

Minutes of the COMMUNITIES AND EVENTS COMMITTEE MEETING on Tuesday 23 January 2024 at 7.30pm in the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN

Councillors:	#Cllr A Hans (AH) - Chairman	Cllr S Jefferys (SJ)
	Cllr B Keen (BK) – Vice Chair	##Cllr G Hollis (GH)
	Cllr S Williams (SW)	##Cllr M Goonesekera (MG)
	Cllr W Davey (WD)	Cllr S Sproul (SS)
Clerk:	Jay Mitchener - Deputy Clerk	# = Apologies Given ## = Apologies Not Given

Meeting was voice recorded and agreed by members present		
Item No	Minutes	Action
20240123 /01	Acceptance of Apologies for Absence: Cllr AH	
20240123 /02	Declaration of Interests – None	
20240123 /03	Public Session - NONE	
20240123 /04	Minutes of Last Meeting – 17 October 2023 – All Cllr agreed page 1,2,3 & 4	
20240123 /05	Events • Memory Café – 11am to 2pm, 1st Friday in the month ACTION: Add dates to agenda. • Tea Dance/Bingo – 3 to 5pm, ACTION: Add dates to agenda. • Music on the green – 3rd Sunday in the month. ACTION: Add dates to agenda.	DC
20240123 /06	New event celebrations • Sunday morning farmers market. 1st Sunday on the month. ACTION : Cllr SJ will find information on an organisation that can support this event. Suggestion to look at Beaconsfield old town market. 80th Anniversary for D-Day 6th June 2024 – Sunday 9th June 2024 on Cricket field – 2pm to 5pm - Cllr SW will be away for this event. • BBQ/ burger van, petting zoo, army assault course for children, artefacts & craft area. • Marque, bunting, flags, stage, singers, and band. • Medical support from St Johns/Red Cross. • Cricket club confirmed use of their bar. DPC will need the room to put the artifacts in. • DPC will subsidize costs for burgers, and a self-service tea & coffee for free. • Cllr SJ/DC/SW as working party. All Cllrs agreed. ACTION: Cllr SJ to find singers Poker dots, farm details, army assault for children & artifacts ACTION: Cllr WD to contact butcher. ACTION: Cllr SW to contact Air cadets to participate at the event.	Cllr SJ Cllr WD Cllr SW

	ACTION: DC to look for link for tool kit for DD day, find the marque, contact Cricket club if they can supply a person behind the bar. Look for bunting. Ask FC Clerk for information. • Denham Parish Council 130-year celebrations proposed for Saturday 7 September 2024 proposed date – 2pm till 8pm Discussed on having a “Party in the park” type event. • Invite stall holders to sell their food & drink, • A TENS license will be required. • Kids fun fair, petting zoo. • A stage for bands, speakers, flags, and bunting. • Singers /bands • Hire a town Cryer. • History society stall, role play a committee meeting for kids. • Zumba on the lawn, to warm before band starts. • St Johns/Red Cross, medical support. • This will be a free event. • Advertise in our newsletter. • Set up a working party in Jan 2024 as DPC will run this event. Event like Chalfont St Giles organise. ACTION: DC to Contact MB & football clubs to confirm the 7 September would still be available to use. (Cllr SW confirmed we can't use the actual football pitch). To contact Chalfont St Giles head of events team for information. DC to book time and date with Cllr SJ to discuss plans for event. ACTION: Cllr SW will contact person that did the fun fair for village fayre. ACTION: Cllr SJ to support of booking stalls holders, stage for band, Singers/bands. DC to give details for head of events from Chalfont St Giles.	DC DC Cllr SW Cllr SJ/DC
20240123/07	• New Village Flag - Completed All Cllrs happy with new flag. ACTION: DC to remove the Union Jack and replace with new flag on Village green. It was suggested to ask FC clerk for the manufacturer details for instructions to add a flag.	DC/F&C
20240123/08	• Volunteering ACTION: DC to contact the one new volunteer we have for Tea & dance, 80th D Day & 130th year DPC celebration for his availability. ACTION: DC to send list in alphabetical order for Tea & dance to Cllr SW and attendees can tick their names if they would like to support. ACTION: Cllr SW to advertise on Denham Community FB page for support for events for DPC and dates for the events. ACTION: Cllr WD to support with Music on the green with bands on arrival and then stay for the event. Cllr WD will update Cllr SW on which dates he is available.	DC DC Cllr SW Cllr WD
20240123/09	• First Aid & Defib training Friday 22 March 2024 - 9am/4.30pm DC received confirmation from Cllr AH, Cllr SJ, Cllr EA, Cllr AH, Cllr WD & J Head. Still waiting to hear from Cllr MG & Cllr GH. Not able to attend due to medical issue are Cllr SS and volunteer CW. ACTION: DC will email Cllr MG & Cllr GH for their confirmation. ACTION: Cllr SW will supply refreshments on the day.	DC Cllr SW
20240123	• Funding/Grants	

