

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 13 May 2024 at 7:30pm at the Denham Parish Council Office, Village Hall, Village Road, Denham UB9 5BN.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20240513/01	Welcome and Apologies for Absence
20240513/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor.
20240513/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20240513/04	Election of Chairman
20240513/05	Election of Vice-Chairman
20240513/06	Signing Acceptance of Office
20240513/07	Approval of Minutes • Minutes of Planning Meeting dated 9 April 2024 • Minutes of Full Council Meeting dated 15 April 2024 • Minutes of Communities and Events dated 16 April 2024 • Minutes of Policy and Procedures Meeting dated 17 April 2024 • Minutes of Finance Meeting dated 19 April 2024 • Minutes of Services Meeting dated 7 May 2024
20240513/08	Report from Outside Bodies
20240513/09	Chairman's Report • Bucks Golf Club • BMKALC Meeting • Beating the Bounds • Drive around with LAT
20240513/10	Report from Unitary Councillors

20240513/ 11	Executive Clerk's Report - Clerk's Meeting 22 April 2024 - Clerk's Forum 23 April 2024 Town Hall, High Wycombe																								
20240513/ 12	Election of Committees																								
20240513/ 13	Election to Outside Bodies																								
20240513/ 14	Risk Management Policy																								
20240513/ 15	Training and Development Policy																								
20240513/ 16	New Contracts for Events Co-Ordinator and Project Manager																								
20240513/ 17	Martinsfield See Services Minutes																								
20240513/ 18	Buckinghamshire Street Trading Policy This consultation ends 26 May 2024. Copy of response attached for approval.																								
20240513/ 19	Fibre Rollout (To Note) Lloyd Little, Senior Programme Officer (Digital) who presented to the Community Board on Project Gigabit, has let me know of some fibre activity which will be happening in your area. The map (attached) shows the areas where Openreach are building a new exchange which will deliver to multiple premises in the area, so this will result in a huge increase in fibre rollout. I have requested further information but unfortunately, the timeline of 12 months is all that has been published at the moment. Lloyd will be monitoring and will let us know once he receives more details. The team have been pushing for the information, but CityFibre aren't obligated to provide it until they start construction works.																								
20240513/ 20	Police Commisioners (To Note)																								
20240513/ 21	Financial Matters and Reports - Flagstone Update (See attached) - Financial Comparison Report (attached) - Payments Report for April/May 2024 £22,661.39 (attached) <table border="1" data-bbox="351 1568 1345 2004"> <thead> <tr> <th colspan="2">Expenses over £500 + VAT for April/May 2024 (To Note)</th></tr> </thead> <tbody> <tr> <td>D Wardley – Handyman Services - April</td><td>£800.00</td></tr> <tr> <td>Dr Tech – Monthly IT Charges - April</td><td>£651.30</td></tr> <tr> <td>Dr Tech – New Laptop for Office</td><td>£920.40</td></tr> <tr> <td>Turfcare – MB Grass and Marking - April</td><td>£665.15</td></tr> <tr> <td>Brissco – Proforma Pointers</td><td>£824.77</td></tr> <tr> <td>Bell Cornwell Professional Fees – Southlands Meeting</td><td>£1,512.00</td></tr> <tr> <td>Thompkins Bros – Alderbourne Play Area Surface</td><td>£5,598.00</td></tr> <tr> <td>Roots – 2nd Cut April</td><td>£5734.51</td></tr> <tr> <td>Phillip Newell – Grass Cutting and Expenses</td><td>£823.00</td></tr> <tr> <td>IBB Law (Paid) – Professional Fees</td><td>£1975.19</td></tr> <tr> <td>Playsafety – Annual Inspection</td><td>£900.00</td></tr> </tbody> </table>	Expenses over £500 + VAT for April/May 2024 (To Note)		D Wardley – Handyman Services - April	£800.00	Dr Tech – Monthly IT Charges - April	£651.30	Dr Tech – New Laptop for Office	£920.40	Turfcare – MB Grass and Marking - April	£665.15	Brissco – Proforma Pointers	£824.77	Bell Cornwell Professional Fees – Southlands Meeting	£1,512.00	Thompkins Bros – Alderbourne Play Area Surface	£5,598.00	Roots – 2 nd Cut April	£5734.51	Phillip Newell – Grass Cutting and Expenses	£823.00	IBB Law (Paid) – Professional Fees	£1975.19	Playsafety – Annual Inspection	£900.00
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20240513/22	Date of Next Meeting 10 June 2024 at 7.30pm, at Denham Parish Council Offices, Village Road, Denham UB9 5 BN
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Signed: Derek Wilson – Executive Clerk and RFO

Date: 8 May 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	14 May 2024	Communities and Events meeting
10am – 1pm	Saturday	18 May 2024	Parish Council Stall outside Johnson Frazine solicitors, Denham Green
10am – 4pm	Bank Holiday Monday	27 May 2024	Denham Village Fayre
7.30pm	Monday	3 June 2024	Services meeting
7.00pm	Tuesday	4 June 2024	Planning meeting
2pm – 5pm	Sunday	9 June 2024	80 th D-Day Anniversary, Village Green
7.30pm	Monday	10 June 2024	Full Council Meeting

Chairman _____

Date _____