

You are summoned to attend the **FINANCE Committee Meeting on Friday 22 September 2023 at 10am in the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN.**

Aims and Objectives of the Finance Committee:

- To ensure that the council is fully accountable for all spending and has the proper financial checks in place to do so and maintains appropriate software for this task.
- To ensure that the office I.T. systems are efficient and 'up to the job' at all times.
- To be able to accommodate the software requirements of other committees.
- To look at and investigate all office areas where savings may be possible.
- Investigate new and modern approaches to meetings.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Agenda No	Agenda Item
230922/01	Acceptance of Apologies
230922/02	Declaration of Interests
230922/03	Minutes of the previous Finance Meeting 16 June 2023
230922/03	Review of Current Bank Balances
230922/04	Transfer from Metro, Nationwide and Unity to Flagstone
230922/05	External Auditor – PKF Littlejohn
230922/06	Office Rent
230922/07	BT Telephones Two accounts have been created one serving our Broadband & Telephone calls from the landline A/c LW55470898 (Qtr) £425 and the other serving our Mobiwire contract GP01040775 (Monthly) £85.88 plus useage charge for calls. The MobiWire contract was signed by previous clerk until 13 October 2025. Doctor Tech proposal – For VOIP telephones
230922/08	Asset Register
230922/09	Risk Management
230922/10	Insurance
230922/11	Bank Account Totals
230922/12	Budget Heading Report
230922/13	Financial Comparison Reports
230922/14	Date and Time of Next Meeting Friday 6 October 2023 11am Denham Parish Office

Derek Wilson
 Executive Clerk and RFO
 15 September 2023