

You are hereby summoned to attend the **MEETING OF THE SERVICES COMMITTEE** on Monday 4 December 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of meeting to be agreed
20231204/01	Welcome & Acceptance of Apologies for Absence
20231204/02	Declaration of Interests
20231204/03	Public Session
20231204/04	Minutes of last meeting – 6 November 2023
20231204/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Update: DC emailed Toni/Rod – waiting for response. • Air pollution – A412 Oxford Rd, New Denham, Denham Green & Moorfield Rd UPDATE: Meeting BC, Cllr MH & DC 16 th Nov at 4pm. – air pollution rate is 27, should it go to 40 then action monitoring for 1 year. Not worth the cost/ time for DPC, report will come out in March/June 2024 from DEFRA. • Small project funding UPDATE : Katie /Algin happy to meet up waiting for Cllr MH 7Cllr SW availability.
20231204/06	Denham Green • Extension of play area UPDATE: Site visit will Cllr MH/DC 28.11.23 – not doable – no space. • Wildflowers on verge UPDATE: Waiting for contractor on design ideas. . Waiting for update.
20231204/07	Wildflowers UPDATE: Contractor advised play areas but will look around all areas to see where suitable – waiting for update.
20231204/08	Dog & litter bins – Village Road & Higher Denham • Bin enquiry with waste management. – Combined waste bins & Recycle bins. UPDATE: BC waste dept agreed now to install bins in areas requested and will raise a ticket with contractors to get this actioned. • Dual waste & recycle bins – Village Green, Station Parade & Tatling end. • Replace bins with new dual recycle bins. UPDATE: DC emailed BC if they can replace old bins to updated bins & contact BC waste management team for collection costs – chased them for update. DC re-arranged meeting on 08.12.23 with Community board for funding for waste/ recycling /dog bins.

20231204/ 09	New Denham • Boundary gate. COMPLETED UPDATE : Installed 17.11.23 cost £840.00. Signage to be delivered and installed Total cost £75.00. • Newtown Road hedge – Replace with new shrubs. UPDATE : Contractor will plant Photinia red robin hedges and make all area tidy. Cost £845.00 – waiting for delivery of shrubs.
20231204/ 10	Martinsfield • Bookings/cancellation UPDATE : DC to arrange a joint meeting with F&C clerk, DC & Cllr MH to discuss with F&C clerk with breakdown of the income, yearly and season costs. • Hoarding Board – Signage UPDATE : MB agreed to get the sign made and installed by them. • Potential use of space – Flood lights DC emailed Football federation for advice for funding for 3G multi pitches & flood lights was given information to contact rep for Berks & Bucks area & to discuss with Community board for funding - Waiting update. DC & Cllr MH did site visit MB 28.11.23
20231204/ 11	Denham Bowls club • New roof UPDATE : Bowls club will need to apply for a grant. • Amend lease. UPDATE : DPC agreed with solicitors IBB law Denham Bowls club a side letter which enables them to hold external events for fund raising purpose for 12 months.
20231204/ 12	The Cricket Bungalow • Letting agencies UPDATE : EC dealing with new letting agency.
20231204/ 13	Way & Tillard • Cricket field - To grass over area where rose bushes were. UPDATE : Ground very wet, once ground is better task will be completed. • CCTV – For ASB UPDATE : DC discuss funding with Community board for fully operation CCTV.
20231204/ 14	Denham Village • Park Benches – By Misbourne river UPDATE : DC placed order for Teak Garden bench 4ft - 3 x £240 per bench & £40 for anker – Total £900.00 – delivery date to be confirmed. 1 bench was donated by a local resident on behalf of his passed wife and will pay DPC for his bench. • .Siding out village green – COMPLETED. £550.32 plus £200 to tip the waste - £750.32. • Notice board for walks – Cllrs to discuss.
20231204/ 15	Grass verge cut Devolved Services • A412 – Extended 30 mph devolved service. UPDATE : DC sent email to Boch to confirm if they maintain area in front – waiting for update.
20231204/ 16	Local biodiversity working plan. ACTION : Cllr EA to arrange meeting with PowerPoint presentation – working party needs to be arranged. ACTION : Cllr WD to contact local schools if they would be interested.

20231204/ 17	Allotments • Rats – KFC land. UPDATE : Received land registry checks for land behind KFC. Arranging meeting with F&C clerk & allotment Chairman. • Allotment report – No issues to report this month.										
20231204/ 18	• BMX field.										
20231204/ 19	Future budgets • Open spaces										
20231204/ 20	Services Finance • Budget Headings • Budget Comparison Report • Payments List Payments for November 2023 Total £2,765.15 <table border="1" data-bbox="331 902 1321 1077"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) November 2023 – To Note</th></tr> </thead> <tbody> <tr> <td>D Wardley Handyman services + Expenses</td><td>£1000.00</td></tr> <tr> <td>Turfcare Pitch Marking Martin Baker March + 9 -a-side</td><td>£665.15</td></tr> <tr> <td>T Kavanagh Handyman</td><td>£700.00</td></tr> <tr> <td></td><td></td></tr> </tbody> </table>	Payments over £500 (inc VAT) November 2023 – To Note		D Wardley Handyman services + Expenses	£1000.00	Turfcare Pitch Marking Martin Baker March + 9 -a-side	£665.15	T Kavanagh Handyman	£700.00		
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20231204/ 21	<u>Items in Progress</u> - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20230403/07 – (Apr) – By-laws & PSPO -20231002/15 – (Oct) - Metal design memorial bench – Cllrs will consider for another time.										
20231204/ 22	<u>Future Agenda Items</u> • War Memorial cleaning • Wildfires – To discuss next year.										
20231204/ 23	<u>Date of Next Meeting</u> 8 January 2024, Parish Council Offices 7.30pm										

Signed: Jay Mitchener – Deputy Clerk

Date: 29.11.2023

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Goonesekera	
Cllr E Austin	Cllr S Sproul		
Cllr B Keen	Cllr W Davey		