

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 10 July 2023 at 7:30pm at the Denham Bowls Club, Denham Way, Denham, UB9 5AX

Councillors:	Cllr S Williams (SW) – Chairman	Cllr ME Hagon (MEH)
	Cllr J Walsh (JW)	Cllr A Head (AWH)
	Cllr A Hans (AH)	# Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr B Keen (BK)
	Cllr W Davey (WD)	Cllr E Austin (EA)
	Cllr S Jefferys (SJ)	## Cllr G Hollis (GH)
	## Cllr M Goonesekera (MG)	# = Apologies received
Clerk:	Derek Wilson	## = Apologies not given

Meeting was voice-recorded as Agreed.

Agenda No	Minutes	Action
20230710/01	Welcome and Apologies for Absence (As above) Members of the public present; Tim Greenfield, Jaspal Chhokar, Julie Cook, Carol Linton, Barry Harding.	
20230710/02	Declaration of Interests Cllr AH declared an interest on item 10, as Treasurer of the Colne Valley Regional Park. Cllr SW & the Clerk declared an interest on the payments list.	
20230710/03	Public Session (Not to exceed 15mins – Standing Order 3 (e & f) and no member of the public can speak for more than 5mins, Standing Order 3 (g). Three of four candidates standing in the forthcoming By-Election were aware of tonight's meeting of the parish and wanted to introduce themselves. There were no questions directed to the candidates. Each candidate then introduced themselves within their allotted time; Barry Harding, Julie Cook and Jaspal Chhokar.	
20230710/04	Approval of Minutes - Minutes of Services committee meeting 5 June 2023 Proposed Cllr MH Seconded Cllr EA – Agreed. - Minutes of Planning committee Meeting 6 June 2023 Proposed Cllr JW Seconded Cllr BK – Agreed. - Minutes of Policy and Procedures committee meeting 7 June 2023 Proposed Cllr MEH Seconded Cllr SW – Agreed. - Minutes of Council Meeting 12 June 2023 Proposed Cllr SW Seconded Cllr AWH – Agreed. - Minutes of Finance committee meeting 16 June 2023 Proposed Cllr AH Seconded Cllr JW – Agreed. - Minutes of Communities and Events committee meeting 20 June 2023 Proposed Cllr MEH Seconded Cllr BK – Agreed. - Minutes of Services committee meeting 3 July 2023 Proposed Cllr MH Seconded Cllr BK – Agreed. Poor turnout and no apologies were given by members of this committee. Following agreement of the individual minutes, they were all duly signed by the respective chairman.	
20230710/05	Report from Unitary Councillors No Report	
20230710/06	Report from Outside Bodies None	

Clerk

20230710/12	CIL Monies to be used for a planning consultant. - Review advice received from SLCC to utilise CIL contributions to defend DPC position on a future proposed planning application in Southlands Road. - CIL receipts £13,878.34 Cllr AWH explained there is a need to obtain detailed planning advice on some complex planning applications to defend the DPC position, as the applicants are using professional planning consultants to persuade the LPA that their application should be granted planning consent. Advice had been received from both SLCC and BMKALC, which slightly conflicts as to the use of CIL Infrastructure monies, as one advised that it should only be used for new infrastructure projects and could be used for advice on Neighbourhood Planning. The main issue that appears an area for flexibility is the SLCC guidance, "Town, parish and community council's share can be spent on a much wider range of (b) anything else that is concerned with addressing the demands that development places on an area". The Clerk advised that the Community Infrastructure Levy should be spent on new infrastructure, although BMKALC had advised that we could potentially use monies for this purpose. The worst-case scenario is that this contribution has to be paid back. A debate took place to use some of the CIL money towards a planning consultant and will need to be used carefully, we do have provision in the budget for professional fees. Proposed Cllr AH Seconded Cllr SJ – Agreed. ACTION: Cllr AWH/Clerk to find a suitable planning consultant to defend DPC position on this potential planning application in Southlands Road.	Cllrs AWH/Clerk
20230710/13	Martinsfield Update - BES Utilities Electricity rates – 4-year deal - every April price will rise or fall in-line with the wholesale price. Currently paying a standard charge of £4.35 per day rise to £5.47 but unit cost will go down per kWh – Day rate from 80p down to 36.3p and Night rate from 51p down to 28.9p. - Cllr AH advised that it will be best to hold fire on this for a few months as there is likely to be additional companies that may well offer better rates and to review a comparison website such as USwitch. - Martin Baker has confirmed that we can change the supplier if necessary and also the meter. The current meter is a Half Hourly (HH) meter is more appropriate for production companies and may need to be changed based upon the limited amount of use that the facilities are used. ACTION: Clerk to check other comparative websites.	Clerk
20230710/14	Project Phoenix - Minutes of the meeting 12 June 2023 Proposed Cllr SW Seconded Cllr AH – Agreed. - Minutes of the meeting 19 June 2023 Proposed Cllr SW Seconded Cllr AWH – Agreed. - The separate paperwork attached relating to this project into Part 2 of this meeting.	

