

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 3 April 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda Public recording of meeting to be agreed
20230403/01	Welcome & Acceptance of Apologies for Absence
20230403/02	Declaration of Interests
20230403/03	Public Session
20230403/04	Minutes of last meeting – 7 February 2023
20230403/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 • MH/SW had meeting with Emma on 08.03.23 – • MH sent email chase for update on HS2 contact 20.03.23 & 29.03.23.
20230403/06	<u>Streetlight Update – Middle Road</u> Priority Works Quote Approved – SparkX Clerk resolved issue with residents' insurance over damaged streetlight and achieved FULL compensation for emergency works and replacement light.
20230403/07	<u>Denham Village</u> Denham Green Rail and Post – By River Misbourne outside Clare Elms. Update – PO sent to Drayton Fencing – on 13.03.23 - waiting for update. Need to chase : Drayton Fencing for update on 30.03.23 on works to be completed. Denham Green Village Garage – Work pending. Update: To start process again as builder backed out for the works. On-going: Booked 2 contractors for visit on 30.03.23, searching for another contractor to receive the 3 rd quote for works. Denham Village Green recovery – Blue Sky and Philip Newell approached for quotations. Update: Work has started. By-Laws for Village Green – Pending response from Bucks Legal Team Ongoing: Need to chase

20230403/08	<u>Higher Denham</u> Boundary Sign with planter on Upper Road - Order placed for White gate and Supporting Posts. Awaiting delivery. Update: Rec confirmation from Bucks Council on site approved location – Signage ordered – Dean instructed where to place.
20230403/09	<u>Denham Green</u> Denham Green Play Area: Proludic completed 28.02.23. Signage added - Completed on 22.03.23. Ready to arrange official opening with MH/SW 4pm next week? James Martin Close – R Watts and Sons completed work 28/2/2023. Update: Meeting arranged 22.03.23 at site @ 4.30pm – Meeting happened – However other neighbours said they needed a crawler to be cut away as laying on their green house & for tree to be lowered – Discussing with Tree surgeon said they could cut the tree 5 metres down but no lower as the tree would die – Derek sent email to R Watts to confirm all the works that need to be completed now and regarding costs for works and to submit to council on their thoughts. – waiting for update of costs. R WATTS to come out on 30.03.23 to look at Knighton Way, New Denham & James Martin Close for additional quotes. Tile house Lane Speeding Issue – SWARCO post received 23/2/2023. Awaiting instruction by LAT for installation. Update: NAL socket ordered – waiting for delivery. A412 North Orbital Road – Verge Conversion – Letter to be sent to resident informing quotation receipt. Update: Resident said No – MH needs to discuss this with council whether to go to community board but as these are private residences should we match fund or not?
20230403/10	<u>New Denham – Knighton Way Lane</u> Ongoing :Tree surgeon going to look at hedge and other contractors to cut away the inside of the hedge this is also attached to No 12 Service maintenance. Ongoing: Trees awaiting quotes 3 Quotes rec – Cutting back hedges on the inside: Please see attached quotes: 1 Quote: £475 2 Quote: £1,000 3 Quote: £1200.00
20230403/11	<u>Tatling End</u> NEW – Holly Tree – Tatling End playing field – Review quotations £400 cut before halfway /tidy hanging branches. Pictures provided. Update: Phil Newell/Dean to do the works for £400.00

20230403/ 12	<u>Services Maintenance</u> Winter Vegetation Maintenance - Blue Sky, started w/commencing 29.03.23. Update: Steve from Blue sky looked at video on 20.03.23 and confirmed they will come back week commencing 29.03.23 to manually cut thick branches etc Exterior on KWL and bring a tractor.								
20230403/ 13	<u>Martin Baker</u> Lady toilets: Update was that Tom opened the lady's toilet as it was required, which left muddy foot marks on the floor. MH requested that Christine to clean and check this area when in use. - Christine has been requested to clean the ladies' toilets. Shower tray to be fixed in better weather. MB organising replacement								
20230403/ 14	<u>The Cricket Bungalow</u> Gibbs Gillespie – Mould Report from M. Mansell (Watford) Driveway flooding quotation : Have rec quotes from their preferred contractors – Please see attached : 1. Drive & Drainage 2. Supply & Installation All below has been arranged with Gibbs Gillespie 17.03.23. Water leak damage Loft insulation Water running down the walls. Quote for Oil flue – See Attached								
20230403/ 15	<u>Park Benches</u> Updated: Paving in front of bench legs – 18 Benches 3 slabs per bench (54) and sharp sand ordered – Delivered goods on 16.03.23 – Dean Collected slabs/sand on 17.03.23. Cllr MH requested the memorial bench to be tackled first. Update: Dean to start work on 31.03.23 – delay due to very wet weather.								
20230403/ 16	<u>Bore hole – Denham Ladies Football Club – Ongoing from Oct 2022</u> Ongoing : Sam Sproul requested to add to the agenda - Please see attached picture and email from Joanne Currivan – Oct 2022 - Regarding a bore hole to retrieve water to save money on watering fields – needs to be 8/10 feet deep – No report can be found for this – I emailed Rebecca Hart – Bucks council – Please see email attached 23.03.23 – Rebecca said that Environment Agency will be in touch to get more specifics. – Waiting for contact from them.								
20230403/ 17	<u>Allotment Report</u> – Nothing to report								
20230403/ 18	<u>Services Finance</u> Payments to Approve Total to approve £2589.86 (see attached) <table border="1" data-bbox="331 1951 1310 2089"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) March 2023 – To Note</th></tr> </thead> <tbody> <tr> <td>D Wardley – Handyman Services - February</td><td>£900.00</td></tr> <tr> <td>Turf Care – Grass Cutting and White pitch lining at MB</td><td>£627.50</td></tr> <tr> <td>Philip Newell – Denham Village Green – Seeding and Rolling</td><td>£1034.00</td></tr> </tbody> </table>	Payments over £500 (inc VAT) March 2023 – To Note		D Wardley – Handyman Services - February	£900.00	Turf Care – Grass Cutting and White pitch lining at MB	£627.50	Philip Newell – Denham Village Green – Seeding and Rolling	£1034.00
Payments over £500 (inc VAT) March 2023 – To Note									
D Wardley – Handyman Services - February	£900.00								
Turf Care – Grass Cutting and White pitch lining at MB	£627.50								
Philip Newell – Denham Village Green – Seeding and Rolling	£1034.00								

20230403/ 19	<u>Items in Progress</u> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - 20211101/14 – (Nov) – Cricket Roller - 20220307/12 – (Mar) – Spring bridge Issues – Cllr SW/Cllr PB - 20220704/16 – (Jul) – Bin Enquiry with Waste Management - 20221003/11 – (Oct) – One Way Enquiry for Station Parade – TFB/LAT - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint – TFB/LAT
20230403/ 20	Future Agenda Items
20230403/ 21	<u>Date of Next Meeting</u> 2 May 2023, Parish Council Offices 7.30pm

Signed: Jay Mitchener – Deputy Clerk

Date: 29 March 2023

Committee Members			
Cllr S. Williams	Cllr S Jeffreys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin