

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 11 November 2024 at 7:30pm at the Denham Parish Council Office, Village Hall, Village Road, Denham UB9 5BN.

Councillors:	Cllr S Williams (SW) – Chairman	Cllr A Head (AWH)
	Cllr J Walsh (JW)	Cllr B Keen (BK)
	Cllr A Hans (AH)	Cllr E Austin (EA)
	Cllr M Heath (MH)	# Cllr G Hollis (GH)
	Cllr W Davey (WD)	AM J Griffiths-Heath (JGH)
	Cllr S Jefferys (SJ)	AM N Abadjion (NA)
	## Cllr M Goonesekera (MG)	# = Apologies received
Clerk:	Derek Wilson	## = Apologies not given

Meeting was voice-recorded

Prior to the meeting commencing, a minute's silence was observed for the sad passing of former Parish Councillor Samuel Sproul.

Agenda No	Minutes	Actions
20241111/01	Welcome and Apologies for Absence Cllr J Chhokar was welcomed to the meeting, along with prospective Associate Members J Griffiths-Heath and N Abadjion. Apologies received from Cllr G Hollis and Cllr S Chhokar.	
20241111/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor. None recorded.	
20241111/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public present.	
20241111/04	Appointment of new prospective candidates as Associate Members - The meeting agreed to the appointment of two new associate Councillors. CV's have been circulated to Councillors for information about the two candidates. - Members agreed and welcomed them to the meeting. - Cllr AH asked if another venue could be sought, now the council has grown and with most members present tonight, it is a bit of a squeeze round the table. Action: Clerk to investigate other venues such as Denham Grove but a slightly smaller room. Approach Bosch to see if they have available space. - Jade Griffiths-Heath would like to go on Communities & Events committee. Nick Abadjion would like to go on Planning and Services. – Members agreed. - Cllr SJ would like to come off planning committee, due to other diary clashes.	Clerk/Cllr SW

20241111/ 05	Approval of Minutes - Minutes of the Planning meeting held on 8 October 2024 Proposed by Cllr AWH Seconded by Cllr JW – Members agreed. Cllr MH raised an issue concerning the CIL contribution funding under item 16, if it could be used for Martinsfield for lighting. The constraints will need to be reviewed. Planning consent conditions will need to be checked, and a business case put forward to the Council. Call-in requests were raised with Cllr JC, as a unitary authority, and particularly the proposed development in Nightingale Way. Action: Clerk to contact Cllr GH to specifically support this call-in request. - Minutes of the Full Council meeting held on 14 October 2024 Proposed by Cllr SW Seconded by Cllr AWH – Members agreed. Cllr MH queried item 10 from the last meeting relating to standing order amendment. If re-electing the Chair beyond their three-year term, this will be based on a rolling year term. This was agreed by the members present. - Minutes of the Communities and Events meeting 22 October 2024 Proposed by Cllr AH Seconded by SJ – Members agreed. Page 1 – Afternoon Social & Bingo is shown as 10 November, but it is 17 November as the previous date quoted was Remembrance Sunday and hence the change of date. Item 9 A discussion followed about the Newsletter and it was agreed that this is on behalf of the whole parish council and not attributed to specific members. Cllr SW to include something on Cllr Sproul's passing. Item 13 Cllr MH referred to the insertion of a capital G in the Denham Green lights, under Community Projects. A capital L in Tilehouse Lane and DULFC for the ladies football team. - Minutes of the Services meeting held on 4 November 2024 Proposed by Cllr MH Seconded by Cllr WD – Members agreed. Page 5 Take the letter e from Bosch under the allotment heading.	Clerk
20241111/ 06	Report from Outside Bodies Cllr MH is on the working party discussing BMKALC's constitution.	
20241111/ 07	Chairman's Report The Chairs report is contained within SharePoint. Main points highlighted include attending the Parish Liaison meeting, SBALC meeting and carrying out staff appraisals. Once appraisals have been finalised their objectives will be forwarded. Attending the Highways conference. There is a consultation in Your Voice - Better Lives in our Communities - for adults that have care support needs/respite care.	

20241111/ 08	Report from Unitary Councillors Cllr JC referred to the cocktail bar planning application located in New Denham which has been withdrawn from the LPA. No upcoming planning meeting with Bucks Council, despite the call-in request. Action: Clerk to send the Call-in list of applications through to Cllr JC. Another issue involved was the Higher Denham pumping station located in Old Rectory Lane. This would have meant a road closure, and a meeting was held, since that meeting the works have been postponed. Cllr JC highlighted about a variety of highway works, both short and longer term projects. Attended a transport select committee and the school bus provision. There was an incidence where a single decker coach had been put out for Denham children with a few not being able to get on, this has now been changed to a double. With the new school year starting we will see if there are any further issues. Matthew Barber TVP Crime Commissioner is giving a talk on Friday 15 November 7pm about the increase in retail crime at the Gerrards Cross Memorial Hall. Cllr JC referred to the Denham Green E-ACT school requiring a safer school crossing. The community board would be willing to partially fund the project and was wondering if DPC can also provide funding from CIL monies collected. Cllr JW raised the issue of DEN7/1 being blocked off by Bucks RoW, as there is a broken pipe. This is a strategic link between Bakers Wood and Higher Denham. Cllr SW reported that at the Transport Conference she had spoken to the RoW team, and was told they are trying to find out who the landowners are, as they cant access the land until permission is given. Sarah Churchward is attending the parish office tomorrow between 11am and 1pm on Crime prevention for Denham residents.	Clerk
20241111/ 09	Executive Clerk's Report • Post Office – Drop & Collect branches in Denham (Local Savers) • HS2 Milestones – Online event 13 November 6.30 to 8pm – To book a place www.C1update2024.eventbrite.co.uk • Attended the Town and Parish Clerks' Forum 22 October at Chesham Town Council, mainly discussing Local Elections 2025.	
20241111/ 10	NALC Remote Meeting Consultation NALC welcomes the government announcement on remote meetings have been at the forefront of a national campaign to allow parish and town councils to hold remote council meetings. The consultation will close on 19 December 2024. Your responses are vital in demonstrating the continued strong support for this flexibility. https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings Question 1 – Parish Council is self-explanatory Question 2 - Yes (6 voted in favour 0 against and 1 abstained) Question 3b was chosen by members	

