

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 15 January 2024 at 7:30pm at the Denham Parish Council Office, Village Hall, Village Road, Denham UB9 5BN.

Councillors:	Cllr S Williams (SW)	
	Cllr J Walsh (JW)	Cllr A Head (AWH) - Chairman
	Cllr A Hans (AH)	Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr B Keen (BK)
	Cllr W Davey (WD)	Cllr E Austin (EA)
	Cllr S Jefferys (SJ)	# Cllr G Hollis (GH)
	Cllr M Goonesekera (MG)	# = Apologies received
Clerk:	Derek Wilson	## = Apologies not given

Meeting was voice-recorded

Agenda No	Minutes	Action
20240115/01	Welcome and Apologies for Absence Cllr G Hollis and Cllr Santokh Chhokar have given their apologies. Cllr Jaspal Chhokar was in attendance	
20240115/02	Declaration of Interests - The Clerk has given all Councillors dispensation on item 9 setting of the Council precept. This dispensation is granted under the Localism Act 2011 Section 33 for Councillors to debate the item. - Councillors have also been given dispensation against the payments list.	
20240115/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public present.	
20240115/04	Approval of Minutes - Minutes of Planning Meeting dated 5 December 2023 Proposed by Cllr JW Seconded by Cllr EA – Members agreed. - Minutes of Policy and Procedures Meeting dated 6 December 2023 Proposed by Cllr EA Seconded by Cllr WD – Members agreed. - Minutes of Full Council Meeting dated 11 December 2023 Proposed by Cllr AWH Seconded by Cllr AH – Members agreed. Reference was made to 4 signs being left in Old Rectory Lane by the Veolia/Affinity Water Utility Company and 1 left in a undergrowth at New Denham. - Minutes of Finance Meeting dated 15 December 2023 Proposed by Cllr AH Seconded by Cllr AWH – Members agreed. - Minutes of Services Meeting dated 8 January 2024 Proposed by Cllr MH Seconded by Cllr SJ – Members agreed.	
20240115/05	Report from Outside Bodies No reports were given.	
20240115/06	Chairman's Report Colne Valley Park Forum (refer to Item 16 on this agenda)	
20240115/07	Report from Unitary Councillors Cllr J Chhokar was in attendance representing the Unitary Authority. He referred to a meeting this Thursday with the three Unitary Authority Cllrs about the Denham Film Campus planning application, which will be going to the strategic sites committee for decision at Aylesbury. DPC declined to meet with the PR/Marketing company, as	

	a recommendation is debated with our planning committee. A Call-In request has been made through the planning portal. - The Quarry at New Denham had been passed with conditions. - Enforcement appeal on 21 Southlands Road communication to be sent to the Planning Inspectorate by 13 February 2024. - Flooding issue on the A413 caused the road to be closed off. A longer-term solution is required. The issue is ditches are blocked with trees growing in the ditches. There is a dispute as to whether this is in Gerrards Cross or Denham Parish area. Cllr SJ informed that where there the 'Cats-Eyes' are located on the A413 up to the bridge, this is Denham Parish land as this was done some years ago, where the streetlights start, they belong to Gerrards Cross/Chalfont's area. - Cllr J Chhokar referred to the Town and Parish Survey that was carried out during the summer from 22/5 through to 31/7 49 Councils responded and will forward the details, as we were unaware of this happening. - The local Community Board are now taking applications for new year. The form is far too long and complex to complete a grant application. There was a general discussion about these meetings taking place on Microsoft Teams and should also be on Zoom. - Trailers being dumped in various lay-by's A40, A413 and A412. - Bucks are currently setting their budgets Adult Social Care and Children Services are the larger proportion of the budget and will try and obtain a breakdown of where the costs are going. Cllr JC left the meeting at 7.55pm	Cllr JC Cllr JC
20240115/08	Executive Clerk report (To Note) - Town and Parish Clerks' Forum Aylesbury 9 October 2023 - Town and Parish Clerks' Forum Amersham 10 October 2023 - Simon Garwood is leaving Bucks Council. Gail Hudson will be taking over as lead officer for Town and Parish Councils in Buckinghamshire ACTION: Clerk to highlight Denham Parish areas for quick reference	EC
20240115/09	Approval of Annual Parish Council precept 2024/25 - Cllr AH took this item on the parish precept for the forthcoming year. - It was suggested to review the parish precept downwards to a negative amount, but the percentage will be lost. - The current precept for a Band D property for 2023/24 is £108.87. - The Council Tax precept should show Zero percentile. This would equate to a £15K adjustment if members agreed. Majority of members agreed that a Zero increase would be agreeable. This should give us a precept value of £399,931 with a Band D £108.83 4p less than last year's precept. - We should publicise this to highlight we have listened to residents about hardship concerns this year to keep costs down. Agreed by members present. Cllr MH requested that the following be minuted, qualifying her vote on the precept of the figures being accurate. This was also re-iterated in Cllr GH email communication.	
20240115/10	Annual Parish Meeting (To Note) 8 May 2024 – Denham Village Memorial Hall - This will be handled by Communities and Events on the format for the evening. - Cllr SJ and Cllr JW will be away and offer their apologies for the evening.	