/10	• Co-op Charity fund 2024 The Co-op are happy for us to request the funding for 2024 as they believe we have a great cause. ACTION: DC to give manager contact number to Cllr SW to contact him to arrange a visit when event is on. • Defibrillators – Government grant award – Match funding for 7 defibrillators. Defibs need electricity and 24hr access, so not placed in gated areas. We currently have 4 defibrillators in place. DPC should receive the 7 new Defibrillators shortly. We have confirmation to place the defibs in: • MB on the side of the kitchen container. • Wyatt covert – Caravan site. • Dentist – Penn Drive. • Way & Tillard - Cricket Club outside wall. Still waiting for confirmation from owner of shop in Oxford gardens & Wenzel's in New Denham & Denham green. Suggestions: Tatling End Londis shop & Roman House in New Denham. ACTION: DC to contact Londis Shop Tatling End, Roman House New Denham, and Shop in Oxford Gardens.	DC DC
20240123 /11	• Band Fees Bands original fees are £300, all councillors agreed to up £50.00 to £350. ACTION: DC to request list of bands from F&C clerk and Cllrs can decide which bands they would like to use this year. Then F&C clerk can book them.	DC/F&C
20240123 /12	• Extend Memory Café & Tea Dance. Cllrs SW discussed if all would be in agreement to have 2 events in a month for each event. Cllr SW & Cllr AN have a meeting booked with volunteers to discuss this new proposal in the first instance. It was agreed by all Cllrs once a month for the Tea dance but maybe 2 a month for the Memory café, depending on if we can get more volunteers. Cllr SW mentioned she had a conversation with White Plains for DPC event to go to them so other people can see what we offer. ACTION: Cllr SW & AN to update Cllrs in next meeting.	Cllr SW & Cllr AH
20240123 /13	• Newsletter Retired Cllr MH with support of F&C clerk used to organise the newsletter for all the Denham areas and it was appreciated by the local community. It was discussed for our first newsletter DPC needs to promotion all the things we have organised, normally it has 4 pages, first page "This is what we did it 2023", half page about of budget & precept, half page on Communities & events actions then next month do Services actions then this is what we are planning for this year including the AGM meeting and events and advertise for volunteers and new Cllrs. Newsletter needs to go out in March 2024 and should be sent out quarterly. New pictures and contact details for all Cllrs will need to be added to the last page to make local residence aware. ACTION: DC to take new pictures of our Cllrs. • Stand at shops.	DC

	Suggested to put a table outside the local shops, Cllrs with badges on to chat to general public. • If they have issue, how to report it. • Hand out leaflets with contact information for Bucks council, Fix my street etc. • Inform public what DPC do for the community. • First one to be held in April 2024 on Station Parade and next one New Denham date to be confirmed. • All Cllrs to be involved. • Discussed Denham Fayre – possible stall at this event with donation buckets. ACTION: Ask F&C clerk for contact sheet she prepared before. This to go to Full council to get available dates from all Cllrs to support.	DC/F&C
20240123 /14	• Shop Fronts – Station Parade To approach the 16/20 shop keepers if DPC could put flags and hanging baskets over their shops, (like Chalfont St Peter). All Cllrs agreed. ACTION: DC to contact our contractors for our flower arrangements if they can also provide this service. We can add this to our maintenance plan. Flags, we would need to get permission from the owner of the buildings as the flag poles would need to be skewed into the walls. ACTION: EC to do a land registry search for the owners. Different flags, Remembrance Day, St Georges day & 130th year flags. ACTION: DC to find contractors to supply flag poles that hanging baskets can be attached to. Contact Chalfont St Peters Chamber of Commerce for information on these poles.	DC EC DC
20240123 /15	Finance All Cllrs agreed. Chairman AH to look at finance information on his returns.	
20240123 /16	Ongoing Projects • Men In Sheds.	
20240123 /17	Future Agenda items • Poppies and Silent soldiers. • Christmas lights 2024 – Oxford Road, top of Village Rd – Denham Green & Tatling End. Look for 20 extra lampposts. • General Christmas lights. • Carols on Green 1 Dec & Tree – Install 24 Nov – decorate 25 Nov. • Christmas Fayre – Event in 2024 required volunteers. • Beating of the Bounds – Rogation - Sunday Route 2 Booked for 5th May 2024.	
20240123 /18	Date of Next Meeting Tuesday 20 February 2024 at 7.30pm Parish Council Office, Village Road, Denham UB9 5BN.	

Signed: Jay Mitchener – Deputy Clerk

Date: 23.11. 2024

Committee Members			
Cllr A Hans	Cllr S Williams	Cllr S Jefferys	Cllr W Davey
Cllr B Keen	Cllr Martin Goonesekera	Cllr S Sproul	

Chairman _____

Dated _____