

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 11 December 2023 at 7:30pm at the Denham Bowls Club, Denham Way, Denham, UB9 5AX

Councillors:	# Cllr S Williams (SW)	Cllr ME Hagon (MEH)
	Cllr J Walsh (JW)	Cllr A Head (AWH) - Chairman
	Cllr A Hans (AH)	## Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr B Keen (BK)
	# Cllr W Davey (WD)	Cllr E Austin (EA)
	# Cllr S Jefferys (SJ)	Cllr G Hollis (GH)
	## Cllr M Goonesekera (MG)	# = Apologies received
Clerk:	Derek Wilson	## = Apologies not given

Meeting was Voice-Recorded

Agenda No	Minutes	Action
20231211/01	Welcome and Apologies for Absence Cllr G Hollis, Cllr S Jefferys, Cllr W Davey and Cllr S Williams (will be late). Cllr AWH Chaired the meeting in Cllr SW absence. Both Cllr SW and AH advised that they may be late to the meeting. Apologies also received from Cllr S Chhokar, Cllr J Chhokar was in attendance.	
20231211/02	Declaration of Interests Cllr S Williams, Cllr A Hans, Exec. Clerk and Deputy Clerk – All for expenses on payments list.	
20231211/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public present.	
20231211/04	Approval of Minutes - Minutes of Planning Meeting dated 7 November 2023 – Proposed by Cllr AWH Seconded by Cllr BK – Members agreed. - Minutes of Full Council Meeting dated 13 November 2023 – Proposed by Cllr AWH Seconded by Cllr MH – Members agreed. - Minutes of Finance Meeting dated 17 November 2023 – Proposed by Cllr MH Seconded by Cllr JW – Members agreed. Pg 1 Item 8 brought back to Full Council about future use of the Denham Bowls Club and have future meetings in the parish office. This issue was then discussed to move to the parish office in January 2024 for Full Council meetings. No objections were received from the members present. - Minutes of Communities and Events dated 21 November 2023 – These minutes will be deferred to the next meeting of the Council, 15 January 2023, as only one member was present tonight who attended the meeting. - Minutes of Services dated 4 December 2023 – Proposed by Cllr MH Seconded by Cllr EA – Members agreed.	
20231211/05	Report from Outside Bodies Minutes of Denham Aerodrome dated 12 July 2023 – No planning issues.	
20231211/06	Chairman's Report This item will be deferred until the Chair of the Council's arrival. Notes on Community Board Meeting – Broadband connection speed was discussed, with the initiative is placed on all our notice boards, should go out on our email list, Facebook. ACTION: Clerk email to F&C with a message to circulate to those on email list.	Clerk

	• Drive around with LAT 6 December 2023 – Matters discussed related to existing potholes that have not been repaired and to the bin contract. When the new company has taken over the contract, they have only been given half of the information and in some instances, there are no records of previously reported items. A pothole in Ashcroft Drive is a prime example of a pothole that was previously reported is no longer on their system. • Contractors are not picking up the signs after repairs have taken place. Bucks not allowed to pick-up utility signs. • Attended the Colne Valley Forum held earlier today and the report will be presented at the next Full Council Meeting.	
20231211/ 07	Report from Unitary Councillors • Cllr JC attended the meeting to report back on items from Bucks Unitary Authority. Informed the meeting that the planning appeal hearing for the New Denham quarry is taking place on Friday 15 December in Aylesbury by the Strategic Sites Committee. • Appeal hearing on 5 December at Amersham to discuss the Electron Works took place and will now await an outcome on the decision. • Denham Film Studios briefing is due to take place on 18 January 2024. This may only be a member briefing for Unitary Authority Cllrs. • River View (previously known as Wrango Cottage) Call-In request. There was debate about the change of house name happening in the Conservation area. ACTION: Clerk to check with planning whether this can happen. Cllr SW arrived at 7.50pm • Cllr JC has also communicated with the officer about the latest position concerning 1B Upper Road, Higher Denham. • Attended Communities and Localities select meeting discussing deprivation wards mainly in Wycombe and Chesham. Denham Green area is a location that needs to be considered, where the flats on the left-hand side towards the school. • Gully cleansing was also referred to, particularly along the A412 and the A413 down to the A40. Cllr AWH requested members to send information to the Clerk on areas prone to flooding. Cllr JC left the meeting at 7.55pm and Cllr AH arrived.	Clerk
20231211/ 08	Future Direction Strategy Event • Dates of the future strategy meetings were circulated – Thursday 4 January 2024 Proposed by Cllr AWH and Seconded by Cllr MH. Agreed to go for this date to commence at 6pm and to finish at 9pm. ACTION: To request those members who cannot be present due to holidays to suggest ideas for this meeting.	Clerk
20231211/ 09	Future calendar dates of meetings 2024 (To Note) • Finance dates to be agreed – Cllr AH advised the 3rd Friday, which will be 16/2, 19/4, 21/6, 20/9 at 10am with the start of the budget process 25/10. • Once updated it will be re-circulated to members of the council.	Clerk
20231211/ 10	Annual Parish Meeting (To Note) • 8 May 2024 at 6pm Denham Village Memorial Hall – Communities to agree format.	
20231211/ 11	Martinsfield (To Note) • Contractors using space whilst working on DEN51/1.	
20231211/ 12	Scout Hut • Nothing to report	