	Question 4 – Yes Question 4b Very occasionally Question 5 – Less than 10% Question 6a – Agreed Question 7b – Agreed Question 8 – Under ‘Should be considered because’ – All statements should be considered. The free text box should raise the issue of during national emergencies IT infrastructure could go down. The second column ‘Should not be considered’ to be ruled out. Question 9 – It would benefit members Question 10 – No Question 11 – N/a Question 12 – In the free text box type ‘All Meetings’ Question 13 – No	
20241111/11	Policy and Procedures committee vacancy The policy and procedures committee has six members and there is a space for someone to join the committee. No volunteers at present.	
20241111/12	Christmas Holiday Shutdown The recommendation in the agenda is to close the office from midday 24 December through to 2 January 2025. – Agreed by the members present. Cllr AH referred to the Christmas function at the Three Oaks on 12 December 2024. DC to ensure that the new Associates are included	DC
20241111/13	Neighbourhood Plan The current situation is that the parish need to decide, whether we go for a minor or major variation to our existing Denham Neighbourhood Plan. The current plan runs out in January 2026 and will need to include land to the south of the A40 (including Southlands Road). Minor tweaks only relate to grammatical issues. Major would relate to new policies. This will mean consultation and referendum. The meeting agreed that the only way forward is to do a major change and use professional planning consultants to steer this process to make our plan more robust. Action: Clerk to obtain a specific timescale for the HELA delivery and review other plans that have been produced and to utilise planning experts to guide this revised Neighbourhood Plan forward. This will require certain project management skills and being able to write-up policies that will strengthen our plan.	Clerk
20241111/14	Old Rectory Lane Closure This matter was discussed earlier in the meeting and await further information.	

20241111/ 15	Martinsfield The Clerk presented the issue of electricity rates to members of the Council, explaining that the facilities currently used for showers, lighting etc utilise a company referred to as Smartest Energy with the contract renewal date of 29 November 2024. The site uses a half hourly meter (typical for a manufacturing site) but the standard charge is quite high, which would not be the same if a normal meter was installed. Also, there would be more competitive quotes, as more companies would be interested. One Electricity supply broker advised it is difficult to obtain quotes due to the type of meter installed. It was agreed that the existing contract will continue for a period of 12 months and in that time, Martin Baker would be approached to obtain permission to install a new meter. This will make it more competitive the next time we review pricing.																	
20241111/ 16	Financial Matters and Reports 1. Flagstone Update 2. Financial Budget Heading 3. Payments Report for October/November 2024 £7,406.45. An Updated payments list was circulated – Agreed by the members Present. Cllr AH the financial comparison with Actuals is missing and will be rectified for the next meeting. <table><tr><th colspan="2">Expenses over £500 + VAT for September/October 2024 (To Note)</th></tr><tr><td>Dr Tech – Monthly IT Charges - October</td><td>£631.32</td></tr><tr><td>Turfcare – MB Grass and Marking - October</td><td>£701.15</td></tr><tr><td>P Newell - Mowing</td><td>£784.00</td></tr><tr><td>Higher Denham CIO – Verge Cutting</td><td>£750.00</td></tr><tr><td>Local Plumbers – Bungalow Cylinder</td><td>£1,180.43</td></tr><tr><td>Take One – Monthly Drone Retainer</td><td>£600.00</td></tr><tr><td>Total</td><td>£4,646.90</td></tr></table> The Associate Members were requested to leave the meeting as we were going into part 2.	Expenses over £500 + VAT for September/October 2024 (To Note)		Dr Tech – Monthly IT Charges - October	£631.32	Turfcare – MB Grass and Marking - October	£701.15	P Newell - Mowing	£784.00	Higher Denham CIO – Verge Cutting	£750.00	Local Plumbers – Bungalow Cylinder	£1,180.43	Take One – Monthly Drone Retainer	£600.00	Total	£4,646.90	
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20241111/ 17	Date of Next Meeting 9 December 2024 at 7.30pm, at Denham Parish Council Offices, Village Road, Denham UB9 5BN																	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 12 November 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	13 November 2024	Policy and Procedures Meeting
7.30pm	Tuesday	19 November 2024	Communities and Events Meeting
10.00am	Friday	22 November 2024	Finance / Budget Meeting – To be re-scheduled
7.30pm	Monday	2 December 2024	Services Meeting
7.00pm	Tuesday	3 December 2024	Planning Meeting
11.00am to 2pm	Friday	6 December 2024	Memory Café, St Mark's Hall, Denham Green
7.30pm	Monday	9 December 2024	Full Council Meeting
10am	Friday	20 December 2024	Budget Meeting – Pre-Final Review
10am	Friday	10 January 2025	Final Budget Meeting to approve draft budget
7.30pm	Monday	13 January 2025	Full Council Meeting to agree precept

Chairman _____

Date _____