

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 3 July 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda Public recording of meeting to be agreed
20230703/01	Welcome & Acceptance of Apologies for Absence
20230703/02	Declaration of Interests
20230703/03	Public Session
20230703/04	Minutes of last meeting – 5 June 2023
20230703/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Update: Clerk had meeting with on 14/07/23 went through issue. Parish has paid for feasible report 2020- Report , map & pictures have been sent to Bucks council and have requested a meeting to discuss – waiting for update.
20230703/06	Oxford Gardens – Oxford Road A40 • Issue with litter & lack of services. Update: Clerk had site meeting with Waste dept Bucks Council they will - Add new bin by shops, Sweep the road & remove rubbish – leaflet drop to residents when they will clean the road. Jobs completed on 21.06.23 waiting for bin to be installed by shops. • School – Cheapside bin issue. Update : Clerk emailed school and requested to remove the bins after collection, as its causing visibility issue for drivers – waiting for reply.
20230703/07	Denham Village Denham Village Rail and Post – Placed order for outdoor paint for concrete and metal rail, waiting for delivery. Update: Issue with delivery chased supplier for update. Denham Village Green recovery – Eco weedkiller order waiting delivery. Update: Issue with delivery chased supplier for update. Denham Village Streetlight – SparkX – Column 46 Update: Budgets don't come out until Oct 2023, will have to update you then. • Bin enquiry with waste management. – Recycle bins – Cllrs SJ • Number of dog bins. Update: Clerk emailed Bucks Council for update on quote of dog bins for area- have chased twice now, waiting for reply. • Dual bins - on Denham village green. Update : Informed Communities to bring bags to clear excess rubbish after events on the green. Cllrs agreed.

20230703/ 08	Right Of Way – DEN 16/1 • We need to add to list for Groundworks to do this. Denham Green Denham Green Play Area – Completed 20 May 2023 Update: Clerk looking for info with L&Q. for small roundabout. Contacted contractor & arranged site visit for 12 July 2023 if do-able. James Martin Close – Completed 10 May 2023 • Letter sent out to resident informing them what their responsibility is going forward. Update: Resident complaint letter rec – Sent letter to resident requesting picture of damaged fence – waiting for a response. Tilehouse Lane Speeding Issue MVAS – Installation completed 30 May 2023 Update : MVAS removed as issue with battery – Battery ordered, waiting for delivery and then the MVAS will be put back in place.
20230703/ 09	New Denham • Boundary gate. Cllr SS request Update : Waiting for update from Cllr SS. Where is there room for it to go?
20230703/ 10	Higher Denham – Rectory Lane Planter for boundary gate – Quote from contractor received to add to schedule for maintenance and replanting in the winter. Update : Need to get permission & License to put planter there, there are costs from £580 to £980 involved, maps need to be provided, will take time to get this organised. To be discussed at meeting. Look at email No 12 for ref.
20230703/ 11	The Cricket Bungalow • Awaiting feedback on all outstanding maintenance works. • To be discussed in Full council meeting on 10 July 2023.
20230703/ 12	Park Benches Ongoing – 7 Benches completed to date out of 18 benches. • Memorial bench – Cheapside/Ashmead Update : Clerk contacted contractor – had site visit – quote received. Cllrs to discuss.
20230703/ 13	Graffiti • Way &Tillard, Denham Station &Tatling End Update : Quote agreed by all Cllrs – Work to start on 5/6 July. Rec RAMS for work. Clerk had meeting with PSCO what actions can be taken. Need hard evidence to prove but PSCO are aware now.
20230703/ 14	Roots Ltd • Request contract – Issues with verge cutting in all areas. Update : Clerk had site meeting with MD and supervisor of Roots regarding bad service & issues. No 12 for update. Cut 4 Started on 19 June 2023, cut takes 1 week to complete. Clerk rec updates each day where they are and if any issues, & pictures of their cuts. Cut 4 - great success & no issues reported.

20230703/15	Green Corridors To improve and help local wildlife. Cllr EA to support & approach Colne Valley for information. Update: Webpage needs to be updated with information on conservation.										
20230703/16	Allotment Report See attached.										
20230703/17	Services Finance - Budget Headings - Budget Comparison Report - Payments List Payments above £500 for July 2023 = £ 7,612.01 <table border="1" data-bbox="331 824 1321 1003"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) July 2023 – To Note</th></tr> </thead> <tbody> <tr> <td>D Wardley – Handyman service – May + expenses</td><td>1,250.00</td></tr> <tr> <td>Turfcare – pitch Marking Martin Baker</td><td>627.50</td></tr> <tr> <td>Roots – Grass Cutting 4</td><td>5,734.51</td></tr> <tr> <td></td><td></td></tr> </tbody> </table> Window Flowers has informed us that there will be a 10% increase. The price was £6,224.00pa and is now £6,846.40pa – a 10% increase for maintenance.	Payments over £500 (inc VAT) July 2023 – To Note		D Wardley – Handyman service – May + expenses	1,250.00	Turfcare – pitch Marking Martin Baker	627.50	Roots – Grass Cutting 4	5,734.51		
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20230703/18	<u>Items in Progress</u> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - 20211101/14 – (Nov) – Cricket Roller - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20221003/11 – (Oct) – One Way Traffic Flow Enquiry for Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint - 20230403/09 – (Apr) – A412 North orbital road – Verge conversion. - 20230403/13 – (Apr) – Martin Baker to fix shower tray. - 20230403/07 – (Apr) – By-laws & PSPO										
20230703/19	<u>Future Agenda Items</u> Wildfires										
20230703/20	<u>Date of Next Meeting</u> 4 September 2023, Parish Council Offices 7.30pm										

Signed: Jay Mitchener – Deputy Clerk

Date: 28.06.2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin
Cllr B Keen	Cllr M Goonesekera		