20231211/ 13	Financial Matters and Reports 1. Flagstone Update – Money to be moved over to Flagstone account. 2. Financial Comparison Report (attached) 3. Payments Report for November 2023. A revised payments list was Circulated to members to include additional payments of £8,015.10. New total of payments £31,947.02, with the three items above £500 being Spark X (lighting remedial works) £651.00, Pen and Ink (Flag and Map) £612.00 and London Hearts £6,300.00 (Defibrillators x 7). Members present agreed to the revised payments list. <table><tr><th colspan="2">Expenses over £500 + VAT November 2023 (To Note)</th></tr><tr><td>D Wardley – Handyman Services November + Expenses</td><td>£1,000.00</td></tr><tr><td>Dr Tech – Monthly IT Charges</td><td>£637.44</td></tr><tr><td>Turfcare – MB Grass and Marking</td><td>£665.15</td></tr><tr><td>Cllr S Williams – Expenses Events and Tree</td><td>£625.61</td></tr><tr><td>Groundworks – RoW Cuts Spring and Autumn</td><td>£5,384.76</td></tr><tr><td>WindowFlowers – Quarterly Maintenance Charges</td><td>£2,053.92</td></tr><tr><td>BES – Martin Baker Electricity</td><td>£557.83</td></tr><tr><td>SparkX – Christmas Lights</td><td>£1,716.00</td></tr><tr><td>IBB Law – Professional Fees Denham Bowls</td><td>£540.00</td></tr><tr><td>Bell Cornwell – Professional Fees</td><td>£851.22</td></tr><tr><td>Sustainable Furniture – Benches x 3</td><td>£900.00</td></tr><tr><td>JACS – Parish Gate (New Denham)</td><td>£1,008.00</td></tr><tr><td>Philip Newell – Grass Cutting and Tree Clearance</td><td>£884.00</td></tr><tr><td>Forward Trust – Daffodil Planting</td><td>£3,822.00</td></tr><tr><td>Forward Trust – Siding Out – Denham Green</td><td>£900.38</td></tr><tr><td>Spark X – Lighting remedial works</td><td>£651.00</td></tr><tr><td>Pen and Ink – Flag and Map</td><td>£612.00</td></tr><tr><td>London Hearts – Defibrillators x 7</td><td>£6,300.00</td></tr></table>	Expenses over £500 + VAT November 2023 (To Note)		D Wardley – Handyman Services November + Expenses	£1,000.00	Dr Tech – Monthly IT Charges	£637.44	Turfcare – MB Grass and Marking	£665.15	Cllr S Williams – Expenses Events and Tree	£625.61	Groundworks – RoW Cuts Spring and Autumn	£5,384.76	WindowFlowers – Quarterly Maintenance Charges	£2,053.92	BES – Martin Baker Electricity	£557.83	SparkX – Christmas Lights	£1,716.00	IBB Law – Professional Fees Denham Bowls	£540.00	Bell Cornwell – Professional Fees	£851.22	Sustainable Furniture – Benches x 3	£900.00	JACS – Parish Gate (New Denham)	£1,008.00	Philip Newell – Grass Cutting and Tree Clearance	£884.00	Forward Trust – Daffodil Planting	£3,822.00	Forward Trust – Siding Out – Denham Green	£900.38	Spark X – Lighting remedial works	£651.00	Pen and Ink – Flag and Map	£612.00	London Hearts – Defibrillators x 7	£6,300.00	
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20231211/ 14	Date of Next Meeting 15 January 2023 at 7.30pm, at Denham Parish Council Offices																																							

Signed: Derek Wilson – Executive Clerk and RFO

Date: 14 December 2023

Upcoming Meetings and Events:

Time	Day	Date	Meeting
10.00am	Friday	15 December 2023	Finance and Budget Meeting
10.00am	Friday	5 January 2024	Budget Meeting
7.30pm	Monday	8 January 2024	Services Meeting
7.00pm	Tuesday	9 January 2024	Planning Meeting

Chairman _____

Date _____