

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 11 March 2024 at 7:30pm at the Denham Parish Council Office, Village Hall, Village Road, Denham UB9 5BN.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20240311/01	Welcome and Apologies for Absence
20240311/02	Declaration of Interests Under Section 33 Localism Act 2011 to grant dispensation to Councillors who may have incurred expenses whilst carrying out their duties as a Parish Councillor.
20240311/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20240311/04	Approval of Minutes • Minutes of Planning Meeting dated 6 February 2024 • Minutes of Full Council Meeting dated 12 February 2024 • Minutes of Finance Meeting dated 16 February 2024 • Minutes of Communities and Events dated 20 February 2024 • Minutes of Services Meeting dated 4 March 2024
20240311/05	Report from Outside Bodies
20240311/06	Chairman's Report • Community Board meeting dated 28 February 2024 • Community Boards Boundary Review (https://yourvoicebucks.citizenspace.com/corporate-services/6ff1cf0a/) Consultation open until 28 March 2024 • LAT meeting • Presentation at Denham Garden Village
20240311/07	Report from Unitary Councillors
20240311/08	Executive Clerk's Report – (To Note) • NALC training events that are available on-line.
20240311/09	Risk Management Plan / Financial Regulations • Discussion on which committee should be responsible

20240311/10	Computers and Software initial assessment Verbal update by Cllr JW														
20240311/11	Neighbourhood Plan 2020 - 2036 Denham Parish Neighbourhood Plan was officially made 21 January 2021														
20240311/12	Martinsfield (To Note) Nothing to report														
20240311/13	Scout Hut (To Note) Nothing to report														
20240311/14	Financial Matters and Reports - Flagstone Update - Financial Comparison Report (attached) - Payments Report for February/March 2024 totalling £ 27,222.42 (attached) <table border="1" data-bbox="352 674 1345 938"> <thead> <tr> <th colspan="2">Expenses over £500 + VAT February/March 2024 (To Note)</th></tr> </thead> <tbody> <tr> <td>D Wardley – Handyman Services March + Expenses</td><td>£700.00</td></tr> <tr> <td>Dr Tech – Monthly IT Charges March</td><td>£637.44</td></tr> <tr> <td>Turfcare – MB Grass and Marking March</td><td>£665.15</td></tr> <tr> <td>Surfacing London – Allotment Road resurfacing</td><td>£21,000.00</td></tr> <tr> <td>Window Flowers – Maintenance Charge</td><td>£2,053.92</td></tr> <tr> <td></td><td></td></tr> </tbody> </table>	Expenses over £500 + VAT February/March 2024 (To Note)		D Wardley – Handyman Services March + Expenses	£700.00	Dr Tech – Monthly IT Charges March	£637.44	Turfcare – MB Grass and Marking March	£665.15	Surfacing London – Allotment Road resurfacing	£21,000.00	Window Flowers – Maintenance Charge	£2,053.92		
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20240311/15	Date of Next Meeting 15 April 2024 at 7.30pm, at Denham Parish Council Offices, Village Road, Denham UB9 5 BN														

Signed: Derek Wilson – Executive Clerk and RFO

Date: 5 March 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.30pm	Wednesday	13 March 2024	Policy and Procedures
7.30pm	Tuesday	19 March 2024	Communities and Events
7.30pm	Monday	8 April 2024	Services
7.00pm	Tuesday	9 April 2024	Planning
7.30pm	Monday	15 April 2024	Full Council