

Minutes of the COMMUNITIES AND EVENTS COMMITTEE MEETING on Tuesday 20 June 2023 at 7.30pm in the Parish Council Office, Rear of Memorial Hall, Village Road, Denham UB9 5BN

Councillors:	Cllr M Hagon (MEH) - Chairman	#Cllr S Jefferys (SJ)
	Cllr S Sproul (SS) – Vice Chair	Cllr A Hans (AH)
	Cllr S Williams (SW)	#Cllr G Hollis (GH)
	Cllr W Davey (WD)	Cllr M Goonesekera
	Cllr B Keen (BK)	
Clerk:	Jay Mitchener	# = Apologies Given ## = Apologies Not Given

	Meeting was voice recorded agreed by members present	
Item No	Minutes **	Action
20230620 /01	Acceptance of Apologies for Absence Cllr SJ & Cllr GH	
20230620 /02	Declaration of Interests - NONE	
20230620 /03	Public Session - NONE	
20230620 /04	Election of Vice Chairman Proposed by Cllr WD & second by Cllr AH – Cllr BK accepted position.	
20230620 /05	Minutes of Last Meeting – 16 May 2023 Cllr WD proposed & Cllr AH Seconded – Members agreed.	
20230620 /06	Events: Tea Dance/Bingo – 3 to 5pm, Cllr BK- We need to monitor what food has been left over, Cllr MEH will note down what food is left at next event. May be cut out pork pies & do 1 sandwich & 1 wrap. 23 July 2023 – Back up music in place in case. John Smith can't attend that day. 3 September 2023 15 October 2023 3 December 2023 Memory Café – 11am to 2pm, 23 June 2023 - Fish & Chips & Ice-cream 21 July 2023 – Afternoon Tea @ Whiteplain nursing home. 1 September 2023 6 October 2023 3 November 2023 1 December 2023 Music on the green dates, 18 June 2023 – music by Mandolin Monday	Cllr MEH

	Event was cancelled due to thunderstorms & rain alerts & a risk assessment was made due to H&S. So, decision was made to cancel this event. It was communicated on Facebook, because of the cancellation we may book Mandolin Mondays in early Sept/Oct 2023, depending on the weather. 16 July 2023 – music by Chasing Deer 20 August 2023 – music by Eclectica 17 September 2023 – music by Love that Jazz. 1 December 2023 – Carols on the green Update: Cllrs SJ and BK to set up and take down the gazebo and welcoming groups. (Cllr SJ not available on 17 September & 20th August). Photographs – We have plenty of pictures, from the events as need to show from grants and presentation for the community board.	Cllr SJ Cllr BK
20230620/07	CO-OP Funding – Memory Cafe Cllr MEH would like to thank clerk DW & Cllr SW, Cllr AH for supported with information required to complete the online form. Application was completed and submitted online on 07/06/23 . It was applied through the charity. Update: CO-OP will send update in November 2023 if we qualify for the fund.	DC
20230620/08	Litter Pick Day 9 September 2023 – 12.30 to 3pm • Poster provided in pack. • Litter pick equipment – stored in the garage – Completed. • MEH looking to do a newsletter/flyer inviting the 5 areas of Denham to participate on a litter picking day event. For 9th Sept 2023. (TBC) • Detail discussed for event – Meeting up areas. New Denham meet at New Denham community centre. Cllr MEH Tatling End meet at the Toby Carvery. Cllr WD The village meet on the village green. Cllr SW Higher Denham meet at the Social Club Cllr MG Denham Green meet at Landmark Place Cllr BK DPC could provide refreshments after the event at 3pm with Cllrs meet & greet. If we can all have an area that would be great, all agreed, Cllr AH not available on 9th Sept 2023. We should advertise it and take photographs. Need to start advertising next month and organise posters .	Cllr MEH All Cllrs
20230620/	Christmas Lights – New Denham Oxford Road	

