

Minutes of the MEETING OF THE **SERVICES COMMITTEE** on Monday 3rd April 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	# Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	Cllr S Sproul (SS)
	# Cllr S Williams (SW)	Cllr W Davey (WD)
	# Cllr S Jefferys (SJ)	## Cllr G Hollis (GH)
	Babs Keen (BK)	Martin Goonesekar (MK)
Public:		# = Apologies Received
Clerk:	Derek Wilson/ Jay Mitchener	## = Apologies Not Received

The meeting was voice recorded – Agreed.

Item No	Minutes	
	Public recording of meeting agreed	
20230403/01	Welcome & Acceptance of Apologies for Absence See Above	
20230403/02	Declaration of Interests - None	
20230403/03	Public Session – No members of the public present	
20230403/04	Minutes of last meeting – 6 March 2023 Cllr MH : None – ALL AGREED	
20230403/05	Highways Update 20210406/10 – A412 Footpath Flooding / HS2 Cllrs MH- Emma Gaydon was meeting with someone at HS2 today (03.04.23) She wanted to know exactly where along the A412, it is by the gates in Denham Place. ACTION: Clerk to arrange a meeting with Emma Gaydon to highlight the issue and find a solution.	Clerk
20230403/06	Streetlight Update – Middle Road SparkX have started the work, of replacing the second batch of street lights in Denham as previously agreed. Car accident hitting streetlamp: Clerk secured funding for damage to lighting column from the insurance company of £2,864.12 and the streetlight will be installed.	Clerk
20230403/07	Denham Village Denham Village Rail and Post – By the River Misbourne – Quotation received from Drayton Fencing to supply 11 concrete barrel posts with approximately 18m of galvanised tubing. Quotation approved – Proposed Cllr SW – ALL AGREED. Update: Clerk chased Drayton Fencing and was informed once they receive the posts required for the job, they will inform us when the works can start. Denham Village Garage – Clerk, contacted three companies for quotations and received 1 quote, awaiting quote 2 and chasing for another quote.	Clerk Clerk

	• Denham Village Green recovery ACTION: Clerk to contact Blue Sky to use weed killer on the green as they are the preferred contractor, and they use weed killer that is not harmful to children/ wildlife and pets and protects our liability. PN is still making the area look good and tidy. • By-Laws for the Village Green – Clerk has contacted head of legal for Bucks Council and had a discussion but has chased for updates as needs legal advice. ACTION: Clerk to find out what Bylaw we have – To chase Bucks Council for update - Cllrs MH requires copies of PSPO (Public Space Protection Order) as this may be more suitable than the By-laws.	Clerk Clerk
20230403/08	Higher Denham • Boundary gate on Lower Road, Higher Denham. Gate installed and signed added, the position on Old Rectory Lane as agreed by Transport of Bucks. - Task Completed.	
20230403/09	Denham Green • Denham Green Play Area – This play area has now been completed and signage added. Cllr requested the opening to be a Saturday Morning 10/11am when more of the public will be using the area. Fruit/ sugar free sweets for the children and suitable royal blue ribbon to be cut. Need to request Cllr SW for her availability. • James Martin Close – Tree works completed from the first specifications, however the local resident requested that this tree to be lowered due to lack of light coming through and for a crawler to be cut back as growing over the neighbours shed. ACTION: Clerk arranged for contractor to attend site and to give us a quote for these additional works – Contractor confirmed to cut tree 5 metres only, otherwise the tree will die, and this will provide plenty of light. Quotes received and handed out to all Cllrs, Quote Ref NRW 5025 All AGREED. ACTION: Clerk to arrange date for work to be completed • Tilehouse Lane Speeding Issue – The post has been obtained and ready to be fitted. The NAL socket has been ordered. Once the NAL socket received it will be fitted. We have the MVAS in the office, so once the post and the NAL socket fitted the MVAS can be installed. When working this will flash the speed and we can pull off the data., but as the local resident requested for this to be place in Tilehouse South. Should we require to move it another place, we would need to buy another NAL socket. This is to stay in place for 3 months before we could move it to another location, so that we get a good record of speeding along this road. ALL AGREED ACTION: To be put on the agenda in 3 months' time for discussion. • A412 North Orbital Road – Verge Conversion. Update: Residents said no to paying the costs. Cllr discussion was that we would have to match funds and as this is for private resident	Clerk Clerk Clerk

