

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 4 December at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	#Cllr M Goonesekar (MK)
	Cllr E Austin - Vice Chairman (EA)	#Cllr S Sproul (SS)
	#Cllr S Williams Ex officio (SW)	##Cllr W Davey (WD)
	##Cllr S Jefferys (SJ)	
	Cllr B Keen (BK)	
Public:		# = Apologies Received
Clerk:	Jay Mitchener (DC)	## = Apologies Not Received

Meeting was voice recorded – Agreed by members present.

Agenda No	Agenda Public recording of meeting to be agreed	ACTION
20231204/01	Welcome & Acceptance of Apologies for Absence Cllr SW, MG, SJ, WD, & SS	
20231204/02	Declaration of Interests - None	
20231204/03	Public Session – None	
20231204/04	Minutes of last meeting – 4 December 2023 - No comments all agreed.	
20231204/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 UPDATE : DC emailed Toni/Rod BC & Algin team to arrange another office meeting to discuss intension and progress – supplied all documents again - waiting for update. • Air pollution – A412, Oxford Gardens, New Denham & Moorfield Road. UPDATE: Meeting had with BC, Cllr MH & DC, 16 Nov 2023 – Denham areas pollution report shows air pollution does not qualify for additional investigation. ACTION : DC to add to future agenda to discuss in May/June 2024 DEFRA report. • Small project funding UPDATE : DC arranging meeting with Align , Cllr MH & SW to ask for funding from Align (Katie) for the BMX track play equipment, litter bins or CCTV equipment.	DC
20231204/06	Denham Green • Play area extension for small roundabout. UPDATE : Site visit with Cllr MH & DC noted area not big enough to extend – action not required going forward. • Wildflowers on verge by Landmark All Cllrs agreed, to membrane & gravel the area, put stone features & a few small evergreen shrubs, add a plinth 130 yr. Waiting on contractor for design ideas. Cllr MH suggested wildflowers on village green by the side of the garage all agreed. ACTION : Cllr EA to look at other areas wildflowers would flourish. To discuss in next meeting.	Cllr EA

20231204/ 07	Dog bin & recycle dual bins. • Dog bins – Village Green & Higher Denham. UPDATE: BC monitored 2/3 weeks of the 2 areas while they don't feel a need to add the 2 bins, but the insistence of DC has agreed to add a new dog bin in each area. DC sent pictures & BC will arrange a ticket to action the job with their contractors. Dual waste & recycle bins – Village Green, Station Parade & Tatling end. • Replace bins with new duel recycle bins. UPDATE: DC emailed BC if they can replace old bins to updated bins & contact BC waste management team for collection costs – chased them for update. DC booked meeting with Community board for funding for waste/ recycling /dog bins – 08.12.23 at 11am	
20231204/ 08	New Denham • Boundary gate. Completed ACTION : DC to send picture to Cllr SS • Newtown Road – Replace missing hedge. UPDATE: Contractor waiting on delivery of the shrubs which should be this week & planting with commence.	DC
20231204/ 09	Martinsfield • Costing ACTION: Cllr MH still needs to have discussion with F&C & clerk with breakdown of the income, yearly and season costs and would like to carry this forward to next committee meeting. • Advertising hoarding board UPDATE: Martin Baker have agreed to organise the hoarding board and install on the metal frame – No actioned required from DPC • Potential use of space. For full use of pitch, we need to consider costs for flood lighting and 3G Muga pitch.(Multi sport pitch) so pitch can be used all through the week / year. ACTION : DC to do a draft letter to business and schools in area for interest for use of the pitch. DPC receive £10k to maintain the pitch. DC to find info on burning the white lines on the pitch. ACTION: Cllr MH, SW, & DC to arrange date for a site visit with 3G pitch look at other pitch options & flood lights. Look at adding painted car park markings and how we could make better use of the car park area i.e. tennis court.	FC & Cllr MH DC Cllr MH, SW & DC
20231204/ 10	Denham Bowls Club • New Roof Solicitor letter has been sent to the Bowls club, received no response or financial information as yet .	
20231204/ 11	The cricket bungalow. • Letting agency EC & Cllr AH dealing with this matter.	

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20231204/17	BMX field – Land belongs to Railway. Discussed to add an outdoor table tennis table, so young children/teenagers could have something to do. Cllr to bring ideas for next meeting. ACTION : DC to do a survey and send to 2 schools in area - what outdoor games do they children like to do. Get cost for outdoor table tennis table. If viable local shop could be asked to stock bats/balls. Do a site visit to look at the space available.	DC
20231204/18	Future Budgets • Open spaces. Aldbourne play area will need updating with new play equipment & look at the path as its very muddy. The path belongs to Bucks Council. An option could be rubber matting. ACTION: DC to check if we lease the path along with the play area - to get costs to rubber mat the whole stretch of the path to the road and add new play equipment. Question to ask for Community funding.	DC
20231204/19	Services Finance The payment list was all approved by all Cllrs. ACTION : F&C to supply Cllr MH with both handyman work sheets.	F&C
20231204/20	Items in Progress - 20230403/07 – (Apr) – By-laws & PSPO - 20231002/15 – (Oct) – Metal design war memorial bench – Cllrs will consider for another time.	
20231204/21	Future Agenda Items • Wildfires – Contacted Fire brigade, waiting an update from them. • 20231204/05 - Air Pollution – May/June Air quality report from DEFRA	
20231204/22	Date of Next Meeting - 8 January 2024, Parish Council Offices 7.30pm	

Signed: Jay Mitchener – Deputy Clerk

Date: 04.12.2023

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Goonesekera	
Cllr W Davey	Cllr S Sproul		
Cllr B Keen	Cllr E Austin		

Chairman _____

Dated _____