

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 15 January 2024 at 7:30pm at the Denham Parish Council Office, Village Hall, Village Road, Denham UB9 5BN. Please note change of venue.

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20240115/01	Welcome and Apologies for Absence
20240115/02	Declaration of Interests
20240115/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20240115/04	Approval of Minutes • Minutes of Planning Meeting dated 5 December 2023 • Minutes of Policy and Procedures Meeting dated 6 December 2023 • Minutes of Full Council Meeting dated 11 December 2023 • Minutes of Finance Meeting dated 15 December 2023 • Minutes of Services Meeting dated 8 January 2024
20240115/05	Report from Outside Bodies
20240115/06	Chairman's Report • Colne Valley Park Forum (refer to Item 11 on this agenda)
20240115/07	Report from Unitary Councillors
20240115/08	Executive Clerk report (To Note) • Town and Parish Clerks' Forum Aylesbury 9 October 2023 • Town and Parish Clerks' Forum Amersham 10 October 2023 • Simon Garwood is leaving Bucks Council. Gail Hudson will be taking over as lead officer for Town and Parish Councils in Buckinghamshire
20240115/09	Approval of Annual Parish Council precept 2024/25 • To present and approve the parish precept for the forthcoming year.
20240115/10	Annual Parish Meeting (To Note) • 8 May 2024 – Denham Village Memorial Hall
20240115/11	Review of DPC Standing Orders • Rule Change ref 5 (page 12) e iv (See attached)
20240115/12	Civility and Respect Pledge • Resolution: Denham Parish Council to sign-up to the Civility and respect pledge

20240115/13	LGA/NALC Councillor Code of Conduct (To Note) - Due to the document being 48 pages it has been placed in 'Folders for Councillors' in SharePoint under Policy and Procedures for reference. - The green type within this document is guidance. - The blue type within the document is an example. - The red type is a very clear indication of what is required by you acting on behalf of a Council.																						
20240115/14	DPC Code of Conduct This is our own policy with changes highlighted in red type that has been approved through Policy Procedures Committee 6 December 2023																						
20240115/15	DPC Whistleblowing Policy This is our own policy with changes highlighted in red type that has been approved through Policy and Procedures Committee 6 December 2023																						
20240115/16	Colne Valley Regional Park Your Countryside in Crisis – A Call for Action - Planning members to note orange section.																						
20240115/17	Martinsfield (To Note) Denham United FC – Name board to be produced and erected by Martin Baker																						
20240115/18	Scout Hut Nothing to report																						
20240115/19	Financial Matters and Reports - Flagstone Update - Financial Comparison Report (attached) - Payments Report for December 2023 totalling £17,396.66 (attached) <table border="1" data-bbox="351 1124 1345 1509"> <thead> <tr> <th colspan="2">Expenses over £500 + VAT December 2023 (To Note)</th></tr> </thead> <tbody> <tr> <td>D. Wardley – Handyman Services</td><td>£611.40</td></tr> <tr> <td>Dr. Tech – Monthly IT Charges</td><td>£766.44</td></tr> <tr> <td>Turfcare – MB Grass and Marking</td><td>£665.15</td></tr> <tr> <td>Denham Parish Church – Hall for Memory Café – 12 Months</td><td>£677.60</td></tr> <tr> <td>Councillors – Christmas Dinner Event</td><td>£612.78</td></tr> <tr> <td>Alpha Construction – Christmas Lights</td><td>£10,044.00</td></tr> <tr> <td>T Kavanagh – Event Caretaker</td><td>£500.00</td></tr> <tr> <td>BES (Direct Debit) Final Electricity for Portacabins – MB Dec</td><td>£557.83</td></tr> <tr> <td>Gibbs Gillespie Closing Amount Payable</td><td>£600.00</td></tr> <tr> <td>Forward Trust – Photina Planting</td><td>£1,014.00</td></tr> </tbody> </table>	Expenses over £500 + VAT December 2023 (To Note)		D. Wardley – Handyman Services	£611.40	Dr. Tech – Monthly IT Charges	£766.44	Turfcare – MB Grass and Marking	£665.15	Denham Parish Church – Hall for Memory Café – 12 Months	£677.60	Councillors – Christmas Dinner Event	£612.78	Alpha Construction – Christmas Lights	£10,044.00	T Kavanagh – Event Caretaker	£500.00	BES (Direct Debit) Final Electricity for Portacabins – MB Dec	£557.83	Gibbs Gillespie Closing Amount Payable	£600.00	Forward Trust – Photina Planting	£1,014.00
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20240115/20	Date of Next Meeting 12 February 2024 at 7.30pm, at Denham Parish Council Offices, Village Road, Denham UB9 5 BN																						

Signed: Derek Wilson – Executive Clerk and RFO

Date: 10 January 2024

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	23 January 2024	Communities Meeting
7.30pm	Monday	5 February 2024	Services Meeting
7.00pm	Tuesday	6 February 2024	Planning Meeting

Chairman _____

Date _____