

You are summoned to attend the MEETING OF THE **SERVICES COMMITTEE** on Monday 2 May 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Aims and Objectives of the Services Committee

- To progress concerns raised about BC highways and footpaths
- To monitor and extend parish services and their cost-effective provision across the Parish
- To monitor provision and maintenance of bus shelters, street lighting and public seating
- To monitor, provide and maintain Open Spaces, Play, Gym and exercise areas
- To monitor grass cutting, weed spraying, hedge flailing and siding out
- To pursue devolved service contracts that are beneficial to the Parish
- To oversee allotments committee and maximize usage of the allotments

Agenda No	Agenda Public recording of meeting to be agreed
20230403/01	Welcome & Acceptance of Apologies for Absence
20230403/02	Declaration of Interests
20230403/03	Public Session
20230403/04	Minutes of last meeting – 3 April 2023
20230403/05	Highways Update • 20210406/10 – A412 Footpath Flooding / HS2 Update: Clerk contacted CJ & JR as EG away from business, sent pictures & location and arranged site visit to resolve issue.
20230403/06	<u>Streetlight Update – Middle Road</u> • Priority Works Quote Approved – SparkX Update: Clerk emailed contractor for progress report 21.04.23, Please see attached.
20230403/07	<u>Denham Village</u> Denham Green Rail and Post – COMPLETED 19.04.23. Post & rail can be painted white with concrete/metal outdoor paints. Denham Green Village Garage • Quote approved in Full Council 12.04.23. Update: Clerk requested sample tiles, Cllr MH chose Wiltshire tile. Conservation Officer confirmed no planning restrictions. Contractor work guarantee 15 years & tiles have warranty as well. Work to commence around 09.05.23 due to events on the green for Coronation. Denham Village Green recovery • Garden specialist advised to use an eco-friendly weed killer and do the job with our handy man. Awaiting delivery of the preferred weedkiller. By-Laws for Village Green • Clerk sent email to Head of legal at Bucks Council to find out what By-Laws we have as required for legal advice. • PSPO (Public Space Protection Order) as this may be more suitable than the By Laws – Waiting for update.

20230403/08	<u>Denham Green</u> Denham Green Play Area – Opening Day • Cllrs MH & Cllr SW to confirm a suitable date in the afternoon and to hand out fruit/ sugar free sweets to children and for the green ribbon to be cut / or invite residents to meet and greet - to be discussed. James Martin Close – Tree Works • Resident requested the tree to be lowered and crawler to be cut away as growing over garden shed. All CLLRS agreed to contractors quote NRW 2025 in Service meeting 03.04.23. Update: Clerk contacted the contractor and they have confirmed to start the works on 10.05.23. Request Clerk once work completed to send out letter going forward resident to keep area well kept. Tilehouse Lane Speeding Issue – SWARCO post rec & installed 23/2/2023. Update: – NAL socket ordered takes 6 to 8 weeks for delivery. The STAT report has been sent to the contractor, in preparation for installation. Waiting for update.
20230403/09	<u>New Denham – Knighton Way Lane</u> • Hedge cutting – Completed 19.04.23. • Play area – 14 Leylandii Trees to level to pitch roof. Update: Contractor confirmed to start work on 16.05.23.
20230403/10	<u>Tatling End</u> • Holly bush to be trimmed in early May, by handyman.
20230403/11	<u>The Cricket Bungalow</u> • Received 2 x quotes from letting agent management team. Quote 1# For supply & instal concrete fireproof boards to one side of the oil tank, plum management flue with extensions & re-issue a CP22. Cllrs agreed for works to be completed. • Quote 2# for driveway which includes drainage was rejected at Full Council meeting 12.04.23 due to level of expenditure, Cllrs requested clerk to get quotes for driveway & drainage. Waiting for updates on new quotes. Update: Clerk arranged site visit for 11/05/23 with Quote 2# • Cllrs requested clerk to look for other letting agencies, and arranged meeting with 2 agencies. Received one T&Cs from agency 1# & awaiting T&C from another agency.
20230403/12	<u>Park Benches</u> • Handyman started work on park benches on 31.03.23, 7 benches completed so far due to wet weather. Work will carry on in May. • Memorial bench – Cheapside/Ashmead – Clerk looking into other contractor companies for white lining to prevent parking there & to resolve slipping on paving.

20230403/13	<u>Bore hole – Denham Ladies Football Club – Ongoing from Oct 2022</u> - Link circulated to all Cllrs as requested from last meeting. - Clerk emailed Denham Ladies football Club informing them we are looking into this for them. NOTE: Clerk chased Environmental agency several times, no reply as yet.										
20230403/14	Allotment Report – See attachment										
20230403/15	<u>Services Finance</u> - Right of way cuts – Groundworks is increasing their charges by 3.5%, for 2023. Please confirm acceptance for this uplift. - Financial comparison reports - Payments list for May 2023 totalling £11,240.50 <table border="1"> <thead> <tr> <th colspan="2">Payments over £500 (inc VAT) May 2023 – To Note</th></tr> </thead> <tbody> <tr> <td>D Wardley – Handyman Services April</td><td>£677.81</td></tr> <tr> <td>Turfcare – Pitch Marking MB March</td><td>£627.50</td></tr> <tr> <td>Roots – Cut to</td><td>£5,734.51</td></tr> <tr> <td>Drayton Fencing – River Misbourne Post and Rail</td><td>£3,294.00</td></tr> </tbody> </table>	Payments over £500 (inc VAT) May 2023 – To Note		D Wardley – Handyman Services April	£677.81	Turfcare – Pitch Marking MB March	£627.50	Roots – Cut to	£5,734.51	Drayton Fencing – River Misbourne Post and Rail	£3,294.00
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20230403/16	<u>Items in Progress</u> - 20201102/07 – (Nov) – Old Noticeboards Refurbishment - 20211101/14 – (Nov) – Cricket Roller - 20220307/12 – (Mar) – Springbridge Issues – Cllr SW/Cllr PB - 20220704/16 – (Jul) – Bin Enquiry with Waste Management - 20221003/11 – (Oct) – One Way Enquiry for Station Parade - 20221003/11 – (Oct) – Ashmead/Cheapside Parking Complaint - 20230403/09 – (Apr) – Tilehouse lane speeding issue—to discuss in 3 months' time. - 20230403/09 – (Apr) – A412 North orbital road – Verge conversion. - 20230403/13 - (Apr) – Martin Baker to fix shower tray.										
20230403/17	Future Agenda Items										
20230403/18	<u>Date of Next Meeting</u> 5 June 2023, Parish Council Offices 7.30pm										

Signed: Jay Mitchener – Deputy Clerk

Date: 26 April 2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin
Cllr B Keen	Cllr M Goonesekera		