09	• Christmas lights 18 streetlights - 1 Dec 2023 to 6 Jan 2024 • Update from Clerk : Rec structural inspection & testing report – rec report PASSED. • Email sent and spoken to Bucks Council to enquire about license, waiting for update. • Email sent & spoken to SSE as we require MPAN No : This for the unmetered costs, waiting for update. • Clerk has found 3 companies, rec 1 quote, site meeting booked for 28 June for 2nd quote & waiting to hear back from last company for 3 quotes. • Clerk to arrange meeting with Cllr MEH to go through details. • This is a A road so will need a licence Clerk looking into this. • Cllr MEH we will use 8 of the streetlights, instead of the full 18 streetlights. • Standing orders was discussed to get 3 quotes for Christmas lights. Times /dates & number of lampposts to be discussed with Cllr MEH • Denham Green - Christmas Fayre • Cllr MEH did speak to Cllr SJ to look into this but believes Cllr SJ not available this time. • Cllr MEH to follow up with Andrew Wood Bucks Council & invite this person to meet in the office to discuss support/advise & update Cllrs for next meeting. Cllr AH discussed we need volunteers as support is needed with these events. We will need to get a company to support with set up, but the costs would have been £7,000.00 for the gazebo so the event was aborted due to costs last year. Either we are committed to do this event or not. Discussed to be on a Sunday 10 Dec 2023 & hours 3/4pm to 5/6pm but will need confirmed volunteers. Reminder that we will need a road closure & TENS notice – Clerk with support from Cllr SW to find out details- may need 6 months' notice may be to last to apply.	Clerk Cllr MEH Clerk/Cllr MEH Cllr MEH Cllr MEH Clerk/Cllrs SW
20230620/ 10	Village Flag • Cllr MEH not happy with company dealing with the flag. Cllrs MEH to provide information to support clerk . Clerk to contact IT company that did our graphic work and discuss project with them.	Cllr MEH/ Clerk
20230620/ 11	Denham Parish Council 130 years celebrations 2024 • Cllrs discuss. Street party or planting 130 trees somewhere large enough. Cllrs AH is in talks with Colne Valley and will ask the question. • Or have picnic in the park in Denham Green/ Martin Barkers field in May/June 2024, if we can't get the Christmas fayre organised this year? • Clerk to reach out to the Parish archives & find out info in Aylesbury.	Cllr AH Clerk
20230620/	Safeguarding Training – Looking to book Thursday 12 Oct 2023	

12	First aid (FAW) & Defib training Update : 3 Quotes received Quote 1 No Quote 2 No Quote 3 YES – All agreed by Cllrs for 6hr together for communities - 12 persons to be put on list for training. To confirm names & availability . Clerk to organise with support from Cllr MEH. 7 Communities, 2 office & 3 volunteers & try to book St Marks.	Clerk Cllr MEH
20230620/ 13	AGM Meeting - Cllr MEH discuss and to add to Future agenda items. - F/C clerk to book memorial hall for May 2024.	Clerk F/C clerk
20230620/ 14	Finance - Financial year April 2022 – 31 March 2023 – Expenditures Clerk to get financial yr. April 1, 2023, to date. - Budget Headings report - Financial Comparison Report	Clerk
20230620/ 15	Denham Garden Village Grant Cllr MEH discussed Silver Sunday event 2nd October - would like a grant. Cllrs confirmed that the grant application form will need to be completed and returned back to the Parish.	Cllr MEH
20230620/ 16	Ongoing Projects - Men In Sheds - Volunteer Training - Coffee Mornings – Not enough volunteers	
20230620/ 17	Future Agenda items Beating of the Bounds (Spring Harvest 14 May 2024) - Clerk to email Paul Graham & book him & advise on route for 2024. Carols on the Green – To discuss in next meeting. Christmas lights 2024 – Oxford Road, top of Village Rd – Denham Green & railway bridge. Christmas Tree with lights – Oxford Rd A412 AGM Meeting – Start planning in Jan 2024 Parish website – To add to next month's meeting 18 July 2023	Clerk
20230620/ 18	Village Fayre AOB - Cllr GH just for information – no action for Denham Parish	
20230620/ 19	Date of Next Meeting Tuesday 18 July 2023 at 7.30pm Parish Council Office, Village Road, Denham UB9 5BN	

Signed: Jay Mitchener – Deputy Clerk

Date: 22 June 2023

Committee Members			
Cllr W Davey	Cllr M Hagon	Cllr A Hans	Cllr G Hollis
Cllr S Jefferys	Cllr Martin Goonesekera	Cllr S Sproul	Cllr B Keen

Chairman _____

Dated _____