

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 6 November at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	#Cllr M Goonesekar (MK)
	Cllr E Austin - Vice Chairman (EA)	#Cllr S Sproul (SS)
	Cllr S Williams Ex officio (SW)	#Cllr W Davey (WD)
	#Cllr S Jefferys (SJ)	
	#Cllr B Keen (BK)	
Public:		# = Apologies Received
Clerk:	Jay Mitchener (DC)	## = Apologies Not Received

Meeting was voice recorded – Agreed by members present.

[illegible]

20231106/ 07	Dog bins, recycle dual bins & planters. • Dog bins – Village Green & Higher Denham. DPC will need a permit Section 171 (£180 per permit) from BC to carry out any small works. BC can wave the £180 & have 1 permit for 2 dog bins, will need STAT plans, contractors with NRSWA accreditation to do the work. The permit can take up to 28 days to be approved. DC contacted BC and was informed that they will monitor the current use of dog bins/ will confirm if we need additional bins. BC confirmed that dogs bin cannot be added to fences. ACTION: Cllr EA to take pictures of other areas that a dog bin/ signage may be placed in Higher Denham and discuss with DC. DC to request Chair of Higher Denham residents' association (HDRA) to request local residents to use the bin provided in their newsletter. Add newsletter to Communities agenda. Dual waste & recycle bins – Village Green, Station Parade & Tatling end. • Replace bins with new duel recycle bins. DC emailed BC if they can replace old bins to updated bins & contact BC waste management team for collection costs – chased them for update. ACTION: DC to contact Community board for funding for waste/ recycling /dog bins. • Planters – Higher Denham They have 2 planters in situ. DC has supported by getting the STATS for area and approval from LAT, emailed HDRA with quote for smaller planter and informed them they would need to pay and complete the section 171 licenses should they want to move forward with this project. DC highlighted that there's limited space in front of the boundary gate and planter could block the signage. DPC agreed to pay for the yearly maintenance should they provide a planter.	Cllr EA DC
20231106/ 08	New Denham • Boundary gate. Landowner confirmed DPC can place boundary gate there at no cost. 3 quotes shown to Cllrs, quote 1 was chosen, to deliver and install a recycled plastic white gate. Our LAT has approved area and provided STATS for installation. Contractors are also accredited to do this task. All Cllrs agreed. Quote for signage "New Denham" also agreed by all Cllrs. • Newtown Road – Replace missing hedge. DC supplied 3 quotes to replace hedges. DC did contact local garden nurseries & ask if they would like to supply shrubs & sponsor this area, but this offer was declined by local garden nurseries. Quote 1 was chosen – Contractor to provide Photinia red robin hedges, plant and make all area tidy. All agreed by Cllrs.	
20231106/ 09	Office - Denham Map with R0W, parks grass etc COMPLETED.	
20231106/ 10	Martinsfield • Costing ACTION: Cllr MH needs to have discussion with F&C clerk with breakdown of the income, yearly and season costs and would like to carry this forward to next committee meeting. • Advertising hoarding board Hoarding board signage information and design was agreed by Martin Baker. Metal frames was measured 14ft x 5ft (w) to be 18mm thick would need 4 pc – 8x4 plywood, was cleaned and made ready to be able to add signage. ACTION: DC to re-check metal frame hoarding board so advertising board can be ordered and installed.	FC & Cllr MH DC

	• Potential use of space. DC was informed of a link that has information of the FC clubs in local areas and that we could advertise Martinsfield for matches. This is an option if we try and get funding for astro turf so the pitches can be utilised more. ACTION: Cllr MH, SW, and DC to arrange date for a site visit, look at other pitch options that could incorporate other sports like hockey, netball etc and flood lights so pitches could be used in winter months. Look at adding painted car park markings and how we could make better use of the car park area.	Cllr MH, SW & DC
20231106/11	Denham Bowls Club • New Roof Club reported they need a new roof and sent in 2 quotes £36,876 & £37,000 awaiting 3rd. quote. They would require additional income to pay for this, however the lease bans them to rent out the club for other functions and would DPC consider amending the lease, so they are able to rent out the club. ACTION: DC to email bowls club and ask do they have money to pay for the roof now? What is the time scale and strategy to get the roof fixed ? We are willing to look at the lease. If they need funding, they could approach the community board or apply to DPC for a grant. • Lease The cricket club lease states they can rent out the building with the permission of DPC, but the bowls club lease states a blanket ban, so they don't have this option. ACTION: Cllr SW propose that this is put to full council as an agenda item for discussion to have the bowls club lease amended to match the cricket club lease. All Cllrs agreed.	DC DC
20231106/12	The cricket bungalow. • Letting agency: Waiting for tenancy agreement, this is to go on Full Council to confirm letting agency.	
20231106/13	Way & Tillard • Cricket field – Grass over the area where roses used to be. DC received quote for topsoil, grass seed and to level off, all Cllrs agreed. • CCTV for ASB DPC was informed by email from Police & crime commissioner that our bid was not successful for use of 2 dummy cameras, 2 poles & signage to be placed on the outskirts of bottom/top of field to deter people from causing issues. ACTION: DC to discuss with Liz charter from the Community board next Friday for support with this project.	DC
20231106/14	Denham Village • Park benches. DC contacted local resident from a letter, and he was still happy to donate a bench for his late wife. This bench could be placed on the village green. DC mentioned that the bench would need to be of the same quality we have on the green. Will arrange site visit and discuss the resident options. Cllr MH requested DC to send over pictures of seating ideas to all the Cllrs for their views. Only Cllrs MH and SW sent in their comments. This is a conservation area so will need to ask the question if this seating design would be agreed by the officer. ACTION: DC to research for more information. ACTION: Quote agreed by all Cllrs for 2 x benches of 4ft long of the Richmond teak benches' back-to-back by Clare Elms and moved closer to the road.	DC DC

	• Siding out – Village green Village green needs to be sided out due to overgrowth. DC provided quote which the Cllrs all agreed. • Dark walnut tree - TPO tree DC arranged for contractor to give us a quote for a trim and they confirmed that the tree is in peak condition, and it is not encroaching on anything, so no action is required.	
20231106/15	Grass verge cuts – Devolved services • A412 extended 30mph devolved services. ACTION: DC to contact Bosch to confirm if they maintain the verge in front of their business.	DC
20231106/16	Local biodiversity action plan. Cllr EA request. • To improve & help local wildlife. ACTION: Cllr EA is trying to plan a meeting next month with a PowerPoint presentation and that the working party needs to be arranged. That Cllr WD will contact a few local schools to see if they would be interested to join.	Cllr EA Cllr WD
20231106/17	Allotments – To note. • Rats – KFC KFC have a huge unused space at the back of their premises, that is overrun with rats. Land registry was completed to confirm land ownership. DPC could request to take over this part of land or lease it and add to allotments. Discuss plan with F&C clerk & allotment Chairman.	
20231106/18	Future Budgets • Open spaces. Aldbourne play area will need updating and to look at the path as its very muddy. The path belongs to Bucks Council. An option could be rubber matting. ACTION: DC to look for costs to rubber mat the whole stretch of the path to the road.	DC
20231106/19	Services Finance The payment list was all approved by all Cllrs.	
20231106/20	Items in Progress - 20220307/12- (Mar)- Springbridge Issues - 20230403/07 – (Apr) – By-laws & PSPO - 20231002/15 – (Oct) – Metal design memorial bench – Cllrs will consider for another time.	
20231106/21	Future Agenda Items • Wildfires – Contacted Fire brigade, waiting an update from them.	
20231106/22	<u>Date of Next Meeting</u> - 4 December 2023, Parish Council Offices 7.30pm	

Signed: Jay Mitchener – Deputy Clerk

Date: 08.11.2023

Committee Members			
Cllr M Heath	Cllr S Jefferys	Cllr M Hagon	
Cllr W Davey	Cllr S Sproul	Cllr M Goonesekera	
Cllr B Keen	Cllr E Austin		

Chairman _____

Dated _____