

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 16 January at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	# Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	# Cllr S Sproul (SS)
	Cllr S Williams (SW)	Cllr W Davey (WD)
	# Cllr S Jefferys (SJ)	Cllr G Hollis (GH)
Associates:	Babs Keen (BK)	## Martin Goonesekar (MK)
Public:		# = Apologies Received
Clerk:	Derek Wilson	## = Apologies Not Received

Agenda No	Minutes Public recording of meeting agreed	
20230116/01	Welcome & Acceptance of Apologies for Absence See Above	
20230116/02	Declaration of Interests - None	
20230116/03	Public Session – No members of the public present	
20230116/04	Minutes of last meeting – 07 December 2022 Cllr EA referred to the previous minutes on 7 November about the top of Newtown Road with the removal of the shrubs, paved and some planters. There was a problem of obtaining quotes. The proposal was to remove the frontage shrubs, keeping the rear shrubs in place. ACTION: To be kept on the agenda.	Clerk
20230116/05	Highways Update 20210406/10 – (Apr) – A412 Footpath Flooding. Cllr SW had researched about this issue through the HS2 file and advised the meeting the history of petitioning the House of Lords in 2016. This work had been done by Cllr MH and the previous co-clerk, explaining about the streetlighting and mud on the footpath by the A412. Cllr SW attended a meeting in September 2016. Derek Morris HS2 advisor for the Chalfonts, Stan Harrison HS2 Senior Engineer, Cllr MH and Cllr SW were in attendance, along with John Coleman and Roy Hill Co-Clerk went through the petition and the footpath. Mr Harrison from HS2 advised about community funds available. Subsequently, a letter arrived in October 2016 from Roger Hargraves who is the Director of the hybrid build activity for HS2. The second paragraph refers to the Secretary of State for Transport, subject to royal assent, will require the undertaker the sum of up to £200,000 towards the cost of upgrading the footpath along the A412, between Denham train station, Station approach to Village Road, Denham. The contribution is subject to the Parish Council gaining all necessary consent. The Parish Council will do all the necessary works, within a period not exceeding 10 years from the date of assurance. It can be nominated bodies to oversee the construction of works and is listed with the Department of Transport. - Cllr SW referred to an invoiced JOE SYKES of HS2 Ltd in December 2018 the sum of £69,974.87, which was for the street lighting on the A412, leaving a balance of £130K to lay the footpath. Cllr GH referred to Transport for Bucks to own the project and use one of their sub-contractors from the list. The footpath runs from Denham Station to village road. Cllr GH advised it is both sides of the bridge that runs over the River Misbourne, approximately 100 yards on either side of the bridge you get the wash over by the mud collecting in the dip.	

	Drainage is required to go into the Misbourne into a ditch or perforated tube as discussed by Rod Black at HS2. The tube could get blocked-up over a period of time, an open ditch would be a better solution. An engineer had previously looked at this issue and we should ask them again. The station side is far worst for mud collecting and lack of proper drainage, so even when it is cleared, and rain occurs it just repeats the same issue again. ACTION: CLERK requested if he can be shown exactly where the issue is, and Cllr MH agreed to attend a site visit. Cllr SW will email Emma at HS2 to request an engineer comes out to look at the footpath to point us in the right direction, copying in Cllr MH. Cllr GH to give Emma a copy of the letter to assist her but there is a petition reference number that can be quoted. Joel signed off the first £70K for the streetlighting, with the remainder for the footpath upgrade. ACTION: Cllr SW to contact HS2 for an engineer to review the footpath drainage issue.	Clerk Cllr SW
20230116/06	Streetlight Update Priority Works These are works which were agreed to be carried out following agreement at the previous Services meeting in December 2022. - SparkX: £15,030.07 + VAT - As no other quotes have been received, to use SparkX as a preferred supplier. - The discussion at tonight's meeting is to get delegated approval for the Chair, Vice-Chair and RFO to be allowed a percentage increase, as the original quotations from SparkX expired in November 2022. - A meeting is scheduled to take place on Wednesday 18 January to discuss these quotations and a maintenance agreement going forwards. ACTION: The Chair, Vice-Chair and RFO, to have devolved authority to review a quotation up to 10% increase, depending on what time of the year their prices increase - Agreed	Cllr MH/Cllr EA
20230116/07	Devolved Services - Vegetation – Standard Letters have been sent out before Christmas to Lower Road about Middle Road vegetation taking over the verge and engulfing the 30mph repeater signage. Some letters were only received last week, due to Royal Mail dispute and the resident at number 54 telephoned advising that it relates to number 50. - Cllr GH referred to a similar issue arising in Upper Road, the LAT wrote a letter to the resident. The CLERK advised that he had contacted the LAT, who advised that it was our responsibility as it is a 30mph road. ACTION: Cllr GH will go to the boss of the LAT to see if they can write a letter to the resident at number 50. - The hedge in Middle Road, Denham will require cutting back around the 30mph repeater sign. ACTION: To request our handyman to cut around the sign in Middle Road to show the speed limit of the road.	Clerk Cllr GH Clerk

