

Minutes of the MEETING OF THE SERVICES COMMITTEE on Tuesday 7 February 2023 at 7.30pm at the Parish Council Office, Village Road, Denham UB9 5BN.

Councillors:	Cllr M Heath - Chairman (MH)	Cllr M E Hagon (MEH)
	Cllr E Austin - Vice Chairman (EA)	# Cllr S Sproul (SS)
	Cllr S Williams (SW)	## Cllr W Davey (WD)
	Cllr S Jefferys (SJ)	# Cllr G Hollis (GH)
Associates:	# Babs Keen (BK)	Martin Goonesekar (MK)
Public:		# = Apologies Received
Clerk:	Derek Wilson	## = Apologies Not Received

The meeting was voice recorded – Agreed.

Item No	Minutes	
	Public recording of meeting agreed	
20230207/01	Welcome & Acceptance of Apologies for Absence See Above	
20230207/02	Declaration of Interests - None	
20230207/03	Public Session – No members of the public present	
20230207/04	Minutes of last meeting – 16 January 2023 - A412 ongoing issue with the flooding and a site visit took place to assess the footpath last week. Cllr SW has contacted HS2 for an engineer to review potential drainage options. - The priority works that have been assessed by SPARKX are going ahead. Cllrs MH, EA and CLERK met with the company and came back with their revised quote, which is similar to the earlier quotation. Action: CLERK to check with the insurance company about the damaged streetlight located in Middle Road, Higher Denham and the progress of it being paid under an insurance claim. - Denham Green play area work commenced 6 February by PROLUDIC. - Knighton Way Lane play area the toddler swing is on order. - CLERK meeting with BLUESKY on Thursday 9 February to view the sites for a quotation. - James Martin Close awaiting confirmation date from R Watts. Action: CLERK to chase for confirmation. - Boundary sign for Higher Denham has been ordered. - Tilehouse Lane MVAS pole has been ordered with SWARCO. - Casual Vacancy advert has been placed in the 'In and Around' Denham magazine and already had one enquiry. The rate of pay will be based on an hourly rate figure of £16 plus mileage allowance and a review after 6 months. - A discussion should take place at Full Council about the minutes, and this will be listed as an agenda item at the next meeting. Action: CLERK - By-Laws is still being investigated for play areas. The CLERK has been in contact with the head of legal at BUCKS and it might be more appropriate for Public Space Protection Orders (PSPO) to be introduced at Denham Village Green, as dogs will need to be kept on a lead and owners to pick-up their mess. - A412 Verge conversion for additional parking. We have an update on the agenda.	Clerk Clerk Clerk

	Cricket Bungalow has a number of items being done and is on the agenda. The minutes have been agreed by those present.	
20230207/ 05	Highways Update 20210406/10 – A412 Footpath Flooding / HS2 As previously mentioned in the minutes awaiting an engineer to inspect and suggest appropriate drainage and walkway solution.	
20230207/ 06	Streetlight Update - Streetlight quotation being agreed with SparkX within the minimum 10% uplift previously agreed. Timescale for works to be agreed. - Cllr MEH referred to lamp post 114 is flickering.	
20230207/ 07	Devolved Services We don't know if the letter has gone from BUCKS to the resident in Lower Road, Higher Denham (that backs onto Middle Road) with the laurel hedge growth. Action: CLERK to chase Cllr GH to see if this was sent to number 50.	Clerk
20230207/ 08	Play Areas <u>Denham Green Play Area</u> - Work commenced by Proludic on Monday 6 February to upgrade the Play area. <u>Knighton Way Lane</u> - The toddler swing has been ordered and will replace one of the existing swings.	
20230207/ 09	Services Maintenance <u>Winter Vegetation Maintenance</u> - Blue Sky quotation awaited. The CLERK going out on Thursday AM to view the sites for Flailing and Siding out. - Cllr MEH requested Willowbank to be included on the list. <u>James Martin Close</u> - Awaiting confirmation of starting date from R Watts.	
20230207/ 10	Higher Denham – Boundary Sign with planter on Upper Road The boundary gate has been ordered from Ruby.	
20230207/ 11	Resident Enquiries The purchase order has been raised with SWARCO for the MVAS pole, which will take 2-3 weeks to manufacture and following receipt an installation date can be given. This relates to the speeding issue in Tilehouse Lane.	
20230207/ 12	Martin Baker The advert has been placed in the new format of 'In and Around Denham' for casual vacancy to assist with the unlocking and locking up of the facilities and the setting up of Community events.	

	Already had one enquiry and maybe to also place an advert on Facebook page or at the Allotments if required.	
20230207/13	By-Laws for Village Green	
20230207/14	A412 North Orbital Road – Verge Conversion - The quotation reviewed that shows two different scenarios, one with a grass grid and the other a straightforward tarmac surface. - The CLERK to contact the local resident to see if the residents would contribute towards the cost, and also to go 50% of the remaining cost with the Community Board to match fund. AGREED: to go for the tarmac option that is shown in the quotation.	
20230207/15	Cricket Bungalow - The extractor vent in the bathroom has been done with a similar replacement unit. - The cooker hood might require an external extraction unit instead of a recycling unit. - The report presented relates to the mould within the property with suggested fixes about the bathroom extractor and reviewing the insulation in the loft. This was being checked on Friday and have not received an update. - Quotes to get a new extractor for the kitchen, the bathroom extractor has been done but has it just been replaced with a similar type. It should have an automatic sensor switch on when entering the bathroom. - The driveway should have been done when the first part was tarmacked down by the school. The quote supplied is high and further quotations are required. Action: CLERK investigating	Clerk
20230207/16	Village Green <u>Village Green recovery</u> The CLERK had approached the Head groundsman of Bucks GC and Colne Valley in both cases they cannot provide assistance. We will try Turftronics who prepared the MARTIN BAKER site, but they specialise in sport ground pitches. ACTION: CLERK to contact Turftronics and discuss with Blue Sky as to whether they can advise and assist in bringing the green back to its former glory.	Clerk
	<u>Benches</u> Paving slabs will be obtained as soon as the weather improves, and our Handyman can do this work.	
20230207/17	Newtown Road Corner The corner has recently been tidied-up and looks a lot better also with shrubs have been planted. Cllr MEH will pass details of a contractor on to the Clerk, if they have traffic management facilities as they will be working close to the road.	
20230207/18	LCWiP Response attached. Cllr SW referred to a shared cycle route on the A40 running from Old Mill Road to Uxbridge and that particular route is not included within this report prepared by Bucks.	

Clerk

20230207/ 23	Agenda Items on Hold • Resurfacing of Knighton Way Lane • Skateboarding	
20230207/ 24	Future Agenda Items • Wild Flower Verge	
20230207/ 25	Date of Next Meeting: Monday 6 March 2023, Parish Council Offices 7.30pm	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 9 February 2023

Committee Members			
Cllr S. Williams	Cllr S Jefferys	Cllr G Hollis	Cllr M Heath
Cllr W Davey	Cllr S Sproul	Cllr M Hagon	Cllr E Austin