

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 13 November 2023 at 7:30pm at the Denham Bowls Club, Denham Way, Denham, UB9 5AX

Councillors:	Cllr S Williams (SW) – Chairman	Cllr ME Hagon (MEH)
	Cllr J Walsh (JW)	Cllr A Head (AWH)
	# Cllr A Hans (AH)	# Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr B Keen (BK)
	## Cllr W Davey (WD)	Cllr E Austin (EA)
	Cllr S Jefferys (SJ)	Cllr G Hollis (GH)
	# Cllr M Goonesekera (MG)	# = Apologies received
Clerk:	Derek Wilson	## = Apologies not given

Meeting was Voice-Recorded

Agenda No	Minute Item	Action
20231113/01	Welcome and Apologies for Absence - Cllr M Goonesekera and Cllr S Sproul - Cllr J Chokkar (Unitary Authority Cllr) has given his apologies	
20231113/02	Declaration of Interests Cllr SW and Clerk declared an interest on the payments list.	
20231113/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public present.	
20231113/04	Approval of Minutes - Minutes of Planning Meeting dated 3 October 2023 – Proposed by Cllr AWH and Seconded by Cllr BK – members agreed. - Minutes of Full Council Meeting dated 9 October 2023 – Proposed by Cllr SW and Seconded by Cllr AWH – members agreed. - Minutes of Policy and Procedures dated 11 October 2023 – Proposed by Cllr EA and Seconded by Cllr MH – Correction to the minute presented Page 3 following the two bullet points. The sentence should read, 'If we are not going to adapt the NALC Model Code.' – members agreed. - Minutes of Communities and Events dated 17 October 2023 – Proposed by Cllr AH and Seconded by Cllr SJ – Correction to the minute presented Page 3 Item number 20231017/09 Defibrillator should read 4 not 5, as the Higher Denham unit is not a Denham Parish owned belongs to the HDCA. - Minutes of Services dated 6 November 2023 – Proposed by Cllr MH and Seconded by Cllr EA – Members agreed.	
20231113/05	Report from Outside Bodies Cllr JW advised members that the Denham Aerodrome committee had their meeting last week and the minutes of the previous meeting will be circulated with these minutes.	
20231113/06	Chairman's Report Meeting with Springbridge Direct Ltd – Cllr SW, MH and our LAT met with Springbridge to discuss the issues of mud on the road. They are using a road sweeper and will replace the brushes to be more effective. The manager has told his drivers not to U turn on the A40. Sign will be placed 'No HGV 'U' turn on A40'. Wheel washing might be a planning condition – This will require monitoring. A feasibility study has been done near to Oxford Gardens and no further action from	

	Bucks. Cllr GH has requested a copy of the chaser email asking about this issue. Action: Clerk to provide Cllr GH with email. • SBALC meeting - copy of notes attached. The main issue to come out of the meeting is Cllr Arif Hussain has not been well briefed on the Localism Act. • BMKALC AGM – Cllr SW and Cllr MH attended the 75th anniversary meeting. • Meeting with new headteacher at Denham Village School. Any news items she can publish. The rubbish bins are not collected on a regular basis. Tuesday is their collection day. 4 wheelers is a particular issue in collecting the rubbish. • Meeting with Julie Cook about air monitoring in Moorfield Road, as a meeting is due to be held with HS2.	Clerk
20231113/ 07	Report from Unitary Councillors • Cllr GH referred to a couple of planning applications that have recently been discussed at Bucks with officers. 2 Middle Road rejected as the garage was too far forward. 1 Upper Road the number of non-material amendments and a new application will need to be presented. Firdene application has been deferred until tomorrow at the Bucks planning meeting on highway parking grounds only. DPC objections have solely been made on the parking issues. • Bucks Housing Strategy is out for consultation. Another month to go before the consultation closes. • Bucks Highways consultation meeting with Unitary Councillors to review priority schemes. • Cllr SC referred to the Community Board funding. A meeting will take place between DC and Liz Charter on Friday 17 November to discuss funding opportunities. Cllr SC reminded members that there is a community board meeting on Thursday 16 November, which will mainly discuss the broadband issue. Cllr JW referred to the broadband issues in Higher Denham.	
20231113/ 08	Where, as a Parish Council do we want to go? • Where do you think the parish council should be heading? • Do we just keep to our statutory duties or expand upon the number of Bucks devolved services to improve the quality of service to our residents. • Any other options of ideas and suggestions where the parish council can create a bigger impact upon the local community. Action: Clerk to send an email to parish councillors to arrange a separate meeting with a whiteboard to review overall strategy and projects. An early strategy meeting should take place, as we are now within the budget programming window.	Clerk
20231113/ 09	Communication • Cllr SW mentioned that there are councillors that continually ring the office, only if it is on an urgent nature. Any communication should be emailed to the clerks. If it is Communities or Services, then to contact DC and everything else the EC. Leave a message or send an email. The voicemail message needs to be changed.	
20231113/ 10	Committees • Since Marilyn Hagon's resignation we have the following vacancies. The following appointments were made at the meeting. Communities – Cllr GH	