Clerk

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20230116/ 17	Services Finance – see attached - Defibrillator – New Village Hall, New Denham, Co-Op (Landmark Place), TOBY, Higher Denham has the use of one, one should go to Oxford Gardens (Dog Groomer), another can be positioned outside the shops in Penn Drive (Outside the Dentist). One outside the Church (serving the pubs in the village), Willowbank is a possible location (Old telephone box), Denham Garden Village have one unit. ACTION: How much electricity they use – CLERK To obtain a further three Defibrillators; Shops in Penn Drive, Oxford Gardens and Willowbank. - Cllr SW to discuss with Dog Groomers if it can be positioned outside their premises. - Write to Shell to request that they place a defibrillator on the outside of their wall, as part of their social responsibility. - Footpaths – RoW is not part of TfB. A new head of RoW has been appointed and has been written to about DEN/17/2 about vehicular access to the Scout Hut site. - Cllr GH referred to the right of way between Higher Denham and Tatling End to improve the drainage and re-surface and more so the path between Higher Denham and Tilehouse Lane. There is no drain and the water is running down the railway embankment and not dispersing across the field. - Cllr GH reported on two footpaths that are in bad condition, upper road in Higher Denham and Green Tiles Lane. RoW are works in progress, nothing for the pavements from TfB no money is coming from the Unitary to do this work and the Parish should pay for this work to be carried out. Section 106/CIL contributions are now coming in and this money has to be spent on infrastructure and education. ACTION: Section 106/CIL money is 'ring-fenced' for priorities that Bucks cannot do, to backfill unmet services from the Unitary Council. Capital investment to be used in the locality of the proposed development. - Denham Green shops by Station Parade with the paving slabs, particularly outside Wenzels and the RSPCA. Trees have pushed up some of the slabs. Cllr SW referred to one side of the gully is owned by the shops and the other side is owned by Bucks. ACTION: Cllr GH is reporting this through FMS between the shop and the gully (Dutch Drain) and seeing the response that we get back from Bucks.	Clerk Cllr SW Clerk Clerk Clerk
20230116/ 18	Items in Progress: - 20201102/07 – (Nov) – Old Noticeboards Refurbishment – Allotments awaiting one. - 20210406/10 – (Apr) – A412 Footpath Flooding - Cllr PB - 20211101/06 – (Nov) – By-law signs and Bin on Way & Tillard - 20211101/14 – (Nov) – Cricket Roller - 20220404/11 – (Apr) – Knighton Way Lane Pitch Renovation - Turfcare - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20220704/11 – (Jul) – River Misbourne Post Repairs - 20220704/14 – (Jul) – CCTV on Way & Tillard - 20220704/16 – (Jul) – Bin Enquiry with Waste Management - 20221003/11 – (Oct) – One Way Enquiry on Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint	

20230116/19	Agenda Items on Hold Resurfacing of Knighton Way Lane	
20230116/20	Future Agenda Items - Skateboarding n.b. A new Skatepark is being placed in Chalfont St Peter - Allotments	
20230116/21	Date of Next Meeting: Tuesday 7 February 2023, Parish Council Offices 7.30pm	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 24 January 2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin