

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 3 July 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	## Cllr S Sproul (SS)
	Cllr S Williams Ex officio (SW)	## Cllr W Davey (WD)
	## Cllr S Jefferys (SJ)	## Cllr G Hollis (GH)
	Cllr B Keen (BK)	## Cllr M Goonesekar (MK)
Public:		# = Apologies Received
Clerk:	Jay Mitchener	## = Apologies Not Received

Meeting was voice recorded – Agreed by members present.

Agenda No	Agenda Public recording of meeting to be agreed	ACTION
20230703/01	Welcome & Acceptance of Apologies for Absence Egg timer ordered to regulate discussions - discussed with attending Cllrs on the day.	
20230703/02	Declaration of Interests - None	
20230703/03	Public Session – None	
20230703/04	Minutes of last meeting – 5 June 2023	
20230703/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Update: Bucks council emailed available dates for meeting. Cllrs MH & Cllr SW agreed for 11.07.23 at 3.15pm, clerk to update Bucks council of confirmed date.	DC
20230703/06	Oxford Gardens - Oxford Road A40 • Issue with litter UPDATE : Completed. ACTION : To find out the name of street cleaner that cleans New Denham/Denham Green. Clerk email Bucks waste who will maintain Oxford gardens. • School – Cheapside bin issue Bins left outside causing visibility issue. ACTION : To email the school Chair of Governors regarding our concerns & to move bins away as no reply from school .	Cllr MEH DC DC
20230703/07	Denham Village • Denham Village Rail and Post – Placed order for outdoor paint for concrete & metal rail – Metal paint arrived waiting for concrete paint. • Denham Village Green recovery – Eco weedkiller - issue with delivery. • Denham Village Streetlight – SparkX – Column 46 on Village Rd, outside little Orchard has broken door plate which is obsolete. Cllr discussed and confirmed that the lamps need repairing. We have a new budget which the cost will have to come out of that. ACTION: Clerk to request quotes. • Bin enquiry with waste management. – Recycle bins – Cllrs SJ request, combination bin. UPDATE: Bucks confirmed that there are no quotas for any bins. ACTION : Contact Bucks waste and request a dog bin & waste bin put on corner of village Rd entrance – the path goes to country park by court farm.	DC DC

20230703/ 08	Denham Green Right Of Way – DEN16/1 • Not on contractor list to do. ACTION: Clerk to find original list of rights of way to confirm if it is one, we need to manage as Cllr was informed by Bucks council not their responsibility. Denham Green Play Area – Completed 20 May 2023, Cllr MH & Cllr SW did the opening, family love it, but would like a little roundabout to put in. If approved get a quote and to place the little roundabout not in the middle of the play area but to the side. Requested clerk to find an email from previous clerk & follow up with L&Q for more land. If approved get a quote and to place the little roundabout not in the middle of the play area but to the side. ACTION : Clerk to contact L&Q if we can expand area in new play area. Tilehouse Lane Speeding Issue MVAS – Installation completed 30 May 2023. Waiting on delivery of battery & then the MVAS can be put back in place.	DC
20230703/ 09	New Denham • Boundary gate. Cllr SS request. Sign by paper shop can't be seen due to tree growth. Find out if trees our responsibility and if so really cut them back. Cllr and DC to visit site to investigate.	Cllr MH DC
20230703/ 10	Higher Denham Rectory Lane • Planter for boundary gate – Quote from contractor received to add to schedule for maintenance and replanting in the winter. Cllr SW if we agree to the costs, Higher Denham would need to supply a planter like we have in areas. Quote rec for maintenance : £5 per week or £260 per year. UPDATE: This is Buck council land they have confirmed that licence will need to be requested if we want to place a planter there. ACTION : Contact Unitary councillors and ask why we have to get a License to place a planter.	DC
20230703/ 11	The Cricket Bungalow • Received 2 x quotes from letting agent management team. Quote 1# For supply & instal concrete fireproof boards to one side of the oil tank, plumb management flue with extensions & re-issue a CP22. Work completed except for floor and carpeting. ACTION : To find when work was completed. • Driveway - Quote was rejected at Full Council meeting, due to perceived lack of Drainage. We have received 3 quotes – Quote 2- £ 12,096.00 agreed by all Cllrs. ACTION : Clerk to be put forward to full council agenda. • Letting agency - Cllrs requested clerk to look for other letting agencies . Meeting held with 2 agencies. Received one T&Cs from agency 1# & awaiting T&C from another agency. Waiting update.	EC EC EC
20230703/ 12	Park Benches Ongoing – 13 Benches completed to date out of 18 benches. • Memorial bench – Cheapside/Ashmead. UPDATE :DC rec quote £600 to place 3 x 24 x 24 concrete slabs. ACTION : Look for cost of rubber mating & Cllr/DC to look at the area again, to find a solution as cost of £600 is costly.	Cllr MH DC