20240115/ 11	Review of DPC Standing Orders - Rule Change ref 5 (page 12) e iv (See attached) - Cllr EA introduced this item to enable a Vice-Chair of Council to be selected from a Chair of a standing committee, although there is no requirement for a Council to have a Vice-Chair. - Cllr AWH suggested it was a matter of good governance to have a Vice-Chair of the Parish Council and the following resolution in the papers was agreed by all members present.	
20240115/ 12	Civility and Respect Pledge - Resolution: Denham Parish Council to sign-up to the Civility and Respect pledge - Councillors agreed that this document is just duplicating our own policy and to refer to this under Item 8 Page 1 of the DPC Code of Conduct – Members agreed.	
20240115/ 13	LGA/NALC Councillor Code of Conduct (To Note) - Due to the document being 48 pages it has been placed in 'Folders for Councillors' in SharePoint under Policy and Procedures for reference. - The green type within this document is guidance. - The blue type within the document is an example. - The red type is a very clear indication of what is required by you acting on behalf of a Council. We have extracted two paragraphs that have been inserted into the DPC Code of Conduct (Item 14). This document is only a guidance document for reference only.	
20240115/ 14	DPC Code of Conduct This is our own policy with changes highlighted in red type that has been approved through Policy Procedures Committee 6 December 2023. Add additional Item 8 to page 1 to refer to the Civility and Respect pledge. The wording has been amended to consider Associate Members. – All members agreed.	
20240115/ 15	DPC Whistleblowing Policy - This is our own policy with changes highlighted in red type that has been approved through Policy and Procedures Committee 6 December 2023. - This policy has had minimal changes and re-sorting of two paragraphs towards the end of the document. All members agreed.	
20240115/ 16	Colne Valley Regional Park Your Countryside in Crisis – A Call for Action - Planning members to note green sections, as the orange items are more Governmental, which Stewart Pomeroy will take to Government to enact upon. This document is requesting our general support – To note.	
20240115/ 17	Martinsfield (To Note) Denham United FC – Name board to be produced and erected by Martin Baker	
20240115/ 18	Scout Hut Nothing to report	
20240115/ 19	Financial Matters and Reports - Flagstone Update – all accounts are protected FRSC - Financial Comparison Report (attached) - Payments Report for December 2023 totalling £17,396.66 (attached)	

	4. Revised payments list circulated to members before the meeting and those payments were agreed. 5. Cllr AH requested about the Denham Bowls Club being the payment for January should be for December meeting. 6. Cllr JW asked about the Photina Planting – This relates to the shrubs At Newtown Road, New Denham. <table><tr><th colspan="2">Expenses over £500 + VAT December 2023 (To Note)</th></tr><tr><td>D. Wardley – Handyman Services</td><td>£611.40</td></tr><tr><td>Dr. Tech – Monthly IT Charges</td><td>£766.44</td></tr><tr><td>Turfcare – MB Grass and Marking</td><td>£665.15</td></tr><tr><td>Denham Parish Church – Hall for Memory Café – 12 Months</td><td>£677.60</td></tr><tr><td>Councillors – Christmas Dinner Event</td><td>£612.78</td></tr><tr><td>Alpha Construction – Christmas Lights</td><td>£10,044.00</td></tr><tr><td>T Kavanagh – Event Caretaker</td><td>£500.00</td></tr><tr><td>BES (Direct Debit) Final Electricity for Portacabins – MB Dec</td><td>£557.83</td></tr><tr><td>Gibbs Gillespie Closing Amount Payable</td><td>£600.00</td></tr><tr><td>Forward Trust – Photina Planting</td><td>£1,014.00</td></tr></table>	Expenses over £500 + VAT December 2023 (To Note)		D. Wardley – Handyman Services	£611.40	Dr. Tech – Monthly IT Charges	£766.44	Turfcare – MB Grass and Marking	£665.15	Denham Parish Church – Hall for Memory Café – 12 Months	£677.60	Councillors – Christmas Dinner Event	£612.78	Alpha Construction – Christmas Lights	£10,044.00	T Kavanagh – Event Caretaker	£500.00	BES (Direct Debit) Final Electricity for Portacabins – MB Dec	£557.83	Gibbs Gillespie Closing Amount Payable	£600.00	Forward Trust – Photina Planting	£1,014.00	
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20240115/ 20	Date of Next Meeting 12 February 2024 at 7.30pm, at Denham Parish Council Offices, Village Road, Denham UB9 5 BN It was agreed by members to continue our meetings within the Parish Office.																							

Signed: Derek Wilson – Executive Clerk and RFO

Date: 17 January 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	23 January 2024	Communities Meeting
7.30pm	Monday	5 February 2024	Services Meeting
7.00pm	Tuesday	6 February 2024	Planning Meeting

Chairman _____

Date _____