

You are hereby summoned to attend the **COMMUNITIES AND EVENTS COMMITTEE MEETING** on **Tuesday 17 October 2023 at 7.30pm** in the **Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN**

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and what the nature of the interest is.

Aims and Objectives of the Communities Committee

- To be responsible for planning, organising, and running Community events.
- To ensure each event to be financed within the budget agreed.
- To ensure all H & S and Safeguarding rules are considered and applied.
- To keep all residents informed of Events via media and paper communications.
- To produce a newsletter and publicity keeping residents updated.
- To pursue good communications with all volunteers, Community organisers and Community venues throughout Denham.

Item No	Agenda Item
20231017 /01	Acceptance of Apologies for Absence
20231017 /02	Election of Chairman
20231017 03	Election of Vice Chairman
20231017 /04	Declaration of Interests
20231017 /05	Public Session
20231017 /06	Minutes of Last Meeting – 19 July 2023
20231017 /07	Events: Tea Dance/Bingo – 3 to 5pm, 15 October 2023 3 December 2023 Memory Café – 11am to 2pm, 6 October 2023 3 November 2023 1 December 2023 Music on the green dates, 1 December 2023 – Carols on the Green • Beating of the Bounds – Rogation Sunday Booked for 5th May 2024. ACTION : DC was informed that route 2 would be suitable. It was last walked in 2013. He will do the walk this month to confirm – waiting for update. • Christmas Fayre. This will not be held this year due to not enough volunteers to organise and run plus the cost of marquees that Cllrs SJ reported on last meeting.

	• Carols On the Green & Christmas tree – Friday 1 December 6pm UPDATE : DC ordered a 19ft Christmas tree - £500 plus VAT. COMPLETED Confirmation given from Cllr MEH. Installation date 29 November 2023. ACTION : Cllr SJ to organise the lights. Cllr SW to work with residents to dress the tree. • 80th Anniversary for D-Day – 6th June 2024 – Cllrs to discuss options . Ideas were discussed as to whether to hold a main event or possibly a week of events. • Denham Parish Council 130-year celebrations. UPDATE : Martin Baker are happy for us to use the field for an event. This event can be held anytime of 2024. Discussed on having a picnic in the park type event. Cllrs SW & DC reported on their visit to Bucks Council Archive department. Examples of photos of historic Denham documents were shared. We may borrow the very first Denham Parish Council minute book for the event we decide to hold. ACTION : Cllr AH to provide update from Colne Valley Trust regarding trees. UPDATE: DC received email from History Society – Happy to support – Arranging meeting with host. • Market on station Road - Denham Farmers Market Discussion to have a farmer market, areas like Morten gardens, Moorfield Rd service Rd for Sunday mornings. UPDATE : DC emailed Andrew Wood from BC - They did their events themselves so can't advise on event planner companies. • Event support Cllrs to discuss what activities/stalls/entertainment/History. ACTION: DC contacted a Cllr at Chalfont St Giles. They will call and give advice on the way they handle their events. Christmas Lights – New Denham Oxford Road 1 Dec 2023/ 6 Jan 2024 • Christmas lights – 9 Streetlights chosen. Half day/to midnight UPDATE : DC received confirmation from BC that New Denham will have Christmas lights this year – all actions completed by DC .
20231017 /08	Defibrillators – Government grant award – Still waiting for update. ACTION : DC completed form for interest in this project. Suggestions if grant accepted to put defibrillators on Martin Baker football ground, cricket club, Denham green shops, pen drive shops, Denham station, RSPCA shop & Denham Bowls club. DPC have 5 defibrillators Higher Denham, Landmark place, Toby Carvery, New Denham & Denham village by garage. UPDATE : Still waiting for update on grant approval.
20231017 /09	Village Flag • Denham Parish flag Cllrs discussed out of 3 option designs option 2 & 3 where liked. A coat of arms for Denham picture on mug was shown, was also discussed. The new flag will replace the union Jack flag. Flag to be launched at the 130 celebrations in 2024. ACTION : Cllr SW to approach History Society for history of the coat of arms. To be discussed at next Full council meeting & DC provided picture of coat of arms. UPDATE from Full council meeting : Cllrs chose option 1 - Remove wording under pictures & add 5 areas of Denham- Cllr SW to ask MS to do another sketch of Tudor shops in Denham green - Remove Denham village school and replace with Denham green Tudor shops. Waiting for update from Cllrs SW ACTION : Young lad that did the original drawer to find contact details and say thank you to him. UPDATE: DC still trying to find information
20231017	Daffodils bulbs 6000 – Planting in Oct/Nov 2023

/10	UPDATE: DC provided 3 quotes - All Cllrs agreed to Q1 to costs for bulbs order & delivered 03.10.23 Completed. Contractors will plant the bulbs in 7 days – TBC – weather permitting. Cllr WD has confirmed areas for Tatling end & Denham Green. Cllrs SW confirmed areas for Denham Village & Moorfield Rd. Cllrs MEH confirmed areas for New Denham Cllrs JW to confirm areas Friday 13.10.23 Cllr AH raised the area of Moorfield Rd with a request that as this is the entry to Denham from Harefield it would be good idea to plant daffodils this year. DC to arrange meeting with contractors with instructions for each area next week.
20231017 /11	Poppies/Silent Soldiers - Booked handyman to place 30 Oct 2023 • Cllrs agreed this year to have 20 poppies placed in each area. • 5 silent soldiers to be placed in each area. • Install on 30 Oct and remove on 24 Nov 2023
20231017 /12	Volunteering Cllr MEH mentioned that all the Cllrs have signed the code of conduct policy, however not following the rules in her opinion. Cllrs volunteer their time, and it would be nice to receive their support and appreciation . ACTION : Cllr MEH resigned before an attendance list was created.
20231017 /13	First aid (FAW) & Defib training - Booked Thursday 12.10.2023 - New Denham Community Centre – 9am -4.30pm – Tindal Room UPDATE: Names for training -Cllr SW, BK,JW,AH/ Office team x 2 & 1 Volunteer/ other spaces given to Cllr SW to contact Church members. ACTION : DC – sent registration link to all attending courses. Informed instructor details of the venue – have collected keys to community centre on Wednesday 11.10.23 to have access for Thursday 12.10.23
20231017 /14	Denham Garden Village Grant • Silver Sunday – 2 October 2023. All Cllrs agreed to £500 to support the event.
20231017 /15	Finance • Financial year April 2023 – to date – Expenditures • Budget Headings report – Cllr MEH happy with budget • Financial Comparison Report
20231017 /16	Ongoing Projects • Men In Sheds
20231017 /17	Future Agenda items • Carols on the Green – To discuss in next meeting. • Annual Parish meeting – To book Memorial Hall for May 2024 Date TBC. • CO-OP Funding / Memory Café - Update if we qualify in November 2023.
20231017 /18	Date of Next Meeting Tuesday 21 November 2023 at 7.30pm Parish Council Office, Village Road, Denham UB9 5BN

Signed: Jay Mitchener – Deputy Clerk

Date: 11/10/2023

Cllr W Davey	Cllr B Keen Vice Chair	Cllr A Hans	Cllr S Williams
Cllr S Jefferys	Cllr Martin Goonesekera	Cllr S Sproul	

Chairman _____

Date _____