20230703/ 13	Graffiti Way &Tillard, Denham Station &Tatling End UPDATE: Work to commence on 5/6 July, might have to get cameras in place should the graffiti come back. ACTION : Contact Bucks waste team & see if they supply cleaning goods to remove graffiti & request handyman to clean it.	DC										
20230603/ 14	Roots Ltd – Verge cuts. UPDATE : Cuts much better, DC in communication when & where they are & pictures supplied before & after, no issues reported.											
20230603/ 15	Green Corridors Cllr EA negative effect in the area due to HS2. UPDATE: Cllr EA approached Colne Valley- rec 2 x reports. Council has statutory duties to improve biodiversity, at present Parish councils are excluded- to show support we will need to produce a policy. ACTION: Cllr to find out more information & actions that Bucks council are following.	Cllr EA										
20230603/ 16	Allotment Rent Discussed about putting rents up. They are £25 & £15. Maybe ask the committee if the plots are smaller, they would be more Manageable. ACTION : Ask F&C when we make our £500 contribution, and if the people leave a deposit. Letter may need to go out to them saying that a discussion was had about rent and that they wouldn't go up, but if the plots aren't maintained the plots may have to be halved. Allotment judging - Normally judged in July. UPDATE: Cllrs volunteered to be the judges – dates to be confirmed with them. ACTION: To inform F&C clerk of the dates/times.											
20230603/ 17	Services Finance - Budget Headings - Budget Comparison Report - Payments List Payments above £500 for July 2023 = £ 7,612.01 <table border="1"><thead><tr><th colspan="2">Payments over £500 (inc VAT) July 2023 – To Note</th></tr></thead><tbody><tr><td>D Wardley (Handyman Services and expenses)</td><td>£1112.14</td></tr><tr><td>Turfcare Pitch Marking Martin Baker</td><td>£627.50</td></tr><tr><td>Roots Cut 4</td><td>£5,734.51</td></tr><tr><td></td><td></td></tr></tbody></table> Window Flowers – Increase of maintenance gone up by 10%. The price was £6,224.00pa and now £6,846.40pa. All Cllrs agreed. UPDATE: Window Flower to stay on services committee. ACTION: To ask contractors if the plants can be planted earlier than later.	Payments over £500 (inc VAT) July 2023 – To Note		D Wardley (Handyman Services and expenses)	£1112.14	Turfcare Pitch Marking Martin Baker	£627.50	Roots Cut 4	£5,734.51			
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	Budget : Ask F&C clerk if the budget is all up to date now. Addendum : Martin Baker - BES utilities electricity rate – 4-year deal – every April the price will rise or fall in line with the whole sale price. Currently paying a standard charge of £4.35 per day rise to £5.47 but unit costs will go down per kWh-day rate from 80p down to 36.3p & night rate from 51p down to 28.9p ACTION : Find out if Martin Baker are with BES utilities as may not be able to change utility company. Look at previous bills to assess costs.	DC F&C DC
20230703/ 18	<u>Items in Progress</u> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20221003/11 – (Oct) – One Way Traffic Flow Enquiry for Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint - 20230403/13 - (Apr) – Martin Baker to fix shower tray. - 20230403/07 – (Apr) – By-laws & PSPO - 20230605/07 – (Jun) - Oxford Gardens - Oxford Road A40- Bin by shop. - 20230605/09- (Jun) – James Martin Close – complaint letter	
20230703/ 19	<u>Future Agenda Items</u> • Wildfires – Emailed Fire brigade, waiting an update from them. • New Denham /New Town Rd- Need to plant some bushes/hedges. • Way and Tillard – To maintain area with roses/or grass it over. • Willowbank – Issues with boat users on canal/blocking path/behaviour issues.	
20230703/ 20	<u>Date of Next Meeting</u> 4 September 2023, Parish Council Offices 7.30pm	

Signed: Jay Mitchener – Deputy Clerk

Date: 05.07.2023

Committee Members			
	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin
Cllr B Keen	Cllr M Goonesekera		

Chairman _____

Dated _____