

Minutes of the MEETING OF THE SERVICES COMMITTEE on Monday 5 June 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	# Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	# Cllr S Sproul (SS)
	Cllr S Williams (SW)	Cllr W Davey (WD)
	## Cllr S Jefferys (SJ)	Cllr G Hollis (GH)
	Cllr B Keen (BK)	## Cllr M Goonesekar (MK)
Public:		# = Apologies Received
Clerk:	Jay Mitchener	## = Apologies Not Received

Meeting was voice recorded – Agreed by members present.

Agenda No	Agenda * Public recording of meeting to be agreed	ACTION
20230605/01	Welcome & Acceptance of Apologies for Absence	
20230605/02	Declaration of Interests - None	
20230605/03	Election of Vice Chairman - All agreed for Cllr E Austin to continue as Vice Chairman	
20230605/04	Public Session - None	
20230605/05	Minutes of last meeting – 2 May 2023	
20230605/06	Highways Update 20210406/10 – A412 Footpath Flooding / HS2 Update: Clerk chased again today 05.06.23, waiting for a response.	Clerk
20230605/07	Oxford Gardens - Oxford Road A40 Issue with litter & lack of services. Residents not happy as area now has a lot of litter, no road sweeping and requests litter bins. ACTION : Clerk to contact Bucks Waste dept & arrange meeting to add another bin by shops. School – Cheapside bin issue Bins left outside causing visibility issue. ACTION : Clerk to contact School and request to move bins away waiting for reply.	Clerk Clerk
20230605/08	Denham Village Denham Village Rail and Post – Placed order for outdoor paint for concrete and metal rail, waiting for delivery. Issue will delivery chased for update. Denham Village Garage – Completed on 25 May 2023, looks very nice, well done. Denham Village Green recovery – Eco weedkiller - issue with delivery. Denham Village Streetlight – SparkX – Column 46 on Village Rd, outside little Orchard has become obsolete. Cllr MH not a lot we can do about that we will have to budget for it. Cllr MH, do we have anything on the computer for budget items for next year? Clerk Not that I know, I will find out. Bin enquiry with waste management. – Recycle bins – Cllrs SJ request, like a combination bin. ACTION : Cllr SW to look into this.	Clerk Cllr SW

	• No dog bins. Cllr SW we are now at our quota for dog bins for the last couple for years. Need to go back to Bucks to find out how they work out the quota, as we have 5 settlements. Action : Clerk needs to contact Bucks Council for update on our quota of dog bins. Waiting for update. • Dual bins - on Denham village green. Black bin with liner in so the litter doesn't overflow, especially when the music is on the green and get Communities to arrange. Action : Communities team should bring black bags to remove excess litter when events are on the green. • Wildflowers – Contractor has prepped area by Landmarks and use the seeds we provided on 07.06.23. This is our 3rd year, and we have gone for shorter plants. The grass won't grow there once seeded. Cllr MH if it doesn't work this year, we won't do it next year there.	Clerk Clerk
20230605/ 09	Denham Green Denham Green Play Area – Completed 20 May 2023, Cllr MH & Cllr SW did the opening, family love it, but would like a little roundabout to put in, requested clerk to find an email from previous clerk & follow up with L&Q for more land to add a little roundabout in. If approved get a quote and to place the little roundabout not in the middle of the play area but to the side. ACTION : Clerk to contact L&Q if we can add a little roundabout in new play area. James Martin Close – Completed 10 May 2023 • Letter sent out to resident informing them what their responsibility is going forward. A letter of complaint was received from another resident to fix his broken fence when the tree contractors that removed a crawler off his fence, he has no evidence of the broken fence. ACTION : Clerk to email and request pictures of the broken fence & act accordingly. Tilehouse Lane Speeding Issue MVAS – Installation completed 30 May 2023. Moorfield Road – Dumping ground for HS2. Cllrs MG request. Cllr SW its traffic issue. Cllr GH emailed Peter Martin who is aware, can't stop HS2 in doing what they will do. No actions we can take as this is a government infrastructure, council has no say in the matter.	Clerk Clerk Clerk
20230605/ 10	New Denham – Knighton Way Lane • Play area – 14 Leylandii Trees to level to pitch roof. Completed 16 May 2023. • Boundary gate. Cllr SS request – Cllr MH haven't seen any paperwork as to where its to go. There isn't room there for it.. Unless Cllr SS can come up with something, we can't talk about it.	Cllr SS
20230605/ 11	Tatling End • Holly bush trimmed – Completed 9 May 2023	

