

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 5 June 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda
	Public recording of meeting to be agreed
20230605/01	Welcome & Acceptance of Apologies for Absence
20230605/02	Declaration of Interests
20230605/03	Election of Vice Chairman
20230605/04	Public Session
20230605/05	Minutes of last meeting – 2 May 2023
20230605/06	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Update: Waiting update on site visit.
20230605/07	Oxford Road • Issue with litter & lack of services. Email attached in pack.
20230605/08	Denham Village Denham Village Rail and Post – Placed order for outdoor paint for concrete and metal rail, waiting for delivery. Denham Village Garage – Completed on 25 May 2023 Denham Village Green recovery – Eco weedkiller order waiting delivery. Denham Village Streetlight – SparkX – Column 46 • Bin enquiry with waste management. – Recycle bins – Cllrs SJ • No dog bins. • Dual bins - on Denham village green. • Wildflowers – Contractor prepping area/we sow seeds when they arrive.
20230605/09	Denham Green Denham Green Play Area – Completed 20 May 2023 James Martin Close – Completed 10 May 2023 • Letter sent out to resident informing them what their responsibility is going forward. Tilehouse Lane Speeding Issue MVAS – Installation completed 30 May 2023 Moorfield Road – Dumping ground for HS2. Cllrs MG request.

20230605/ 10	New Denham – Knighton Way Lane Play area – 14 Leylandii Trees to level to pitch roof. Completed 16 May 2023. Pictures added to pack. Boundary gate. Cllr SS request
20230605/ 11	Tatling End Holly bush trimmed – Completed 9 May 2023
20230605/ 12	Higher Denham Planter for boundary gate – Quote from contractor received to add to schedule for maintenance and replanting in the winter.
20230605/ 13	The Cricket Bungalow - Received 2 x quotes from letting agent management team. Quote 1# For supply & instal concrete fireproof boards to one side of the oil tank, plumb management flue with extensions & re-issue a CP22. Work still in progress by letting agency. Derek checking Driveway - Quote was rejected at Full Council meeting, due to lack of drainage. 12.04.23 due to level of expenditure, Cllrs requested quotes. We have received 3 quotes – please see attached. Letting agency - Cllrs requested clerk to look for other letting agencies . Meeting held with 2 agencies. Received one T&Cs from agency 1# & awaiting T&C from another agency. Waiting update.
20230605/ 14	Park Benches Ongoing – 7 Benches completed to date out of 18 benches. Memorial bench – Cheapside/Ashmead – Clerk looking into other contractor companies to prevent parking there & to resolve slipping on paving.
20230605/ 15	Graffiti Way & Tillard, Denham Station & Tatling End – Request quotes for works. Waiting update.
20230605/ 16	Lindsey Road Tree Land adjacent to 3 Lindsey Road – Tree reduction required. Tree belongs to Bucks Council and added to FMS waiting for update.
20230605/ 17	Roots Ltd Request contract – Issues with verge cutting in all areas. Coming on Saturday 27.05.23 to re-cut all the areas. Arranging meeting with MD and area supervisor to discuss issue. Re look at contract and root maps.
20230605/ 18	Green Corridors – To improve and help local wildlife. Cllrs EA to Support.
20230605/ 19	Allotment Report – See attached
20230605/ 20	Services Finance Ask Susan - Budget Headings - Budget Comparison Report - Payments List

	Payments above £500 for June 2023 = £ 28,600.61 <table border="1"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) June 2023 – To Note</th></tr> </thead> <tbody> <tr> <td>D Wardley (Handyman Services and expenses)</td><td>£1400.00</td></tr> <tr> <td>Turfcare Pitch Marking Martin Baker</td><td>£627.50</td></tr> <tr> <td>Roots Cut 3</td><td>£5,734.51</td></tr> <tr> <td>Ithaco Roofing Denham Village Garage Roof</td><td>£20,838.60</td></tr> </tbody> </table>	Payments over £500 (inc VAT) June 2023 – To Note		D Wardley (Handyman Services and expenses)	£1400.00	Turfcare Pitch Marking Martin Baker	£627.50	Roots Cut 3	£5,734.51	Ithaco Roofing Denham Village Garage Roof	£20,838.60
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20230605/21	<u>Items in Progress</u> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - 20211101/14 – (Nov) – Cricket Roller - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20220704/16 – (Jul) – Bin Enquiry with Waste Management - 20221003/11 – (Oct) – One Way Traffic Flow Enquiry for Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint - 20230403/09 – (Apr) – Tilehouse lane speeding issue—to discuss in 3 months' time. - 20230403/09 – (Apr) – A412 North orbital road – Verge conversion. - 20230403/13 – (Apr) – Martin Baker to fix shower tray. - 20230403/07 – (Apr) – By-laws & PSPO										
20230605/22	<u>Future Agenda Items</u> • Wildfires • Funding for planting trees from LATF										
20230605/23	<u>Date of Next Meeting</u> 3 July 2023, Parish Council Offices 7.30pm										

Signed: Jay Mitchener – Deputy Clerk

Date: 30.05.2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin
Cllr B Keen	Cllr M Goonesekera		