20230710/ 15	Scout Hut Cllr JW advised the meeting that the Clerk to follow-up with Simon Garwood, who is the senior liaison officer for parish councils on the RoW DEN17/2 ACTION: Clerk to check with Simon Garwood on who is responsible for RoW issues.	Clerk												
20230710/ 16	Cricketfield Bungalow Driveway quotations 1,2, and 3 for consideration The drainage matter had been discussed with the contractors. Quote 2 being recommended is placing the shingle into little square crates to avoid spillage, as this will allow water to drain through the subbase and this has been used elsewhere in the Denham Village area. Cllr AWH felt that it was a waste of money, other councillors expressed a different point of view as landlord to the property the upkeep needs to be maintained. Cllr AH asked about the guarantee period. Proposed by Cllr SJ Quote 2 Seconded by Cllr MH a vote was taken 7 Cllrs voted for the recommended quotation 2, 1 member abstained and 1 voted against the proposal. – Agreed.	Clerk												
20230710/ 17	Financial Matters and Reports Cllr AH introduced this item explaining that the Flagstone interest is approx. £10K and will increase as we transfer funds from 3 accounts to bring those down to £85K. Unity has transferred their payment; Metro will be happening shortly and still awaiting Nationwide. Flagstone Update Financial Comparison Report (attached) Payments Report for July 2023 totalling £10,853.50 (attached). Cllr AH proposed the payments list be approved and this was agreed by the members present. Declaration of interest given by Cllrs on their expense claims. – Agreed. <table><tr><th colspan="2">Payments over £500 (inc VAT) July 2023 – To Note</th></tr><tr><td>D Wardley (Paid) Handyman Services + Expenses</td><td>£1,112.14</td></tr><tr><td>Dr Tech Monthly IT Charge</td><td>£637.44</td></tr><tr><td>Turfcare Martin Baker Grass and Marking</td><td>£627.50</td></tr><tr><td>Roots Cut 4</td><td>£5,734.51</td></tr><tr><td>Forward Trust Wild Flower Planting</td><td>£840.00</td></tr></table>	Payments over £500 (inc VAT) July 2023 – To Note		D Wardley (Paid) Handyman Services + Expenses	£1,112.14	Dr Tech Monthly IT Charge	£637.44	Turfcare Martin Baker Grass and Marking	£627.50	Roots Cut 4	£5,734.51	Forward Trust Wild Flower Planting	£840.00	
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20230710/ 18	Date of Next Meeting 11 September 2023 at 7.30pm, at Denham Bowls Club, Denham Way, Denham. UB9 5AX													

Signed: Derek Wilson – Executive Clerk and RFO

Date: 13 July 2023

Upcoming Meetings and Events:

Time	Day	Date	Meeting
7.30pm	Tuesday	19 July 2023	Communities Committee Meeting
7.00pm	Tuesday	1 August 2023	Planning Committee Meeting
7.30pm	Monday	4 September 2023	Services Committee Meeting
7.00pm	Tuesday	5 September 2023	Planning Committee Meeting
6.00pm	Wednesday	11 October 2023	Policy and Procedures Meeting

Chairman _____

Date _____