

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 11 November 2024 at 7:30pm at the Denham Parish Council Office, Village Hall, Village Road, Denham UB9 5BN.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20241111/01	Welcome and Apologies for Absence
20241111/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor.
20241111/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20241111/04	Appointment of new prospective candidates as Associate Members Appointment of Jade Griffiths-Heath and Nicolas Abadjion to become new Associate Members of the Council, as both candidates have attended at least two committee meetings and a full Council meeting. Vacancy on committees Planning, Finance, Communities and Services Jade has expressed an interest in Communities & Events
20241111/05	Approval of Minutes • Minutes of the Planning meeting held on 8 October 2024 • Minutes of the Full Council meeting held on 14 October 2024 • Minutes of the Communities and Events meeting 22 October 2024 • Minutes of the Services meeting held on 4 November 2024
20241111/06	Reports from Outside Bodies
20241111/07	Chairman's Report (To follow)
20241111/08	Report from Unitary Councillors
20241111/09	Executive Clerk's Report (To Note) • New Post Office service with Drop and Collect – Local Savers, 3 Denham Parade, Oxford Road, Denham

	• Attended Bucks Clerks Meeting at Chesham Discussed Elections 2025 in Buckinghamshire • HS2 Online Event 13 November 2024 6.30 – 8pm										
20241111/ 10	NALC Remote Meeting Consultation NALC welcomes the government announcement on remote meetings have been at the forefront of a national campaign to allow parish and town councils to hold remote council meetings. The consultation will close on 19 December 2024 . Your responses are vital in demonstrating the continued strong support for this flexibility. https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings										
20241111/ 11	Policy and Procedures committee vacancy Currently have 6 members, with one space										
20241111/ 12	Christmas Holiday Shutdown Recommendation: For Council to agree to the closing of the offices over the Christmas period from Tuesday 24 December at lunchtime through to 2 January 2025.										
20241111/ 13	Neighbourhood Plan (Refer to attached minutes) Teams meeting held on 30 October with Cllr Guy Hollis, Clerk and the Neighbourhood Plan Co-Ordinator, and their assistant to discuss the way forward, using only minor tweaks to refresh the plan. • To create a working party to discuss the Neighbourhood Plan. Invite interested parties to be involved in the process.										
20241111/ 14	Old Rectory Lane Closure (Refer to attached minutes) (To Note) • The closure of Old Rectory Lane has been postponed. This was investigation works to take place to inspect the main sewer waste pipe. The use of tankers to extract the waste from the pumping station whilst inspection works take place.										
20241111/ 15	Martinsfield Energy Contract ‘Smartest Energy’ due for renewal 29 November 2024 that provides the facilities at Martinsfield. <table border="1"><thead><tr><th>Product Name</th><th>Standing Charge (per/day)</th><th>Unit/Day Rate per/kwh</th><th>Night Rate per/kwh</th><th>Contract Term</th></tr></thead><tbody><tr><td>SmartFix 1 Year</td><td>682.23p (means £6.82)</td><td>29.94p</td><td>22.04p</td><td>12 Months</td></tr></tbody></table> Recommendation: To agree with continuing ‘Smartest Energy’ as the energy provider to Martinsfield for a One Year Fixed Rate. The standing charge has increased this year, as the meter used at Martinsfield is a half hourly rate and needs to be replaced with a normal electricity meter. This will enable the parish council to see if the meter can be changed within this 12-month period.	Product Name	Standing Charge (per/day)	Unit/Day Rate per/kwh	Night Rate per/kwh	Contract Term	SmartFix 1 Year	682.23p (means £6.82)	29.94p	22.04p	12 Months
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SmartFix 1 Year	682.23p (means £6.82)	29.94p	22.04p	12 Months							
20241111/ 16	Financial Matters and Reports 1. Flagstone Update (See attached) 2. Financial Budget Heading (See attached) 3. Financial Comparison Report (See attached) 4. Payments Report for October/November 2024 (See attached) £6,753.45										

	Expenses over £500 + VAT for September/October 2024 (To Note)	
	Dr Tech – Monthly IT Charges – October	£631.32
	Turfcare – MB Grass and Marking – October	£701.15
	P Newell – Mowing	£784.00
	Higher Denham CIO – Verge Cutting	£750.00
	Local Plumbers – Bungalow Cylinder	£1,180.43
	Total	£4,046.90
20241111/17	Date of Next Meeting 9 December 2024 at 7.30pm, at Denham Parish Council Offices, Village Road, Denham UB9 5BN	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 6 November 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	13 November 2024	Policy and Procedures Meeting
7.30pm	Tuesday	19 November 2024	Communities and Events Meeting
10.00am	Friday	22 November 2024	Finance / Budget Meeting – To be re-scheduled
7.30pm	Monday	2 December 2024	Services Meeting
7.00pm	Tuesday	3 December 2024	Planning Meeting
11.00am to 2pm	Friday	6 December 2024	Memory Café, St Mark's Hall, Denham Green
7.30pm	Monday	9 December 2024	Full Council Meeting
10am	Friday	20 December 2024	Budget Meeting – Pre-Final Review
10am	Friday	10 January 2025	Final Budget Meeting to approve draft budget
7.30pm	Monday	13 January 2025	Full Council Meeting to agree precept