	parking and this would be the wrong route for the council to take, as this would set a precedent for other residents to ask the question. Quotation was given to the Cllrs, but not to proceed with the scheme until match-funded by residents. ALL AGREED.	
20230403/ 10	<u>New Denham</u> Knighton Way Lane – Hedge Cutting - Contractor to be cutting down the hedge. – Quoted handed out to Cllr. 3 quotes obtained. First quote is a reliable contractor and to use them – ALL AGREED Knighton Way Lane – Play area – Leylandii Trees - To cut 14 trees to the level of a 2-storey house pitch roof as tree getting too high and removing all debris quotes received. 2 x Quotes handed out to all Cllrs. still waiting for 3rd quote. - Picture of the trees also shown to all Cllr. - Quote Ref: NRW 2026 - ALL AGREED	Clerk Clerk
20230403/ 11	<u>Tatling End</u> - Holly tree in park – To be cut back and tidy the base of the tree Pictures provided - Cllr requested to get another quote from preferred contractor. Update Spoke to handyman and he will cut back the overgrowth and make it thinner and tidier. Cllr concerned about bird nesting time and the noise created from cutting trees in surrounding areas.	Clerk
20230403/ 12	<u>Services Maintenance</u> Winter Vegetation Maintenance Blue Sky completed all the flailing on the Knighton Way Lane. – Completed	
20230403/ 13	<u>Martin Baker</u> Football Club – Shower tray in the Home Changing Room to be fixed in better weather, MB organising replacement.	
20230403/ 14	<u>The Cricket Bungalow</u> - Received 2 x quotes from letting agent management team, - Quote 1# for supply & install concrete fireproof boards to one side of the oil tank, plum management flue with extensions & re-issue a CP22. - Quote 2# for driveway which will include drainage to go to Council for approval. - Cllr discussed to get all the works completed, then look for another letting agency to take on the property. AGREED on quote 1 but quote 2 needs to go to Full Council for approval, due to the level of expenditure.	Clerk
20230403/ 15	<u>Park Benches</u> Paving in front of bench legs – Received paving for 18 benches 3 slabs per bench (54) along with sharp sand.	

	3 benches completed – delay due to weather, but work is continuing now. - Clerk – To look at Memorial bench – Cheapside/Ashmead and to check white lining to stop parking in front of the memorial bench. - Update: Handyman advised that adding paving slabs will not work. The grass verge gets quite messy and sticky when walking into the memorial bench.	Clerk
20230403/16	<u>Borehole – Denham Ladies football Club – Ongoing from Oct 2022</u> Ongoing: Clerk emailed Bucks Council to find out more information on “Bore holing” and informed that Environment Agency would be the department to contact – Clerk did this and still waiting for an update from this department after chasing several times. - Clerk received a link that has information on the process and actions that need to be followed. - The land is Denham Parish Council, so we need to investigate this more. - Denham Ladies football club is asking for permission to do this. - Clerk are looking into this to get permission from the EA. ACTION: Clerk to circulate the link/information to all Cllrs for their reference. - Send an email and copy to Denham Ladies football to inform them that we are looking into this for them.	Clerk
20230403/17	<u>Allotment Report</u> - Cllr MH asked for report and when the next meeting will happen. - Do the allotments have bore hole? Action: Request F&C to provide the report and date.	F-C/SW/MH
20230403/18	<u>Services Finance</u> The revised payments list was discussed, which included fees to Gibbs and Gillespie. ACTION: Clerk need to inspect the bungalow first, then we can update Committee members before payment can be released.	Clerk
20230403/19	<u>Items in Progress:</u> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment – Allotments - 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard - 20211101/14 – (Nov) – Cricket Roller - 20220404/11 – (Apr) – Knighton Way Lane Pitch Renovation - Turfcare - 20220307/12 – (Mar) – Springbridge Issues – Mud on the road - Cllr SW/PB - 20220704/14 – (Jul) – CCTV on Way & Tillard. - 20220704/16 – (Jul) – Dual-Use Bin Enquiry (recycling/waste) with Bucks Waste Management. - 20221003/11 – (Oct) – One Way Enquiry on Station Parade by Wenzels.	
20230403/20	<u>Agenda Items on Hold</u> None	
20230403/21	<u>Future Agenda Items</u>	
20230403/22	Date of Next Meeting: Tuesday 2 May 2023, Parish Council Offices 7.30pm to 9.30pm	

Signed: Jay Mitchener – Deputy Clerk**Date: 4 April 2023**

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin