

Minutes of the MEETING OF THE **SERVICES COMMITTEE** on Monday 4 September 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	# Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	# Cllr S Sproul (SS)
	Cllr S Williams Ex officio (SW)	# Cllr W Davey (WD)
	Cllr S Jefferys (SJ)	## Cllr M Goonesekar (MK)
	Cllr B Keen (BK)	
Public:		# = Apologies Received
Clerk:	Jay Mitchener	## = Apologies Not Received

Meeting was voice recorded – Agreed by members present.

Agenda No	Agenda Public recording of meeting to be agreed	ACTION
20230904/01	Welcome & Acceptance of Apologies for Absence Cllr S Sproul, W Davey & MEH sent apologies for tonight's meeting	
20230904/02	Declaration of Interests - None	
20230904/03	Public Session – None	
20230904/04	Minutes of last meeting – 3 July 2023 • Cllr EA raised a query on the wording on section 15 Green corridors to Say " but at present Parish councils are excluded, therefore, to show support we need to produce a policy". All Cllrs agreed to changes.	
20230904/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 ACTION: DC to follow up with Toni/Rod from BC the action points from their minutes. • Air pollution – A412, Oxford Gardens, New Denham & Moorfield Road. Update: DC in correspondence with BC, what action can DPC take ? BC mentioned test tube testing in the areas we feel should be tested. ACTION : DC to follow up with BC with the process to monitor pollution. • Small project funding ACTION : DC to ask for funding for air pollution or for funding for the BMX track & and to next agenda to discuss with Cllrs	DC DC DC
20230904/06	Oxford Gardens - Oxford Road A40 • Bin by shops - Completed. UPDATE : 2 bins replaced 1 by notice board & 1 opposite Court field Gardens.	DC
20230904/07	Denham Village • Denham Village Rail and Post painted - Completed. • Denham Village Streetlight – Column 46 on Village Rd, Completed.	
20230904/08	Bin enquiry dog bins & recycle bins – Village Green & Higher Denham UPDATE: DPC has 25 dog bins, that BC empty, should DPC require more, will have to source the bins & for collection of waste plus apply for a section 50 licence £719. License allows for breaking open the highway including carriageways, footpaths, verges, any sewer, drain or tunnel in the ground. ACTION: DC to find out the total costs of section 50 licence, bins & bin collection from BC plus contractors to complete the task. DC to follow up with unitary councillors again. Combined bins Waste & Recycle – Village Green & Station Parade	DC

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	ACTION : DC arranged meeting with grass cutter contractors to additional cost on 07.09.23.	DC										
20230904/ 19	Local biodiversity action plan. Cllr EA request. • To improve & help local wildlife. ACTION : Cllrs EA to approach Colne Valley & BC for what they are working on. Discuss in next meeting to put a working party together. May be put together a plan of action . Cllr MH will support if letters need to be sent to other agencies. Add info to website for local residents to support in areas. Cllr SW has asked Cllrs for their input for the webpage but received none as yet.	Cllr EA										
20230904/ 20	Kerb weeding all areas. Completed 31.08.23.											
20230904/ 21	Denham Bowls Club • Hedge cutting back – DC supplied quote for £400, DPC responsibility. All Cllrs agreed.											
20230904/ 22	Allotments UPDATE: Plot 63 to be changed into extra parking area. All Cllrs agreed. Tree branches in Autum to be trimmed a quote will be requested. Plot holder built a fence using pallets & was asked not to do this as other people would follow. Award Ceremony : Cllr SW believes DPC should still do the ceremony. Cllr BK said it would be better for judging at the end of July as half the things had gone. Cllr SW mentioned it was unfortunate that FC wasn't asked for the information for plot holders & maps to make a list of unattended plots & at the committee meeting a plot holder said judges not down there very long & their plot wasn't on the list Cllr MEH had. Cllr BK question how did they know ? Nobody was shown a piece of paper, the pigeon lady was the only one that made a comment about going to see her plot & a guy but was a general chat. Who ever said that is not right. Cllr MH mentioned it take a good few hours to go around, Cllr BK said hardly anything was growing expect for a couple of pumpkins, everything else had gone. Cllrs agreed the ceremony should be done in the beginning of July. This needs to go in the May agenda. AGM : The AGM and award ceremony will be held on 24.09.23 at 3pm at The Crown & Treaty (TBC). Suggest meeting at 1pm for plot holder lunch before meeting.											
20230904/ 23	Services Finance • Budget Headings • Budget Comparison Report • Payments List Payments for August 2023 Total £22,297.21 <table border="1"><thead><tr><th colspan="2">Payments over £500 (inc VAT) July 2023 – To Note</th></tr></thead><tbody><tr><td>D Wardley (Handyman Services and expenses)</td><td>£1000.00</td></tr><tr><td>Turfcare Pitch Marking Martin Baker</td><td>£627.50</td></tr><tr><td>Tomkins Bungalow drive</td><td>£14,515.20</td></tr><tr><td>Roots Grass cutting (6)</td><td>£5,734.51</td></tr></tbody></table>	Payments over £500 (inc VAT) July 2023 – To Note		D Wardley (Handyman Services and expenses)	£1000.00	Turfcare Pitch Marking Martin Baker	£627.50	Tomkins Bungalow drive	£14,515.20	Roots Grass cutting (6)	£5,734.51	
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