

Minutes of the MEETING OF THE PARISH COUNCIL on Monday 09 October 2023 at 7:30pm at the Denham Bowls Club, Denham Way, Denham, UB9 5AX

Councillors:	Cllr S Williams (SW) – Chairman	Cllr ME Hagon (MEH)
	Cllr J Walsh (JW)	Cllr A Head (AWH)
	# Cllr A Hans (AH)	# Cllr S Sproul (SS)
	Cllr M Heath (MH)	Cllr B Keen (BK)
	Cllr W Davey (WD)	Cllr E Austin (EA)
	Cllr S Jefferys (SJ)	# Cllr G Hollis (GH)
	# Cllr M Goonesekera (MG)	# = Apologies received
Clerk:	Derek Wilson	## = Apologies not given

Meeting was voice recorded – Agreed by members.

Agenda No	Minute Item	Actions
20231009/01	Welcome and Apologies for Absence (As above)	
20231009/02	Declaration of Interests Cllr SW, Cllr MEH and Executive Clerk – Payments list Expenses	
20231009/03	Public Session (not to exceed 15 mins – Standing Order 3 (e & F) and no member of the public can speak for more than 5mins, Standing Order 3 (g). No members of the public present.	
20231009/04	Approval of Minutes - Minutes of Planning Meeting dated 5 September 2023 Proposed by Cllr AWH Seconded by Cllr JW – Agreed by members. - Minutes of Council Meeting dated 11 September 2023 Proposed by Cllr SW Seconded by Cllr AWH – Agreed by members. - Minutes of Communities and Events dated 19 September 2023 Proposed by Cllr MEH Seconded by Cllr WD – Agreed by members. - Minutes of Finance dated 22 September 2023 Proposed by Cllr MH Seconded by Cllr JW – Agreed by members. - Minutes of Services dated 2 October 2023 Proposed by Cllr MH Seconded by Cllr WD – Agreed by members.	
20231009/05	Report from Outside Bodies Cllr JW – Denham Aerodrome Minutes 8 March 2023 (Approved at their meeting 12 July 2023). The meetings happen on a quarterly basis and the next minutes will be circulated once they have been approved.	
20231009/06	Chairman's Report Attended the Colne Valley Quiz Night	
20231009/07	Report from Unitary Councillors - Cllr JC updated members present that he has been added to the Denham Aerodrome committee as a representative. - Cllr JC referred to the planning minutes on the following items; 2 Middle Road, Higher Denham Garage at the front of the property has been called-in, Electron Works appeal hearing Cllr JC will attend. ACTION: Clerk to chase that we wish to speak at the hearing on 5/12. - Attended the Denham Film Campus presentation. The current site weekly updates are being provided to the Unitary Authority (UA) Cllrs some of the actions will be done Oct/Nov and some will be actioned into next year.	Clerk

	- The quarry RoW has been joined-up. - Capital projects team meeting next week with the Highways team on priority of roads that require fixing. E-mail UA Cllrs on any specific areas. - Bucks Amersham office is going to be closed and they will be moving to High Wycombe for planning meetings. Capswood offices are being let-out. - Tatling End garage has been reported through to the enforcement team. Both Cllrs GH and JC are dealing with this issue. This is a long-standing issue that needs to be dealt with. - Visited the HS2 site and given a tour of their operation and has a contact. - Firdene planning call-in – Cllr JC will be attending the meeting and speaking. Cllr AWH will provide a briefing paper. The meeting is due to take place 17 Oct. - Cllr SC referred about the broadband fibre-optic cabling being rolled - out through Government subsidies. This will be showcased at the next community board meeting. This is to enhance the level of service available. The community board manager will be sending out a communication asking about the 'Good and Bad' areas. A communication needs to go out on social media to residents for them to rate the level of service on a 1-5 rating along with the persons postcode so that some action can be taken and for them to respond to the info email mailbox. ACTION: F&C to put out a request for service information on broadband speed connection over social media. Denham Parish website, email to residents. Returns to be sent on info@denhambucks-pc.gov.uk	Cllr AWH F&C
20231009/ 08	Denham Flag Design - To select an appropriate design for the Village Flag. Cllr MEH introduced the item advising the original flag design had been done by a local resident and came to council in November 2022 and was deferred to be debated at Communities & Events meeting. - Three options are presented in the pack of papers this evening for discussion. The depiction of the parish drawings has come from a former councillor MS. Option 3 was a design being promoted of all 5 settlements that make up the parished area working hand-in-hand together. - Both DC and the Chair had visited the Buckinghamshire archives and had come across a coat of arms mug. Communities had selected option 2 or 3 as a potential design for the flag design. - The flag design is showing two pictures of Denham village and there should be a design featuring Denham Green. The jubilee oak tree should reflect Tatling End. - A general opinion was taken about the coat of arms mug design. Cllr WD would like to speak with Paul Graham, as to validity of the coat of arms for Denham. - The proposal is to replace the Denham Village School with Denham Green, the hands together depiction is too fussy and too large within the design. Option 3 without the hands and to have an arrow formation linking the 5 settlements together. - Option 1 is unfussy without too much script and not to add more text. As a flag design option 1 should be simpler remove all the text and just add the places New Denham, Denham Village, Denham Green,	