	Services – Cllr GH Planning – Cllr EA and Cllr SJ Policy and Procedures – Cllr BK (remove Cllr SJ). Still one vacancy pending. Cllr MH said that she would act as back-up if the committee meeting is not quorate.	
20231113/ 11	Bucks Devolution Policy (To Note) • See Simon Garwood's email – The last bullet point 'That there needs to be a stronger focus on those devolution opportunities that offer the most benefit to the council.' • This appears to be a total opposite strategy to the Tilehouse project. • The policy appears to be more financial rather than community minded. • Property does not appear to be devolved and only services are being devolved. • Cllr SC only refers to Buckinghamshire Council's devolving services to avoid them being responsible, if they are taken on by the parish council.	
20231113/ 12	Fibre Optic Survey (To Note) • Broadband survey needs to go out from Councillors to any local residents and returned to the clerk, for this information to be collated for the community board meeting.	
20231113/ 13	Scout Hut • Nothing to report – Cllr BK advised that bags of rubbish are being thrown into the site. The scout hut is being classified as a devolved project. Legal definition is being sought. Action: Clerk has sent an email to legal for their position, copy to go to Cllr GH. • Cllr EA referred to this site being a good bio-diversity project.	Clerk
20231113/ 14	Faz Auto Repairs – Tatling End • Cllr G Hollis said the lead officer is the anti-social officer. Checked on the DVLA website identifying the abandoned and nuisance cars. Community protection notice is hanging over the company until they address this issue of leaving their vehicles within the Toby Carvery car park and vehicles parked on residential roads. • Cllr SC asking Bucks officers what the hold-up is with resolving this issue on vehicles being worked on the public highway. An example was given by Ealing Council granting a licence for vehicles parking on the highway. Any consultation will more than likely return a negative response from residents.	
20231113/ 15	Southlands Road (To Note) • Email received from LAT Supervisor.	
20231113/ 16	First Aid Training Session • Held on Thursday 12 October – The attendance was only four people and potentially to schedule another meeting next year for Councillors who could not attend and volunteers who assist the Memory Café.	
20231113/ 17	Financial Matters and Reports • Flagstone Update – Cllr AH referred to four separate amounts that had expired and these have now been rotated back on to new accounts. £27.20 per day in interest payments. 2. Financial Comparison Report (attached) 3. Payments Report for October 2023 totalling £9,228.23 (attached)	

	Expenses over £500 + VAT October 2023 (To Note)	
	D Wardley - Handyman Services October Expenses	£953.80
	Dr Tech - Monthly IT Charges October	£637.44
	Turfcare – MB Grass and Marking October	£627.50
	Jaggard Macland – Bungalow/Garage Valuation	£1,140.00
	Philip Newell – Mowing and Brambles	£1,534.00
	BES - Electricity for Portacabins	£543.26
	Forward Trust - Flailing	£1,502.40
	• The payments list was approved. • Cllr JW referred to the lack of expenditure totals. Cllr AH provided the update of amounts being held and the amount that needs to be spent.	
20231113/18	Date of Next Meeting 11 December 2023 at 7.30pm, at Denham Bowls Club, Denham Way, Denham. UB9 5AX	

Signed: Derek Wilson – Executive Clerk and RFO

Date: 15 November 2023

Upcoming Meetings and Events:

Time	Day	Date	Meeting
10.00am	Friday	17 November 2023	Finance and Budget Meeting
7.30pm	Tuesday	21 November 2023	Communities and Events
7.30pm	Monday	4 December 2023	Services Meeting
7.00pm	Tuesday	5 December 2023	Planning Meeting

Chairman_____

Date_____