in Progress - 20230403/07 – (Apr) - By-laws & PSPO - 20231002/15 – (Oct) - Metal design memorial war bench – Cllrs will consider for another time.										
20240108/ 26	Future Agenda Items • War Memorial cleaning • Wildfires – To discuss next year. • Air Pollution – Discuss report in May/June 2024 DEFRA										
20240108/ 27	Date of Next Meeting 8 January 2024, Parish Council Offices 7.30pm										

Signed: Jay Mitchener – Deputy Clerk

Date: 03.01.2024

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Goonesekera	
Cllr E Austin	Cllr S Sproul		
Cllr B Keen	Cllr W Davey		