	Higher Denham, and Tatling End and then at a future time for the schools to participate in naming the five locations in Denham. ACTION: Option 1 To remove the five textual words and just list the 5 areas of Denham. To ask former councillor MS to draw up a design of mock tudor shops in Denham Green and this design should replace the village school. The coat of arms is not going to be pursued.	Cllr SW/MS
20231009/09	Biodiversity - Create a working party of members to investigate this issue. - Cllr EA started the debate over this issue, and we should be doing something about this as a parish. The idea is to set-up a working party to discuss this issue involving local residents as they will be keen to get involved. Local schools can also be involved in this working party. 1 in 6 species could disappear if something is not done. - Cllr EA is meeting with Stewart Pomeroy from the Colne Valley Trust. ACTION: To set-up a working party to look at this issue – Agreed by members	Cllr EA
20231009/10	Southlands Road White lining outside resident and small holding driveways. A meeting was held with the LAT and local residents on 17 August. One of the action points to come out from the meeting was to place white lines outside the access/egress. The cost of the white lines is £110 x 11 properties to restrict people blocking their driveways. ACTION: To agree to the painting of white lines and one should also be placed in front of the memorial bench (corner of Ashmead Lane/Cheapside Lane). DPC to fund this proposed works as a benefit for the local residents who live in the road. – Unanimously Agreed by members	Clerk
20231009/11	Scout Hut - DEN/17/2 Footpath access rights - The RoW access to the Scout Hut is a long-standing issue and it would appear if the RoW has been previously granted to vehicular traffic this would be fine, otherwise it cannot be granted if it is a new instruction. - The Clerk mentioned that he had obtained a copy of the title deeds which does show a restriction to RoW 17/2. However, there is a power of easement could be applied to resolve this issue. - Cllr JW has advised that it should go back to Bucks to obtain an informed legal opinion on this access. - Cllr AWH said that this access has not been surfaced for vehicular traffic and it is an accident waiting to happen. It has a pedestrian access only and this issue should be ditched. Any such opening to vehicular traffic could make the parish liable to any future claim. - Cllr SW spoke with Cllr MG, it was suggested that we should have a community garden. This is a good idea for the local residents. Bucks would still need to provide dispensation to allow access on a limited basis. - It was originally muted to be used an allotment or community garden the local residents must take on board all liabilities. - Some funding could be obtained from the local community garden. ACTION: Cllr SW to go back to Cllr MG to look into creating a Bio-diversity project on this land.	Cllr SW/MG
20231009/12	First Aid Training (To Note)	

	Thursday 12 October 2023 at 9am to 4pm																							
20231009/ 13	Financial Matters and Reports Cllr MH addressed the matters under this heading and a revised payments list has been circulated, which was agreed to by the members present. A question was raised about Tompkins and this related to work carried out on the memorial bench frontage. Cllr JW asked about the lack of invoices being shown in correspondence file. This will be investigated and resolved. Flagstone Update Financial Comparison Report (attached) Payments Report for September 2023 totalling £ 20,544.13 <table><tr><th colspan="2">Expenses over £500 + VAT September 2023 (To Note)</th></tr><tr><td>D Wardley Handyman Services September + Expenses</td><td>£933.76</td></tr><tr><td>Dr Tech Monthly IT Charges</td><td>£637.44</td></tr><tr><td>Turfcare MB Grass & Marking September + 9 a-side pitch</td><td>£759.50</td></tr><tr><td>Jacques Amand Daffodil Bulbs</td><td>£843.00</td></tr><tr><td>T Kavanagh Event Caretaker</td><td>£1,200.00</td></tr><tr><td>Ladbroke Electrical – DPC electrical works</td><td>£3,237.60</td></tr><tr><td>Bell Cornwell Professional Services</td><td>£1,816.20</td></tr><tr><td>Tompkins Labour and Materials</td><td>£1,080.00</td></tr><tr><td>Philip Newell Grass Cutting</td><td>£784.00</td></tr><tr><td>Gallagher DPC Insurance</td><td>£5,971.24</td></tr></table>	Expenses over £500 + VAT September 2023 (To Note)		D Wardley Handyman Services September + Expenses	£933.76	Dr Tech Monthly IT Charges	£637.44	Turfcare MB Grass & Marking September + 9 a-side pitch	£759.50	Jacques Amand Daffodil Bulbs	£843.00	T Kavanagh Event Caretaker	£1,200.00	Ladbroke Electrical – DPC electrical works	£3,237.60	Bell Cornwell Professional Services	£1,816.20	Tompkins Labour and Materials	£1,080.00	Philip Newell Grass Cutting	£784.00	Gallagher DPC Insurance	£5,971.24	
Expenses over £500 + VAT September 2023 (To Note)																								
D Wardley Handyman Services September + Expenses	£933.76																							
Dr Tech Monthly IT Charges	£637.44																							
Turfcare MB Grass & Marking September + 9 a-side pitch	£759.50																							
Jacques Amand Daffodil Bulbs	£843.00																							
T Kavanagh Event Caretaker	£1,200.00																							
Ladbroke Electrical – DPC electrical works	£3,237.60																							
Bell Cornwell Professional Services	£1,816.20																							
Tompkins Labour and Materials	£1,080.00																							
Philip Newell Grass Cutting	£784.00																							
Gallagher DPC Insurance	£5,971.24																							
20231009/ 14	Date of Next Meeting 13 November 2023 at 7.30pm, at Denham Bowls Club, Denham Way, Denham. UB9 5AX																							

Signed: Derek Wilson – Executive Clerk and RFO

Date: 11 October 2023

Upcoming Meetings and Events:

Time	Day	Date	Meeting
6.00pm	Wednesday	11 October 2023	Policy and Procedures
7.30pm	Tuesday	17 October 2023	Communities and Events
10.00am	Friday	20 October 2023	Budget
7.30pm	Monday	6 November 2023	Services
7.00pm	Tuesday	7 November 2023	Planning

A special presentation was made to Cllr MEH for her years of dedication as a Parish Councillor, as this will be her last meeting, prior to re-locating to another area on Wednesday 11 October 2023

Chairman _____

Date _____