20230605/ 12	Higher Denham Rectory Lane Planter for boundary gate – Quote from contractor received to add to schedule for maintenance and replanting in the winter. Cllr SW if we agree to the costs, Higher Denham would need to supply a planter like we have in areas. Quote rec for maintenance : £5 per week or £260 per year. ACTION : Send an email to resident but take out costs so they know what is required to buy. All Cllrs agreed.	Clerk
20230605/ 13	The Cricket Bungalow - Received 2 x quotes from letting agent management team. Quote 1# For supply & instal concrete fireproof boards to one side of the oil tank, plumb management flue with extensions & re-issue a CP22. Work completed except for floor and carpeting. ACTION : To find when work was completed. Driveway - Quote was rejected at Full Council meeting, due to lack of Drainage on 12.04.23 due to level of expenditure, We have received 3 quotes – Quote 2- £ 12,096.00 agreed by all Cllrs. ACTION : Clerk to be put forward to full council agenda. Letting agency - Cllrs requested clerk to look for other letting agencies . Meeting held with 2 agencies. Received one T&Cs from agency 1# & awaiting T&C from another agency. Waiting update.	DW DW DW
20230605/ 14	Park Benches Ongoing – 7 Benches completed to date out of 18 benches due hard ground. Ongoing : Memorial bench – Cheapside/Ashmead. ACTION: Clerk look for another contractor to resolve slipping on paving.	Clerk
20230605/ 15	Graffiti Way & Tillard, Denham Station & Tatling End – Quote received. Quote was agreed by all councillors. ACTION : Clerk to send pictures to PSCO to make them aware.	Clerk
20230605/ 16	Lindsey Road Tree Land adjacent to 3 Lindsey Road – Tree reduction required. Tree belongs to Bucks Council and added to FMS No action required for DPC	
20230605/ 17	Roots Ltd Request contract – Issues with verge cutting in all areas. Came on Saturday 27.05.23 to re-cut all the areas but only did a small area. Debated the issues and Roots need to provide a better service and to ask the question “why after 4 years are we having issues now “ ACTION : Clerk to arrange with MD and area supervisor to discuss issue. Re-look at contract and root maps.	Clerk
20230605/ 18	Green Corridors – Cllr EA negative effect in the area due to HS2. Need to look at infrastructure & get support from Colne Valley. Need to update links on webpage for locals to engage, support & education. This should come under Communities.	

	ACTION : Cllr EA to approach Colne Valley for support & feedback information. ACTION : Clerk to contact IT dept to update webpage,	Cllr EA Clerk										
20230605/19	Allotment ACTION : Clerk to request funds information for Cllr MH. Ask Susan											
20230605/20	Services Finance - Budget Headings - Budget Comparison Report - Payments List Payments above £500 for June 2023 = £ 28,600.61 <table><tr><th colspan="2">Payments over £500 (inc VAT) June 2023 – To Note</th></tr><tr><td>D Wardley (Handyman Services and expenses)</td><td>£1400.00</td></tr><tr><td>Turfcare Pitch Marking Martin Baker</td><td>£627.50</td></tr><tr><td>Roots Cut 3</td><td>£5,734.51</td></tr><tr><td>Ithaco Roofing Denham Village Garage Roof</td><td>£20,838.60</td></tr></table> Note : Roots Cut 3 - Was unsatisfactory so payment will be withheld until resolved. UPDATE: Roots did a re-cut all satisfactory payment to be made now.	Payments over £500 (inc VAT) June 2023 – To Note		D Wardley (Handyman Services and expenses)	£1400.00	Turfcare Pitch Marking Martin Baker	£627.50	Roots Cut 3	£5,734.51	Ithaco Roofing Denham Village Garage Roof	£20,838.60	
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20230605/21	Items in Progress - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20221003/11 – (Oct) – One Way Traffic Flow Enquiry for Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint - 20230403/13 - (Apr) – Martin Baker to fix shower tray. - 20230403/07 – (Apr) – By-laws & PSPO											
20230605/22	Future Agenda Items • Wildfires – Emailed Fire brigade, waiting an update from them.											
20230605/23	Date of Next Meeting 3 July 2023, Parish Council Offices 7.30pm											

Signed: Jay Mitchener – Deputy Clerk

Date: 16.06.2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin
Cllr B Keen	Cllr M Goonesekera		