

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 09 December 2024 at 7:30pm at Denham Grove Hotel, Colne Suite, Conference Wing, Tilehouse Lane, Denham UB9 5DG.

**** Please NOTE change of Venue for this meeting ****

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20241209/01	Welcome and Apologies for Absence
20241209/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor.
20241209/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20241209/04	Approval of Minutes • Minutes of the Planning meeting held on 5 November 2024 • Minutes of the Full Council meeting held on 11 November 2024 • Minutes of the Communities and Events meeting held on 19 November 2024 • Minutes of the Finance meeting held on 29 November 2024 • Minutes of the Services meeting held on 2 December 2024
20241209/05	Reports from Outside Bodies
20241209/06	Chairman's Report (To Follow)
20241209/07	Report from Unitary Councillors
20241209/08	Executive Clerk's Report (Nothing to Report)
20241209/09	Buckinghamshire Parish and Local Elections 2025 As Buckinghamshire Council are having all out elections both Parish and Unitary Authority on Thursday 1 May 2025.

	Nomination forms will need to be completed for those members wishing to remain on the Parish Council (even if we don't have elections) and will need to be submitted through to Bucks Council offices in Aylesbury.																
20241209/10	Colne Valley Regional Park Financial Contribution 2025/2026 Buckinghamshire Council will be withdrawing their financial support for Colne Valley Regional Park in 2025/26. Please see email from Stewart Pomeroy from Colne Valley Trust attached, requesting additional financial support.																
20241209/11	Neighbourhood Plan (Verbal update)																
20241209/12	Martinsfield Tomato Energy has been signed-up for a period of 12-months to supply Martinsfield.																
20241209/13	Donation Request Recommendation: A donation to Cancer Research UK for Councillors to decide on the amount of donation in Samuel Sproul's memory in recognition of his contribution to Denham Parish Council																
20241209/14	Highway Matters Update on A412 works and Denham Roundabout																
20241209/15	Denham Grove Hotel																
20241209/16	Financial Matters and Reports 1. Flagstone Update (See attached) 2. Financial Budget Heading (See attached) 3. Financial Budget v Actual = Balance (See attached) 4. Payments Report for October/November 2024 (See attached) £14,281.45 <table border="1" data-bbox="352 1393 1345 1693"> <thead> <tr> <th colspan="2">Expenses over £500 + VAT for October/November 2024 (To Note)</th></tr> </thead> <tbody> <tr> <td>Dr Tech – Monthly IT Charges – November</td><td>£631.32</td></tr> <tr> <td>Turfcare – MB Grass and Marking – November</td><td>£772.20</td></tr> <tr> <td>Contemporary Slate – Monolith</td><td>£1,135.00</td></tr> <tr> <td>Jog Post (PAID) – Newsletter Delivery</td><td>£772.60</td></tr> <tr> <td>WindowFlowers – Quarterly Maintenance</td><td>£2,156.62</td></tr> <tr> <td>SparkX – Christmas Lights</td><td>£6,120.00</td></tr> <tr> <td>Total</td><td>£11,587.74</td></tr> </tbody> </table>	Expenses over £500 + VAT for October/November 2024 (To Note)		Dr Tech – Monthly IT Charges – November	£631.32	Turfcare – MB Grass and Marking – November	£772.20	Contemporary Slate – Monolith	£1,135.00	Jog Post (PAID) – Newsletter Delivery	£772.60	WindowFlowers – Quarterly Maintenance	£2,156.62	SparkX – Christmas Lights	£6,120.00	Total	£11,587.74
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20241111/17	Date of Next Meeting 13 January 2025 at 7.30pm, at Denham Grove Hotel, Tilehouse Lane, Denham UB9 5DG																

Signed: Derek Wilson – Executive Clerk and RFO

Date: 4 December 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
10am	Friday	20 December 2024	Budget Meeting – Pre-Final Review
7.30pm	Monday	6 January 2025	Services Meeting
7pm	Tuesday	7 January 2025	Planning Meeting
10am	Friday	10 January 2025	Final Budget Meeting to approve draft budget
7.30pm	Monday	13 January 2025	Full Council Meeting to agree precept