

You are SUMMONED to attend the MEETING OF THE PARISH COUNCIL on Monday 11 December 2023 at 7:30pm at the Denham Bowls Club, Denham Way, Denham, UB9 5AX

The Press and Public are entitled to attend the meeting, please email clerk@denhambucks-pc.gov.uk if you wish to address the Council in the Public Session. However, the Council may pass a resolution excluding them at any time or at any stage of the proceedings on the grounds that specified items of business may involve the likely disclosure of exempt information.

Members are reminded that they should declare publicly any interest that they might have in any matter (whether it is apparent in the agenda or not) immediately prior to any discussion on it. They should state whether it is a personal interest only, or a prejudicial interest as well, and the nature of the interest.

Meeting Etiquette:

- Grammatical correction of minutes to be sent to the Clerk ahead of the Full Council Meeting
- Agenda items to be sent to the Clerk a week ahead of the Full Council Meeting accompanied by background information.
- Members raise their hands to speak and wait until Chair calls them to speak.
- Members to observe the Code of Conduct and Communication Charter in being polite and respectful.
- Principles of public life – **Selflessness, integrity, objectivity, accountability, openness, honesty, leadership**

Agenda No	Agenda Item
20231211/01	Welcome and Apologies for Absence
20231211/02	Declaration of Interests
20231211/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g).
20231211/04	Approval of Minutes • Minutes of Planning Meeting dated 7 November 2023 • Minutes of Full Council Meeting dated 13 November 2023 • Minutes of Finance Meeting dated 17 November 2023 • Minutes of Communities and Events dated 21 November 2023 • Minutes of Services dated 4 December 2023
20231211/05	Report from Outside Bodies • Minutes of Denham Aerodrome dated 12 July 2023
20231211/06	Chairman's Report • Notes on Community Board Meeting • Drive around with LAT 6 December 2023
20231211/07	Report from Unitary Councillors
20231211/08	Future Direction Strategy Event
20231211/09	Future calendar dates of meetings 2024 (To Note) • Finance dates to be agreed
20231211/10	Annual Parish Meeting (To Note) • 8 May 2024 – Communities to agree format.
20231211/11	Martinsfield (To Note) • Contractors using space whilst working on DEN51/1
20231211/12	Scout Hut • Nothing to report
20231211/13	Financial Matters and Reports 1. Flagstone Update 2. Financial Comparison Report (attached) 3. Payments Report for November 2023 totalling £23,931.92 (attached)

	Expenses over £500 + VAT November 2023 (To Note)	
	D Wardley – Handyman Services November + Expenses	£1,000.00
	Dr Tech – Monthly IT Charges	£637.44
	Turfcare – MB Grass and Marking	£665.15
	Cllr S Williams – Expenses Events and Tree	£625.61
	Groundworks – RoW Cuts Spring and Autumn	£5,384.76
	WindowFlowers – Quarterly Maintenance Charges	£2,053.92
	BES – Martin Baker Electricity	£557.83
	SparkX – Christmas Lights	£1,716.00
	IBB Law – Professional Fees Denham Bowls	£540.00
	Bell Cornwell – Professional Fees	£851.22
	Sustainable Furniture – Benches x 3	£900.00
	JACS – Parish Gate	£1,008.00
	Philip Newell – Grass Cutting and Tree Clearance	£884.00
	Forward Trust – Daffodil Planting	£3,822.00
	Forward Trust – Siding Out – Denham Green	£900.38
20231211/ 14	Date of Next Meeting 15 January 2023 at 7.30pm, at Denham Parish Council Offices	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 6 December 2023

Upcoming Meetings and Events:

Time	Day	Date	Meeting
10.00am	Friday	15 December 2023	Finance and Budget Meeting
10.00am	Friday	5 January 2024	Budget Meeting
7.30pm	Monday	8 January 2024	Services Meeting
7.00pm	Tuesday	9 January 2024	Planning Meeting

Chairman _____

Date _____